

**Audit Committee  
Work Programme 2020-21**

Topic	Lead	May	May (accounts)	June	July	September	November	January	March
<b>Governance, Risk and Internal Controls</b>									
Review annual governance statement	Director of Corporate Governance	(draft)		(final)					
Review board assurance framework	Director of Corporate Governance								
Review the organisational annual report	Director of Corporate Governance				(final)				
Review standing orders	Director of Corporate Governance								
Review Audit Committee terms of reference	Director of Corporate Governance								
Review health board risk register	Director of Corporate Governance								
Review of audit committee risks	Director of Corporate Governance								
Review risk management strategy	Director of Corporate Governance								
Review annual quality statement	Director of Nursing and Patient Experience								
Review governance work programme	Director of Corporate Governance								
Receive update on Guardian Service	Director of Workforce and OD								
Receive Guardian Service Annual Report	Director of Workforce and OD								
<b>Financial Focus</b>									
Agree annual accounts timetable and plan	Director of Finance								
Review annual accounts	Director of Finance		(draft)	(final)					
Receive remuneration and staff report	Director of Finance		(draft)	(final)					
Receive financial control procedure review plan	Director of Finance								
Receive finance update	Director of Finance								
Review losses and special payments	Director of Finance								
Review audit registers and status of recommendations	Director of Corporate Governance								
NWSSP Procurement: single tender actions and quotations	Director of Finance								
<b>Internal Audit</b>									
Review and approve annual plan (to include the charter)	Head of Internal Audit								
Receive internal audit opinion and annual report	Head of Internal Audit		(draft)	(final)					
Review progress reports	Head of Internal Audit								
Review audit assignment summary report	Head of Internal Audit								
Receive PPV reports	Director of Finance								

External Audit									
Agree plan and fees	Wales Audit Office								
Receive annual audit report	Wales Audit Office								
Receive structured assessment	Wales Audit Office								
Audit of financial statements	Wales Audit Office		(draft)	(final)					
Review performance and progress reports	Wales Audit Office								
Clinical Audit									
Review mid-year progress report	Medical Director								
Receive annual report	Medical Director								
Receive the Clinical Audit and Outcome Review Plan	Medical Director								
Counter Fraud and Security									
Review and approve annual plan	Lead Counter Fraud Specialist								
Receive annual report (to include the self-assessment against NH)	Lead Counter Fraud Specialist								
Review progress reports	Lead Counter Fraud Specialist								
Assurance Reports for Information									
Review effectiveness of audit	Chair								
Receive Audit Committee annual report	Director of Corporate Governance								
Receive declarations of interest register	Director of Corporate Governance								
Receive hospitality register	Director of Corporate Governance								
Receive information governance board updates	Director of Corporate Governance								
Receive SIRO annual report	Director of Corporate Governance								
Receive Hosted Agencies Annual Report - Delivery Unit	Director of Corporate Governance								
Receive Hosted Agencies Annual Report - EMRTS	Director of Corporate Governance								