

Actions Taken in Direct Response to Supporting the first wave of the Covid-19 Pandemic Report 2/2
*Unless stated otherwise, all activity within this section was executed within the constraints of Public Procurement Policy Note – Responding to Covid-19 (Information Note PPN 01/20) March 2020, as issued by the Cabinet Office. Please refer to report cover for further information. **This is underpinned by the Public Contract Regulations (2015) Reg.32 covering provisions for procuring under extreme urgency.***

Division/ Department/DU	SFI Competition Threshold	Capital/ Revenue	Contract Ref:	Period of Agreement/ Delivery Date	Agreement Title/Description	Supplier	£ (ex VAT)	Reason/Circumstance	Compliance Comment
NIL									

Actions Taken as a Consequence of Redirecting Procurement and Operational Service Resources to Supporting the first wave of the Covid-19 Pandemic Report 2/2

Division/ Department/DU	SFI Competition Threshold	Capital/ Revenue	Contract Ref:	Period of Agreement/ Delivery Date	Agreement Title/Description	Supplier	£ (ex VAT)	Reason/Circumstance	Compliance Comment
NIL									

Exceptional Activity in Accordance with Standing Financial Instructions e.g. Single Quotation or Tender Actions, Contract Change Notes, Execution of an Extension, Award of Further Business etc.

Division/Department/ DU	SFI Competition Threshold	Capital/ Revenue	Contract Ref:	Period of Agreement/ Delivery Date	Agreement Title/Description	Supplier	£ (ex VAT)	Reason/Circumstances	Compliance Comment	First or Repeat Submission
Estates	Local Quotation Threshold over £5,000.00	Capital	SBU-SQA- 28804- 034- SP-20	5 th February 2021	Extension of Existing Emergency Lighting System	Thorlux Lighting	£ 11,700.00	Expansion of existing emergency lighting system – statutory compliance	No other supplier is able to provide this service, as this is part of a phased expansion of an existing Thorlux System. Validated information and confirmed requirements not available through an existing Framework	New
Estates	Local Quotation Threshold over £5,000.00	Capital	SBU-SQA- 28804-035- SP-20	23 rd February 2021	Supply and installation of various no smoking signage	Signs Express, Swansea	£ 9,360.42	The HB is required by WG to install new "no smoking" signs to comply with latest guidelines by 1st March	Given the urgency of this requirement, which was communicated to the HB at short notice, then this was an appropriate course of action.	New
Endoscopy	Local Quotation Threshold over £5,000.00	Capital	SBU-STA- 28804-036- SP-20	23 rd February 2021	Upgrade to Endoscopy EMS system	Medilogik	£ 11,700.00	Software enhancement to Endoscopy EMS System. This is an essential requirement to enable SBU Endoscopy reporting to be accessed through the Welsh Clinical Portal by clinicians, across Wales.	OEM restriction - SBU has a current contract in place with Medilogik, therefore no other supplier is in a position to develop an interface for Medilogik EMS	New
Cardiac OPD	Local Quotation Threshold over £5,000.00	Funding from All Wales Cardiac Network	SBU-SQA- 28804-037- RP-20	22 nd February 2021	10 x Lifecard ECG monitors	Space labs health care ltd	£ 9,360.42	The Service is using a Spacelabs Ambulatory ECG Monitoring Analyser and these ECG monitors are to increase capacity to address waiting list times	These monitors are proprietary and the only instruments compatible with the existing Spacelabs Analyser	New

