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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Audit Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	09/20	12.03.2020	Status of Recommendations – Chief Operating Officer. <ul style="list-style-type: none"> - An update be provided at next committee, with a focus on high risk areas in particular those that related to patient safety. 	Craige Wilson	November 2020	To be added to the agenda for January 2020
2.	30/20	12.03.2020	Audit Registers <ul style="list-style-type: none"> - Gareth Howells to report on the progress of outstanding recommendations at next committee. 	Christine Williams	November 2020	To be added to the agenda for January 2020
3.	144/19	21.11.2019	Internal Audit Report <ul style="list-style-type: none"> - Head of Procurement to be invited to next committee to 	Christine Thorne	November 2020	On the agenda for

			update on the work underway to improve contract management across the board.			November 2020.
4.	78/20	10.09.2020	Health Board Risk Register <ul style="list-style-type: none"> - Director of Corporate Governance to confirm whether the increased high level risk from 16 to 20 will be reviewed by the Board in September 	Pam Wenger	November 2020	The Health Board will consider the Risk Register in November which includes risk appetite.
5.	107/20	10.09.2020	Standards of Business Conduct <ul style="list-style-type: none"> - An updated version of Standards of Business Conduct be received at November's Committee. 	Pam Wenger	November 2020	On the agenda for November 2020.
6.	108/20	10.09.2020	Internal Audit Report <ul style="list-style-type: none"> - An update report and action plan be brought to November's committee to include the deferred audit reviews. - Pam Wenger to take advice from Interim Director of Workforce and OD regarding a retrospective approval report on overtime payments to Band 8a and above. 	Helen Higgs Pam Wenger	November 2020 November 2020	On the agenda for November 2020. Request sent to Director of Workforce and OD to consider. Also included in the action plan from the governance review of COVID.

			<ul style="list-style-type: none"> - An update on estate’s resources in relation to COSH be brought to November’s committee. 	Christine Williams	November 2020	A review of current structure has taken place, with draft structure options has been developed and is currently having costs aligned prior to submission to Execs for consideration. The final structure will be ready for formal submission in Q4. As part of the structure, there will be a H&S co-ordinator who will lead on COSHH. COVID-19 has had an impact on the progression of the structure review.
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Closed Actions

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
7.	30/20	12.03.2020	Audit Registers Pam Wenger and Andrew Biston to meet outside of committee to discuss the future processes for audit registers.	Pam Wenger	September 2020	Completed
8.	115/20	10.09.2020	NWSSP Procurement: single tender actions and quotations <ul style="list-style-type: none"> - Retrospective report on actions 	Darren Griffiths/	November 2020	Completed Paper received at Health

			above delegation to be discussed outside of committee.	Pam Wenger		Board on 24 th September.
9.	116/20	10.09.2020	Losses and Special Payments <ul style="list-style-type: none"> - An update be provided on how the risk share is determined and how sophisticated it is. 	Andrew Biston	November 2020	Completed To be included in the report for November 2020.