

**Audit Committee
Work Programme 2020-21**

Topic	Lead	November	January	March
Governance, Risk and Internal Controls				
Review annual governance statement	Director of Corporate Governance			
Review board assurance framework	Director of Corporate Governance			
Review the organisational annual report	Director of Corporate Governance			
Review standing orders	Director of Corporate Governance			
Review Audit Committee terms of reference	Director of Corporate Governance			
Review health board risk register	Director of Corporate Governance			
Review risk management strategy	Director of Corporate Governance			
Review annual quality statement	Director of Nursing and Patient Experience			
Review governance work programme	Director of Corporate Governance			
Receive update on Guardian Service	Director of Workforce and OD			
Receive Guardian Service Annual Report	Director of Workforce and OD			
Financial Focus				
Agree annual accounts timetable and plan	Director of Finance			
Review annual accounts	Director of Finance			
Receive remuneration and staff report	Director of Finance			
Receive financial control procedure review plan	Director of Finance			
Receive finance update	Director of Finance			
Review losses and special payments	Director of Finance			
Review audit registers and status of recommendations	Director of Corporate Governance			
NWSSP Procurement: single tender actions and quotations	Director of Finance			
Internal Audit				

Review and approve annual plan (to include the charter)	Head of Internal Audit			
Receive internal audit opinion and annual report	Head of Internal Audit			
Review progress reports	Head of Internal Audit			
Review audit assignment summary report	Head of Internal Audit			
Receive PPV reports	Director of Finance			
External Audit				
Agree plan and fees	Wales Audit Office			
Receive annual audit report	Wales Audit Office			
Receive structured assessment	Wales Audit Office			
Audit of financial statements	Wales Audit Office			
Review performance and progress reports	Wales Audit Office			
Clinical Audit				
Review mid-year progress report	Medical Director			
Receive annual report	Medical Director			
Receive the Clinical Audit and Outcome Review Plan	Medical Director			
Counter Fraud and Security				
Review and approve annual plan	Lead Counter Fraud Specialist			
Receive annual report (to include the self-assessment against NH	Lead Counter Fraud Specialist			
Review progress reports	Lead Counter Fraud Specialist			
Assurance Reports for Information				
Review effectiveness of audit	Chair			
Receive Audit Committee annual report	Director of Corporate Governance			
Receive declarations of interest register	Director of Corporate Governance			
Receive hospitality register	Director of Corporate Governance			
Receive information governance board updates	Director of Corporate Governance			
Receive SIRO annual report	Director of Corporate Governance			
Receive Hosted Agencies Annual Report - Delivery Unit	Director of Corporate Governance			
Receive Hosted Agencies Annual Report - EMRTS	Director of Corporate Governance			