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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting Date	30 May 2019	Agenda Item	2.1
Report Title	Accountability Report 2018-2019		
Report Author	Jacqui Maunder, Interim Head of Compliance		
Report Sponsor	Pam Wenger, Director of Corporate Governance		
Presented by	Pam Wenger, Director of Corporate Governance		
Freedom of Information	Open		
Purpose of the Report	The purpose of the report is to request approval of the health board's draft Accountability Report for 2018-2019.		
Key Issues	<p>The Chief Executive as accountable officer has been fully involved in the development of the accountability report and subject to review, scrutiny and approval by the Audit Committee and the Board, will sign the statement of the chief executive's responsibilities.</p> <p>Key issues to note:</p> <ul style="list-style-type: none"> • The accountability report provides an outline of the health board's programme in relation to the board's governance arrangements; • The accountability report must be reviewed by the Audit Committee as well as by internal and external audit; • The board has supported the Governance Work Programme 2018-2019 and work has progressed to strengthen governance arrangements; • For the period 2018/19, the health board did not meet the two financial duties under section 175 of the National Health Service (Wales) Act. Therefore this has resulted in a breach of the health board standing orders and standing financial instructions; • The board can take reasonable assurance that arrangements to secure governance, risk management and internal control, within those areas under review, • The Board has a generally sound system of internal control that supports the achievement of its policies, aims and objectives and that no significant internal control issues have been identified. • Internal Audits have identified areas requiring action to strengthen systems and processes and detailed action plans have been agreed to improve performance in all these areas along with a Governance Work Programme for 2019-2020. These will be monitored through the Audit Committee, with follow up internal audits undertaken 		

	where necessary.			
Specific Action Required <i>(please choose one only)</i>	Information	Discussion	Assurance	Approval
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Recommendations	Members are asked to: <ul style="list-style-type: none"> • ENDORSE the accountability report and recommend that the Board APPROVE the Accountability Report for 2018-2019 			

ACCOUNTABILITY REPORT 2018-2019

1. INTRODUCTION

The purpose of the report is to request approval of the health board's draft Accountability Report for 2018-2019.

2. BACKGROUND

The purpose of the accountability report 2018-19 is for the accountable officer to present how she has discharged her role during the year in compliance with the NHS Wales 2018-2019 manual for accounts issued by Welsh Government.

Members will note that a draft version was considered by Audit Committee on 16 May 2019 and has been developed further, following receipt of comments from members, Welsh Government and auditors. There are no material changes from the version considered by the Audit Committee, except for the inclusion of a section on the Bridgend Boundary change.

3. GOVERNANCE AND RISK ISSUES

The NHS Wales 2018-2019 Manual for Accounts sets out that all NHS organisations are required to publish, as single document, a three part annual report and accounts by the following prescribed deadlines:

- The draft Accountability report was submitted to HSSG Finance by **Friday 3 May 2019**,
- The audited Financial statement (Annual Accounts) and Accountability report) are to be submitted to HSSG Finance and Wales Audit Office (WAO) by **Friday 31 May 2019**,
- The final Annual Report 2018-2019 (including the Performance, report, accountability report and financial statements) to be completed and submitted to Welsh Government as one unified document by **Monday 1 July 2019**.

The three part annual report comprises:

1. the performance report;
2. the accountability report; and
3. the financial statements.

The purpose of section two, the accountability report, is to meet the key accountability requirements to Welsh Government and includes:

- a Corporate governance report;
- a remuneration and staff report; and
- a National Assembly for Wales accountability and audit report.

3.1 Corporate Governance Report

The Corporate Governance report explains the composition and organisation of governance structures and how they support the achievement of the health board's objectives. The corporate governance team has compiled the main document, namely the annual governance statement (AGS). This section is informed by a review of the board and its sub-committees' business over the last financial year, and has had input from the executive team, the Audit Committee and auditors.