Cellular Pathology	Local Tender Threshold over £25,000.00	End of Year Capital	SBU-SQA-28804-038-RP-20	5 th February 2021	Talking Point Digital Work flow System	GHG Software	£ 96,645.00	This system was procured to ensure a more flexible efficient, accurate and timely diagnosis for patients. There were inherent risks of continuing to operate the current system of work, which was recognised on the risk register.	Information validated with IM&T and wider Procurement colleagues. This is a unique solution which is being implemented across Wales and subject to the STA process.	New
Finance	Local Quotation Threshold over £5,000.00	Revenue	SBU-SQA-28804-039-SP-20	4 th March 2021	Annual Membership to NHS Benchmarking Network	NHS north of England CSU	£ 7,300.00	Benchmarking Service for all NHS Organisations. Allows comparison to identify opportunities for savings and the adoption of areas of best practice.	Only organisation to provide a benchmarking service to all NHS organisations in England & Wales.	New
MEMS Service	Local Quotation Threshold over £5,000.00	End of Year Revenue	SBU-SQA-28804-044-SP-20	31 st March 2021	Test equipment for the vital signs monitors Pro-Sim)	Ultramedic	£ 9,990.00	This test equipment is utilised by MEMS colleagues to ensure that vital signs monitors are kept in working order.	Validated information and confirmed not available via framework agreement Only equipment recommended by vital signs equipment manufacturer for test/calibration. Procuring 2 units has saved over £1,400	New
Mental Health, Taith Newydd	Local Quotation Threshold over £5,000.00	Revenue	SBU-SQA-28804-045-NC-20	17 th March 2021	Alarm System from Pinpoint Ltd that covers Taith Newydd in Glanrhyd. A 5 year guarantee option that covers all of the Hardware and other supporting items., comprehensive cover rather than call out charges and one off repairs	Pinpoint Ltd	£ 13,160.00	This system is essential for patient and staff safety due to the nature of the service provided at the Low Secure Unit. Warranty terms have now expired.	Closed Alarm System, OEM must be used. Both a 2 year and 5 year option has been considered. By committing to the 5 year option there will be a saving of £4,415.00 across the 5 year term	New

Radiotherapy	Local Quotation Threshold over £5,000.00	Revenue	SBU-SQA-28804-046-SP-20	18 th March 2021	Linac Dosimetry Service	The National Physical Laboratory (NPS)	£ 5,904.00	Externally accredited dosimetry audit, given the potential risks associated with incorrect radiotherapy delivery	Unable to procure from alternative providers. NPL are the only Lab within the UK who provide a Linac Dosimetry audit service	Repeat
Medicines Management Service	Local Quotation Threshold over £5,000.00	Revenue	SBU-SQA-28804-047-AT-20	25 th March 2021	Medoptimise Medicines Management Software System	Medoptimise Ltd	£ 16,302.00	Allows the Medicines Management Team to plan, review and record any interventions they make in care homes or GP Practices. It calculates actual and potential prescribing savings and records evidence of hospital admissions prevented	Validated information - Unique Software solution, no other comparable software is available at this time By committing to a 3 year deal at a fixed price, there will be no inflationary price rises (approx 1.5% per annum)	New
SH Cancer Support	Local Quotation Threshold over £5,000.00	Revenue (Charitable)	SBU-SQA-28804-048-DS-20	1 st January 2021	Proton Planning Pinnacle Upgrade	Phillips Healthcare	£ 10,236.26	Investment required for research & development for best possible treatment and patient choice	Upgrade to existing system only available from this supplier	New
Laboratory Medicine	Local Quotation Threshold over £5,000.00	Revenue	SBU-SQA-28804-049-RP-20	1 st April 2021 – 31 st March 2033	Essential Red Cell Reagents for use in Antenatal & Pre-Transfusion Testing	Quotient	£ 10,701.60	Monthly delivery of Reagents to be held at Morriston, Singleton & PoW Blood Transfusion Laboratories	These Reagents are unique and can only be used with the Service's blood transfusion equipment	Repeat
EMRTS Cymru	Local Quotation Threshold over £5,000.00	Revenue	SBU-SQA-28804-50-PJ-20	2nd April 2021- 01 st April 2022	Employee Personal Accident Cover	James Hallam	£ 12,939.00	Specialist insurance cover for EMRTS Service – personal employee accident cover, as recommended by the Air Ambulance Association	Validated the specialist nature of the cover with the All Wales appointed Insurance Broker. Cost of insurance commensurate with other Air Ambulance organisations	Repeat
Ophthalmology Singleton	Local Tender Threshold over £25,000.00	End of Year Capital	SBU-STA-28892-043-RP-20	2 nd February 2021	Fundus Imaging camera (Panocam)	Visunex Medical systems	£48,000.00	Camera required to replace existing model which is end of life and now obsolete. Provides a	Further enquiries made with the Service and market research to establish that this camera has	New

