



## ACTION LOG – AUDIT COMMITTEE

ACTIONS FROM MEETING ON 16 <sup>TH</sup> NOVEMBER 2017		
Action	Officer	Status
<p>1. <u>Post-Payment Verification Report</u></p> <ul style="list-style-type: none"> <li>- Martin Sollis to meet with post-payment verification team to develop the report to provide further assurance of the work being undertaken to investigate services in which repeated errors were identified.</li> </ul>	MS	Ongoing. Update due in January 2018.
<p>2. <u>Information Governance Board Update</u></p> <ul style="list-style-type: none"> <li>- The decommissioning and disposal policy be approved.</li> </ul>	SR	Completed
<p>3. <u>Consultant Contract Follow-Up – Action Plan Progress Report</u></p> <ul style="list-style-type: none"> <li>- Update be received in April 2018.</li> <li>- Discussions to take place with Wales Audit Office as to the most appropriate way to present the report.</li> </ul>	<p>HL/PM</p> <p>HL/PM/ CM</p>	<p>Ongoing. Update due April 2018</p> <p>Ongoing. Update due April 2018</p>
<p>4. <u>NHS Wales Shared Services Partnership (NWSSP) Internal Audit Progress Report</u></p> <ul style="list-style-type: none"> <li>- The proposed changes to the work plan for 2017/18 be approved.</li> </ul>	PO'C	Completed
<p>5. <u>Review Losses and Special Payments</u></p> <ul style="list-style-type: none"> <li>- Losses and special payments totalling £1,492,170, of which £959,418 will be recovered from the Welsh Risk Pool and £47,803 from Welsh Government, leaving an actual loss to the health board of £484,949 be agreed for approval by the health board.</li> </ul>	LS/MS	Completed
<p>6. <u>Standards of Business Conduct</u></p> <ul style="list-style-type: none"> <li>- Martin Sollis to discuss with the Director of Corporate Governance ways in which to seek monthly returns of declarations of interest, gifts and hospitality.</li> </ul>	MS	Ongoing. Update due in January 2018.
<p>7. <u>Scheme of Delegation</u></p> <ul style="list-style-type: none"> <li>- Proposed changes to the scheme of delegation</li> </ul>	SC	Completed.

be approved.		
<p>8. <u>Procurement Compliance Procedure</u></p> <ul style="list-style-type: none"> <li>- Clarification be given at the next meeting as to how capital expenditure would be managed.</li> </ul>	LH	Ongoing. Update due in January 2018.