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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



		Agenda Item	5.1 (i)
Freedom of Information Status		Open	
Reporting Committee	Health and Safety Committee		
Author	Liz Stauber, Committee Services Manager		
Chaired by	Maggie Berry, Independent Member		
Lead Executive Director (s)	Gareth Howells, Director of Nursing and Patient Experience		
Date of last meeting	23 April 2019		
Summary of key matters considered by the committee and any related decisions made.			
Executive Handover Report – as a result of the changing of executive lead for the portfolio, a highlight report identifying current challenges was discussed. It was agreed at the next meeting that an update as to the governance arrangements would be provided, as these were currently in development.			
Review of Singleton Hospital Fire Safety Arrangements – members noted that the arrangements had been tested recently due to a fire on the oncology ward at the end of March 2019. Staff response had been excellent but the internal review had highlighted areas to improve and a multi-agency debrief was taking place that afternoon.			
Key risks and issues/matters of concern of which the board needs to be made aware:			
Health and Safety Improvement Plans: 2018-19 and 2019-20 – members received an update on progress against 2018-19 improvement plan and raised concerns that a number of areas were still outstanding. It was agreed that the outstanding actions would be incorporated into the 2019-20 plan. In relation to the plan for the following year, it was noted that more work was needed to establish timescales and develop an appropriate format. It also needed to include the work in response to the Health and Safety Executive’s (HSE) enforcement notices as well as issues raised within the risk register.			
Risk Register – training and resources were key risks discussed throughout the meeting and members felt it was critical that these issues were considered and addressed in order to improve the health board’s health and safety position.			
Delegated action by the committee:			
No delegated action was taken by the committee.			
Main sources of information received:			
Bridgend Boundary Change – a verbal update as to the impact of the Bridgend boundary change was considered.			
Current Policy Review – members received the list of current health and safety related policies and discussed the plan to review.			

Highlights from sub-groups reporting into this committee:	
No reports from sub-groups were received.	
Matters referred to other committees	
No matters were referred to other committees.	
Date of next meeting	3 rd June 2019