								record of pre and post treatment for Retinopathy of prematurity and retina changes seen as a result of head trauma – used in medico-legal cases.	unique properties and functionality that other cameras cannot provide.	
Learning Disabilities	Local Tender Threshold over £25,000.00		SBU-STA-28892-044-RP-20		BTEC qualifications in Positive Behaviour Support. There is no other provider who does this.	Pearson Education			There is no other provider who does this.	New
Anaesthetics & ITU	Local Tender Threshold over £25,000.00	Revenue	SBU-STA-28892-045-RP-20	12 th February 2021	Rota System to give visibility of other clinics.	Rotamap	£32,729.30	Rota System that also assists with identifying financial and resource efficiency measures for all medical staff within Anaesthetics and Intensive Care	Proprietary Software – no other supplier can provide the system support. This system is scheduled for replacement. Whilst this is a key requirement and acknowledge the detrimental impact of system change, given the COVID response, an STA will not be approved next year, if the market has not been tested for competition.	Repeat
Nuclear Medicine	OJEU - £122,976.00	End of Year Capital	SBU-STA-28892-047-RP-20	5 th March 2021	Nuclear Medicine Image Reconstruction & Reporting System	Hermes Medical Solutions Ltd	£299,050.00	Nuclear Medicine Image reconstruction, processing and reporting software platform using Monte Carlo based reconstruction algorithms	Further to undertaking market research, purchase was subject to a VEAT Notice, before STA. System offers unique functionality	New
Strategic Planning	Local Tender Threshold over £25,000.00	Revenue	SBU-STA-28892-048-RP-20	1 st April 2021 – 31 st March 2022	Digital Platform to support programme for children and young people with emotional and wellbeing and emerging mental health problems	Kooth	£74,190.00	This is a 12 month pilot as an opportunity to test and evaluate the outcomes of the service, but will also provide this support at a time when children and young people are at their most vulnerable	The service provision is unique to Kooth. Currently provide this service to Cardiff & Powys and across NHS England. Upon conclusion of the trial, Procurement to factor in compliance should this progress to BAU.	New

Cardiac Services	Local Tender Threshold over £25,000.00	End of Year Capital	SBU-STA-28892-049-RC-20	23 rd March 2021	Intra-Aortic Balloon Pump – cardiac assist life support devices	Getinge	£39,000.00	Replacement to replace two previous generation units that are now technically unsupported, should faults arise.	The Cardiac Service has standardised on this particular device, there would be implications for training and operational issues if an alternative pump was introduced at this time.	New
EMRTS Cymru	Local Tender Threshold over £25,000.00	Revenue	SBU-STA-28892-051-RC-20	11 th March 2021	16 x MEQU fluid/blood warmers	Fenton Pharmaceuticals	£49,307.77	Essential requirement for EMRTS major incident response.	The MEQU device is patented and there is only a single distributor in the UK	New
Operational Services	Local Tender Threshold over £25,000.00	Revenue	SBU-STA-28892-052-RP-20	1 st April 2021 – 31 st March 2022	Rental of unit's 22 & 32	Vine Property Management	£42,166.00	Rent, building insurance and service charges on 2 x industrial units on Baglan Industrial Estate	Long-standing arrangements Procurement have no input into the HB Lease Rentals of premises. Agreements are in situ, before Procurement are made aware of the requirement. Longer term considered, but ongoing rental is subject to annual review.	Repeat
Medical Records	Local Tender Threshold over £25,000.00	Revenue	SBU-STA-28892-053-SP-20	1 st April 2021 – 31 st March 2022	Extension to Contract for Ongoing Storage or Medical Records	Maltings	£36,000.00	Retention period longer than originally anticipated due to the embargo on the destruction of patient records, therefore need to extend existing arrangements.	This was subject to a tender exercise, but the arrangements have continued post –contract expiry, due to the embargo on the destruction of patient records. Once the embargo is lifted, a competitive procurement exercise will be undertaken.	Repeat
Laboratory Medicine	Local Tender Threshold over £25,000.00	Capital & Ongoing Revenue	SBU-STA-28892-054-RP-20	1 st April 2021 – 31 st July 2024	Deployment of NPEx – National Pathology Exchange which is the nationwide solution connecting the UK's	X-Lab	£21,112.50	Removes transcription errors, and governance risk with the expedient delivery of results	National initiative – Sole supplier of service. The capital costs linked to	New

