





## Meeting of the Audit Committee Thursday, 20<sup>th</sup> September 2018 at 9.30am Boardroom, ABM HQ, Baglan

Time	Agen	da	Purpose	Lead	Attached /Verbal
9.30am	1.	Preliminary Matters			
	a) b) c)	Apologies for absence Declarations of Interest Minutes of the Meetings on 31st July 2018	Noting Noting Approval	Chair Chair Chair	Verbal Verbal Attached
		Matters Arising Action Log Audit Committee Work Programme 2018/19	Assurance Assurance Noting	Chair Chair Chair	Verbal Attached Attached
9.45am	2.	Governance, Risk and Internal Controls			
	,	Board Assurance Framework Review of Standing Orders: (i) Scheme of Delegation (ii) Capital Planning Control Manual SIRO Annual Report NWIS Business Continuity Incidents Audit Registers and Status of Recommendations	Assurance Approval Approval Assurance Assurance Noting	PW (HL) PW SHG PW (Sian R) MJ (Carl M) LH	Attached To follow Attached Attached Attached Attached
10.45am	3.	Financial Focus			
	a) b) c)	Finance Update Losses and Special Payments Single Tender Action and Quotations	Assurance Approval Noting	LH LH LH	Verbal Attached To follow
11.15am	4.	Internal Audit			
	a)	Progress and Audit Assignment Summary	Noting	PO'C	Attached
11.25am	5.	External Audit			
	a) b) c)	Progress Report 2019-20 Audit Fees Consultant contract follow-up: management response update	Noting Noting Assurance	CM PW AR	Attached Verbal Attached

11.55am	6. Clinical Audit			
	a) Clinical Audit Annual Report	Noting	AR	Attached
12.05am	7. Assurance Reports for Information or Approval			
	a) Review Effectiveness of the Committee via Self-Assessment	Noting	PW	Attached
12.15pm	8. Any Other Business			
	9. Date and Time of Next Meeting			
	The next scheduled meeting is 15 <sup>th</sup> November 2018, 9.30am			