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Bae Abertawe
Swansea Bay University
Health Board



Meeting Date	26 January 2023		Agenda Item	4.1
Report Title	Board Advisory Group Reports			
Report Author	Georgia Pennells, Corporate Governance Officer			
Report Sponsor	Hazel Lloyd, Director of Corporate Governance			
Presented by	Hazel Lloyd, Director of Corporate Governance			
Freedom of Information	Open			
Purpose of the Report	The purpose of the report is to provide the board with an update from its advisory groups.			
Key Issues	<p>The board has three advisory groups:</p> <ul style="list-style-type: none"> • Health Board Partnership Forum; and • Health Professionals' Forum. <p>In-line with standing orders, each Group is required to submit a report to the board summarising the discussions at each meeting. This report covers:</p> <ul style="list-style-type: none"> • Health Board Partnership Forum held on 22nd December 2022 • Health Professionals' Forum held on 8th December 2022 			
Specific Action Required <i>(please choose one only)</i>	Information	Discussion	Assurance	Approval
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommendations	<p>Members are asked to:</p> <p>NOTE the discussions of the:</p> <ul style="list-style-type: none"> – Health Board Partnership Forum held on 22nd December 2022 – Health Professionals' Forum held on 8th December 2022 <p>NOTE that the next Stakeholder Reference Group is due to take place on 30th January 2023.</p>			

Board Advisory Group Reports

1. INTRODUCTION

The purpose of the report is to provide the board with an update from its advisory groups.

2. BACKGROUND

The board has three advisory groups – Stakeholder Reference Group, Health Board Partnership Forum and Health Professionals' Forum. In-line with standing orders, each one is required to submit a report to the board following each meeting and the main issues are highlighted through this report and covers:

- Health Board Partnership Forum held on 22nd December 2022
- Health Professionals' Forum held on 8th December 2022

3. GOVERNANCE AND RISK ISSUES

While the full summary reports are appended, the following are key issues the groups drew to the board's attention:

(i) Stakeholder Reference Group (SRG)

The next Stakeholder Reference Group is due to take place on 30th January 2023.

(ii) Health Board Partnership Forum

A presentation was received on the Recovery & Sustainability Plan (Annual Plan). It was confirmed that the IMTP for 2023 had been approved by Welsh Government. The plan for 2023/24 -2027/28 was under development to be submitted to Welsh Government in March 2023.

The draft Population Health strategy was shared with the meeting. The strategy set out the guiding principles by which SBUHB and its partners will seek to improve the overall health and wellbeing of the local population whilst reducing the gap between our least and most deprived communities - focusing on prevention and tackling the 'causes of the causes' of ill-health.

Other items discussed included:

- Food Prices
- Big Conversation
- Workforce and Finance Updates

The full report is provided as appendix one.

(iii) Health Professionals' Forum

A presentation from Morriston Service Group Director Acute Medical Service Redesign (AMSR) was received. Kate Hannam, Morriston Service Group Director also drew some success to the OCP process that they went through that saw 1700 staff consulted. The forum considered their engagement/agenda planner to ensure alignment with health boards strategic plans & priorities. It was agreed for two of the following from ACD, Planned Care & IMPT to be brought to the next HPF meeting in February.

Other items discussed included:

- A presentation on Workforce Programmes

The full report is provided as appendix two.

4. FINANCIAL IMPLICATIONS

There are no financial implications, as these are not decision-making forums.

5. RECOMMENDATION

Members are asked to:

NOTE the discussion of the:

- Health Board Partnership Forum held on 22nd December 2022
- Health Professionals' Forum held on 8th December 2022.

NOTE the next Stakeholder Reference Group is due to take place on 30th January 2023.

Link to Enabling Objectives (please choose)	Supporting better health and wellbeing by actively promoting and empowering people to live well in resilient communities	
	Partnerships for Improving Health and Wellbeing	<input checked="" type="checkbox"/>
	Co-Production and Health Literacy	<input checked="" type="checkbox"/>
	Digitally Enabled Health and Wellbeing	<input type="checkbox"/>
	Deliver better care through excellent health and care services achieving the outcomes that matter most to people	
	Best Value Outcomes and High Quality Care	<input type="checkbox"/>
	Partnerships for Care	<input checked="" type="checkbox"/>
	Excellent Staff	<input type="checkbox"/>
	Digitally Enabled Care	<input type="checkbox"/>
	Outstanding Research, Innovation, Education and Learning	<input type="checkbox"/>
Health and Care Standards		
(please choose)	Staying Healthy	<input type="checkbox"/>
	Safe Care	<input type="checkbox"/>
	Effective Care	<input type="checkbox"/>
	Dignified Care	<input type="checkbox"/>
	Timely Care	<input type="checkbox"/>
	Individual Care	<input type="checkbox"/>
	Staff and Resources	<input checked="" type="checkbox"/>
Quality, Safety and Patient Experience		
The advisory groups, amongst other areas, consider the quality and safety of services from patient and staff perspectives. They also consider the experience of patients and staff. These reports provide assurance to the board that effective scrutiny is taking place to ensure quality, safety, patient and staff experience are of the right level.		
Financial Implications		
There are no financial implications.		
Legal Implications (including equality and diversity assessment)		
There are no legal implications but the health board has a statutory duty to have these advisory groups within its governance structure.		
Staffing Implications		
While there are no staffing implications to the report, there may be staffing issues included in the highlight report from the Health Board Partnership Forum.		
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)		
The advisory groups have a strategic focus to their agendas and provide a view on the future plans which will support the delivery of the health board's short, medium and long-term plans.		
Report History	Standing board item.	
Appendices	Appendix 1 - Health Board Partnership Forum key issues report from meeting held on 22 nd December 2022 Appendix 2 - Health Professionals' Forum key issues report from meeting held on 8 th December 2022	