					Pathology Laboratories for use of electronic transfer of results.				implementation are being re-funded.	
Transformation Services	Local Tender Threshold over £25,000.00	Capital	SBU-STA-28892-055-RP-20	1 st December 2020 – 31 st August 2021, with an option to extend for 3 months to Dec 2021	New Venue for Covid-19 Immunisation Programme – Canolfan Gorseion Centre	Gorseion Development Trust	£47,700.00	Internal works completed to establish preparation area and staff breakout areas.	Essential requirement to assist in the delivery of the Covid 19 vaccine.	New
Primary care & community Services	OJEU - £122,976.00	WG Cluster Monies	SBU-STA-28892-056-RP-20	1 st April 2021 – 31 st July 2021 (4 months)	To facilitate access to the market, administration of applications and the subsequent payment to third party providers form designated cluster funds, upon satisfactory performance and service delivery.	Swansea Council (SCVS)	£150,000.00	Third Sector provider support to continue to manage the Third Sector Grant Scheme, the funding of which will deliver community based projects.	VEAT Notice issued, followed by STA. SCVS are the only body with the appropriate level of localised knowledge.	New
Chief Executive Office	Local Tender Threshold over £25,000.00	Revenue	SBU-STA-28892-057-RP-20	6 th April 2021 – 31 st May 2021	Consultancy on capacity and demand modelling, understanding capacity gaps and the ability to challenge/manage these with early implementation of solutions to improve the quality of service delivery.	Productive Partners	£32,795.00	Consultancy on capacity and demand modelling, with support to front line teams in defining and tracking activity levels	Specialist activity to develop a bespoke model for the HB. PCC were commissioned by Welsh Government in the supporting and preparatory work in Wales and are therefore uniquely placed to produce the PNA for the HB	New
Primary & Community Services	Local Tender Threshold over £25,000.00	Revenue (Community Pharmacy Budget)	SBU-STA-28892-058-KW-20	1 st April 2021 – 1 st October 2021	Production of SBU HB's first Pharmaceutical Needs Assessment (PNA)	Primary Care Commissioning CIC	£42,400.00	To meet statutory duty as outlined Pharmaceutical Services (Wales) 2020 regulations	Sole supplier to meet statutory needs	New

NB 1: All SQA/STA's are now incorporated into the Procurement Work Plan for review.

NB 2: Where practicable, where competition cannot be sought, longer terms arrangements are sought for SQA/STA, to take advantage of preferential terms through longer term commitment and to negate the necessity for the submission of annual SQA/STA applications.

Further Matters to be Brought to the Attention of the Audit Committee

Division/Department/ DU	SFI Competition Threshold	Capital/ Revenue	Contract Ref:	Period of Agreement/ Delivery Date	Agreement Title/Description	Supplier	£ (ex VAT)	Reason/Circumstance	Compliance Comment	First or Repeat Submission
Corporate Services	Local Tender Threshold over £25,000.00	Revenue	RA-023-RC- 20	Extension until the end of March 2021	Extension of Mortuary Services (Body Store) at Morriston Hospital	A2H	£ 100,606.00	Temporary body store facility on the Morriston site	Awarded under Regulation 32 earlier in the Pandemic. Extension required to continue with service which exceeds anticipated period of time expected for the original hire. Costs being shared with Swansea & NPT Local Authority	New
Estates	Local Quotation Threshold over £5,000.00	Revenue	RA-024-SP- 20	5 th February 2021	Urgent requirement to replace Entinox manifold serving A&E due to leak	MES	£ 6,916.00	Emergency work undertaken to ensure A&E department could continue to provide service continuity	This was to address an unforeseeable event that required urgent action	New
Transformation Services	Local Tender Threshold over £25,000.00	Revenue	RA-025-SP- 20	15 th February 2021	Provision of Security and Car Parking Services on Margam Site	Empath	£ 38,236.75	Security is required on the Margam site on a 24/7 basis	Engagement with this supplier was conditional on being able to use the Margam Orangery for the purpose of mass vaccination Commissioned without recourse to Procurement. Colleagues reminded of their responsibility to follow SO's/SFI's and Procurement procedures, when engaging with the market.	
Transformation Services	OJEU - £122,976.00	Revenue	RA-027-RC- 20	1 st April 2021 – 31 st October 2021	Extension Of Liberty Stadium Covid Testing Centre Facilities	City & Council of Swansea	£ 168,223.61	Covid Measure – working in partnership with Swansea & Neath Port Talbot Local Authorities on TTP – Test, Track & Trace	Approval from Senior Leadership & Executive Board – Further extension beyond the anticipated period. Awarded under Regulation 32 earlier during the Pandemic	New

