Audit Committee Action Log

Open Actions						

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	79/19	16.05.2019	Pam Wenger and Martin Sollis to discuss work programme	Pamela Wenger/Martin Sollis	May 2019	**In Progress** Meeting to be arranged.
2.	81/19	16.05.2019	Martyn Waygood, Gareth Howells and Pamela Wenger meet to discuss quality and safety risks.	Martyn Waygood, Gareth Howells and Pamela Wenger	July 2019	**In Progress** Meeting to be arranged.
3.	45/19	21.03.2019	Pam Wenger to include the reviews of various external regulators, inspectors and professional bodies within the board assurance framework.	Pamela Wenger	July 2019	**Work in Progress** To be included in the Board Assurance Framework. Work is in development in terms of a compliance and legislative framework and reflected in the work programme for 19/20.
4.	46/19	21.03.2019	Receive a verbal update on the progress of the actions arising from the Long Waiters report at the next	Darren Griffiths	May 2019	**Work in Progress** Item to be deferred to September's committee

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			committee.			
5.	55/19	21.03.2019	Information Governance Board Update - Risk information surrounding records management and digitally enabled care to be brought to next committee.	Matt John	May 2019	**On the Agenda** Risk has been reviewed by the Interim Chief Information Officer following discussions at Senior Leadership Team in July 2019. This is reflected in the Risk Register report
6.	08/19	22.01.2019	Internal audit review of PROMS be deferred on condition that a high-level plan of the work required in the interim be provided to the committee chair.	Richard Evans/Martin Sollis	February 2019	**Work in progress** Martin Sollis to pick with Richard Evans – Meeting arranged for the 5th July
7.	204/18	15.11.2018	Martin Sollis to discuss the public health resource allocation issue further with Sandra Husbands outside of the meeting.	Sandra Husbands/Martin Sollis	January 2019	**Work in progress** Martin Sollis to pick up with Sandra Husbands. Meeting arranged for the 15th July.
<td colspan="7" align="center">**Closed Actions**</td>
Action No.	**Minute Ref.**	**Date**	**Agreed Action**	**Lead**	**Timescale**	**Status**
8.	45/19	21.03.2019	Pam Wenger to explore 'whistleblowing' arrangements with workforce colleagues and request an overview for the next committee.	Pamela Wenger	May 2019	**Completed** Included on Agenda for the meeting in July 2019 under 'Raising Concerns'

9.	68/19	16.05.2019	Information on provisions and reserves be provided for consideration at the performance and finance committee.	Lynne Hamilton	June 2019	**Completed** Presented at the P&F Committee on the 18th June.
10.	71/19	16.05.2019	Additions to be made to the Auditor General response before submission	Pam Wenger/Lynne Hamilton	May 2019	**Completed**
11.	73/19	16.05.2019	Amendments to be made to the accountability report before submission.	Pamela Wenger	May 2019	**Completed**
12.	75/19	16.05.2019	Amendments to be made to the Annual Quality Statement before submission.	Gareth Howells	May 2019	**Completed**
13.	81/19	16.05.2019	Hazel Lloyd to be invited to Audit Committee in July to provide update on the 'ward to board' mechanism.	Pamela Wenger	July 2019	**Completed**
14.	81/19	16.05.2019	Committee to receive information on the top-five health board risks at each meeting.	Pamela Wenger	July 2019	**Completed** On the agenda as part of the Risk Register.
15.	82/19	16.05.2019	Tom Crick to provide an update at the July Committee regarding the PADR action plan and progress against it.	Tom Crick	July 2019	**Completed** On the agenda as part of matters arising.
16.	82/19	16.05.2019	Update on medical locum cover audit on the agenda for July	PW/CM	July 2019	**Completed** Meeting arranged for the 2nd July.
17.	83/19	16.05.2019	Matt John to be informed that a review of the timescales would be needed on the clinical coding management	PW	May 2019	**Completed** Feedback provided to the Chief Information Officer

			response.			following the meeting.