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Agenda Item	
Health Board xx/xx/ 2023	
Freedom of Information Status	Open
Reporting Committee	Health Board Partnership Forum
Author	Kim Clee -Workforce Manager
Lead Executive Director (s)	Debbie Eyitayo- Director of Workforce and OD
Date of meeting	22 nd December 2022

Summary of matters considered by the Health Board Partnership Forum at its meeting on 22nd December 2022.

1. POPULATION HEALTH UPDATE.

The draft Population Health strategy was shared with the meeting. The strategy set out the guiding principles by which SBUHB and its partners will seek to improve the overall health and wellbeing of the local population whilst reducing the gap between our least and most deprived communities - focusing on prevention and tackling the 'causes of the causes' of ill-health.

2. ANNUAL PLAN UPDATE

A presentation was received on the Recovery & Sustainability Plan (Annual Plan). It was confirmed that the IMTP for 2023 had been approved by Welsh Government. The plan for 2023/24 -2027/28 was under development to be submitted to Welsh Government in March 2023.

3. FOOD PRICES

There was a discussion in relation to the means by which the canteen food for staff could be kept at an affordable level during this current financial situation, including a postponement of a scheduled price increase until after Christmas and the development of some less expensive menu options.

4. BIG CONVERSATION

There was a brief update on the Big Conversation and it was reported that there had been good staff engagement with both the survey and focus groups. Work was underway to analyse the data which will be followed by Phase 2 of engagement, playing back the key themes from initial engagement phases to test understanding.

5. WORKFORCE UPDATE

An update was received on workforce matters, including sickness rates, turnover, PADR, mandatory and statutory training compliance and employee relations. There was also a

discussion in relation to recruitment and retention of registered nursing staff. Staff were encouraged to receive their vaccinations.

6. FINANCE UPDATE

A finance update was received.

Key risks and issues/matters of concern of which the board needs to be made aware:

None

Delegated action by the committee:

None

Main sources of information received:

Oral Updates were received from:

Joanne Jones-Head of Support Services
Ruth George- Human Resources Business Partner,
Debbie Eyitayo- Director of Workforce & OD

Presentations were received from:

Keith Reid- Director Public Health
Darren Griffiths- Director of Finance
Ffion Ansari-Head of IMTP Development and Implementation,

Highlights from sub-groups reporting into this committee:

None received

Matters referred to other committees

None identified

Date of next meeting

16 February 2023



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Agenda Item	
Health Professionals Forum (HPF)	
Freedom of Information Status	Open
Reporting Committee	Health Board
Author	Andrew Griffiths, Judith Vincent, Joint Chairs of Health Professionals Forum & Fiona Smith, Support Manager DOTH
Lead Executive Director (s)	Christine Morrell, Director of Therapies & Health Science
Date of meetings	8 th December 2022
Summary of matters considered by the Health Professional Forum at its meeting on 8th December 2022	
<ul style="list-style-type: none"> HPF received a presentation from Morriston Service Group Director Acute Medical Service Redesign (AMSR). Kate Hannam, Morriston Service Group Director also drew some success to the OCP process that they went through that saw 1700 staff consulted. HPF received a presentation from Director of Workforce & OD on Workforce Programmes. HPF consider their engagement/agenda planner to ensure alignment with health boards strategic plans & priorities. It was agreed for two of the following from ACD, Planned Care & IMPT to be brought to the next HPF meeting in February. HPF received a highlight report from the Board meeting in November 2022 & drafted agenda for January 2023. 	
Key risks and issues/matters of concern of which the board needs to be made aware:	
None at this time	
Delegated action by the Forum:	
None	
Main sources of information received:	
Highlights from sub-groups reporting into this Forum:	
N/a	
Matters referred to other committees	
None	

Date of next meeting	09 February 2023
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