HMP Swansea	Local Quotation Threshold over £5,000.00	Revenue	RA-028-NC-20	23 rd March 2021	Substance Misuse Dispensing Service	Medilogic Uk Ltd	£ 6,360.00	Electronic methadone dispensing machines use for patient safety and to ensure sound governance systems for drug administration of Methadone	Original requirement was processed in 2018, under the NPNO for a 12 month agreement, without recourse to Procurement. A retrospective order number was requested to pay outstanding invoices. The Service have been advised that a specification should now be developed to enable a quotation exercise to take place to cover off future requirements.	New
Morrison Surgical Specialities	Local Tender Threshold over £25,000.00	Revenue	RA-029-RC-20	29 th March 2021	Rental of Philips Ultrasound	Philips	£ 40,000.00	One of payment of rental charges for a Philips Ultrasound - funding from WHSSC monies	Original rental entered into by Senior HB staff without recourse to Procurement. Only now come to light as a consequence of funding becoming available for one off payment. Reminded colleagues of the need for early engagement with Procurement to ensure adherence to SO's/SFI's and Procurement procedures.	New
MEMS Service	Local Quotation Threshold over £5,000.00	Revenue	RA-030-RC-20	29 th March 2021	Renewal of Support costs for i-Passport Software	Genial Genetic Solutions Ltd	£ 5,800.00	iPassport is a document and quality management system application shared by a number of HB Services including Rehab Engineering, ALAC,	Support costs have exceeded the £5K threshold for the first time and it likely that the software will continue in use, for another two years. As the software is	New

								Maxillofacial Laboratory Services and MEMS.	proprietary in nature, no other supplier can support it. The Service have been reminded that if the intention was to enter into a multi-year agreement, whole life costs should have been considered and followed a competitive process.	
Capital Planning	Local Quotation Threshold over £5,000.00	Revenue	RA-031-RC-20	30 th March 2021	Urgent drainage works on Cefn Coed Hospital site, to stop flooding of residential properties on the near Bellway development	Bellway	£10,000.00	Bellway undertook remedial drainage work on their site adjacent to CCH, as a consequence of the ingress of water from the Hospital site	This was a priority requirement commissioned with immediate effect. Bellway were best placed to undertake the necessary repairs, however, this should have been the subject of an SQA, but the need for expediency is recognised.	New
Facilities	Local Quotation Threshold over £5,000.00	Revenue	RA-033-RC-20	30 th March 2021	Ongoing need for the Rental of Marquee on Morriston site.	A2H	£12,720.00	Originally commissioned as part of the COVID response, earlier in the year. Required for a further 6 months, until the end of October 2021	Ongoing rental of Marquee on Morriston Site to address COVID position. Requirement has exceeded anticipated need. Any further extension will need to be subject to an SQA. Commissioned without recourse to Procurement. Colleagues reminded of their responsibility to follow SO's/SFI's and Procurement procedures, when engaging with the market.	New
Transformation Services	Local Tender Threshold over £25,000.00	Revenue	RA-034-SP-20	1 st April 2021	Provision of Security and Car Parking Services on Margam Site	Empath	£26,938.50	Security is required on the Margam site on a 24/7 basis	Engagement with this supplier was conditional to be able to use the Margam Orangery for Mass vaccination	Repeat

									Commissioned without recourse to Procurement. Colleagues reminded of their responsibility to follow SO's/SFI's and Procurement procedures, when engaging with the market.	
Ophthalmology	Local Quotation Threshold over £5,000.00	Revenue	RA-035-RC-20	13 th April 2021	Service Review commissioned in January 2021, following short notice of funding availability from WG	Royal College of Ophthalmologists (RCO)	£ 10,000.00	Review of Ophthalmology Services by RCO - WAG Funding provided in Jan 21	This was commissioned without recourse to Procurement. Would have been subject to a legitimate SQA, as no other body could undertake the work. Colleagues reminded of their responsibility to follow SO's/SFI's and Procurement procedures, when engaging with the market.	New
Capital Planning	Local Quotation Threshold over £5,000.00	Revenue	RA-036-RC-20	14 th April 2021	Ongoing Hire of Marquee originally erected on site in November 2020, to address COVID issues.	T-Richard-Jones	£ 23,137.14	Hire of Marquees on Morriston site, re-purposed for staff wellbeing breakout areas during the COVID Pandemic.	The Service have been reminded of their responsibility to follow SO's/SFI's and Procurement procedures, when engaging with the market.	New
Mental Health & Learning Disabilities	Local Quotation Threshold over £5,000.00	Revenue	RA-037-RC-21	14 th April 2021	Urgent work to Replace the Flooring in the Seclusion Room at Caswell Clinic	Unique Flooring Wales Ltd	£ 6,000.00	Urgent Replacement Flooring with the seclusion room in Caswell Clinic Medium Secure Mental Health Unit	Estates had already committed the business and arranged for the work to be done urgently, without recourse early enough in the process to Procurement. The Service has been advised of the necessity for early engagement with Procurement, to ensure due diligence, but recognises the	New

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									potential adverse impact on patient care in this instance.	
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