3.2 Remuneration and Staff Report

The Remuneration and Staff report has been compiled by the finance department and includes information about the remuneration of senior management, fair pay ratios, and sickness absence rates.

3.3 National Assembly for Wales Accountability and Audit Report

The National Assembly for Wales Accountability and Audit Report contains a range of disclosures on the regularity of expenditure, fees and charges, compliance with the cost allocation and charging requirements set out in Her Majesty's (HM) Treasury Financial Reporting Manual (FReM) guidance, material remote contingent liabilities, long-term expenditure trends, and the audit certificate and the Auditor General for Wales (AGW) report.

The timescale for production of the annual report 2018-2019 varies from that of the accountability report. The annual report must be produced in time for presentation at the annual general meeting in July 2019, having been reviewed by the Wales Audit Office (WAO) and translated into Welsh in advance of publication.

3.4 In Summary

The Chief Executive as accountable officer has been fully involved in the development of the accountability report and subject to review scrutiny and approval by the Audit Committee and the Board, will sign the statement of the Chief Executive's responsibilities.

4. FINANCIAL IMPLICATIONS

There are no direct financial implications to highlight. The structure of the Accountability statement is in accordance with the structure outlined in chapter 3 of the "Annual Report & Accounts" of the NHS Wales 2018-2019 Manual for Accounts, which is aligned to HM Treasury's Government Financial Reporting Manual for 2018-2019.

5. RECOMMENDATION

Members are asked to:

- **APPROVE** the draft accountability report for 2018-2019.

Governance and Assurance		
Link to Enabling Objectives <i>(please choose)</i>	Supporting better health and wellbeing by actively promoting and empowering people to live well in resilient communities	
	Partnerships for Improving Health and Wellbeing	<input type="checkbox"/>
	Co-Production and Health Literacy	<input type="checkbox"/>
	Digitally Enabled Health and Wellbeing	<input type="checkbox"/>
	Deliver better care through excellent health and care services achieving the outcomes that matter most to people	
	Best Value Outcomes and High Quality Care	<input checked="" type="checkbox"/>
	Partnerships for Care	<input type="checkbox"/>
	Excellent Staff	<input type="checkbox"/>
	Digitally Enabled Care	<input type="checkbox"/>
Outstanding Research, Innovation, Education and Learning	<input type="checkbox"/>	
Health and Care Standards		
<i>(please choose)</i>	Staying Healthy	<input type="checkbox"/>
	Safe Care	<input type="checkbox"/>
	Effective Care	<input type="checkbox"/>
	Dignified Care	<input type="checkbox"/>
	Timely Care	<input type="checkbox"/>
	Individual Care	<input type="checkbox"/>
	Staff and Resources	<input checked="" type="checkbox"/>
Quality, Safety and Patient Experience		
This report does not specifically impact patient experience, the report gives an overview of the work of the health board during 2018-2019. The quality information will be captured in the annual quality statement.		
Financial Implications		
There are no direct financial implications to highlight. The structure of the Accountability statement is in accordance with the structure outlined in chapter 3 of the "Annual Report & Accounts" of the NHS Wales 2018-2019 Manual for Accounts, which is aligned to HM Treasury's Government Financial Reporting Manual for 2018-2019.		
Legal Implications (including equality and diversity assessment)		
Health Boards (HBs) and NHS Trusts are required to prepare in respect of each financial year annual accounts in such form as the Welsh Ministers may direct with the approval of the Treasury in accordance with Section 178 and paragraph 3 of Schedule 9 to the National Health Service (Wales) Act 2006. The accountability statement complies with the accounting guidance of the Government Financial Reporting Manual (FReM) that has been published by the Welsh Government.		
Staffing Implications		
There are no specific staffing implications identified.		
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)		
The accountability report gives an overview of the whole health board to meet its aim to protect and improve population health.		
Report History	The accountability report is received annually by the health board and Audit Committee	
Appendices	Appendix 1 – Accountability Report for 2018-2019.	

