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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



		Agenda Item	3.10 (i)
Health Board Meeting – 28 th November 2019			
Freedom of Information Status		Open	
Reporting Committee	Local Partnership Forum		
Author	Kim Clee, Workforce Manager		
Lead Executive Director (s)	Hazel Robinson, Director of Workforce and OD		
Date of meeting	24 th September and 11 th November 2019		
Summary of key matters considered by the Health Board Partnership Forum at its meetings on 24 th September and 11 th November 2019 and any related decisions made.			
Living Our Values and Guardian Service update			
<p>A paper was received on the launch and implementation of the Living our Values campaign. Two hundred team and individual pledges had been signed, and staff were encouraged to tweet a photograph of them with their pledge. Further communication and engagement would be taking place at audit days for wards and departments, at the leadership summit and at management training days.</p> <p>It was reported that as at September the Guardian Service had received 28-30 contacts from employees. This was in line with other health service organisations using the service. Once it is possible to identify trends or particular areas of concern, representatives from the Guardian Service would be asked to attend the Partnership Forum to discuss.</p>			
Operating Structures update.			
<p>An update was provided in relation to the engagement around the operating structures, which had closed on 19th September. Ninety responses had been received. There was general support for the move from five to four Delivery units and for theatres to be managed by Morriston Hospital. There was some opposition to the proposals for Childrens’ services and Therapies and further discussions were taking place to resolve these issues. Formal consultation on the final proposals would begin shortly.</p>			
Health Board Charity			
<p>A presentation was received on Health Board Charity. The Charity Fund Manager had been appointed in May 2019 and a strategy was currently being developed. The charity funds were contributing to staff training and an improved working environment for staff. There was a discussion regarding collective fundraising with the Partnership Forum.</p>			

Patient Portal (Staff Access)

A presentation was received on the patient portal which is an online record to help patients manage their overall care more effectively. Patients are able to share their health record with anyone they choose and co-produce it in conjunction with their clinical teams.

This facility would be rolled out for staff to allow them access to their records. It was emphasised that staff could only access their own record through the appropriate mechanism in line with information governance recommendations and this would be made clear in all communications.

Partnership Working

There was a discussion of how partnership working was conducted within the organisation and what steps could be taken to make it more effective. It was agreed that Staff representatives would consider this and bring back some proposals for further discussion.

Emergency department/ winter pressures

An update was received on the work being undertaken to address the significant pressure on the Emergency Department at Morriston Hospital. It was acknowledged that all the staff working in this area were excellent and their hard work was appreciated. There were a number of workstreams in place to try to make an impact at different points in the system, which will ultimately result in a lessening of pressure in A and E. These include:

- A WAST workstream looking at front door interventions to prevent patients from coming in through A and E,
- Work with Primary Care looking at referrals and the availability of specialist advice for GPs,
- Recruitment of additional ED consultants or Acute Care Physicians,
- The development of a number of early supported discharge packages,
- Work with social care providers in improving capacity.

Workforce Metrics

Workforce metrics paper were received. There was some discussion of sickness absence, which is still challenging and it was confirmed that stress remains the highest reason for sickness. PADR reporting required improvement and all areas had been asked to develop a PADR implementation plan.

Nursing Update

Update reports on nursing issues were received including information on recruitment initiatives, Nurse Staffing Act, digital rostering and the implementation of the SAFER guidance.

Financial Position

Reports on the Health Board's financial position were received.

Workforce policies

The following revised policies were ratified:

- Managing Personal Relationships at Work

<ul style="list-style-type: none"> • Maternity, Paternity and Adoption leave guidance • Violence and Aggression Policy • Lone Working • Shared Parental Leave. 	
Key risks and issues/matters of concern of which the board needs to be made aware:	
None identified.	
Delegated action by the committee:	
None.	
Main sources of information received:	
Living our Values and Guardian Service - Presentation Health Board Charity- Presentation Operating Structures-update Patient Portal- Presentation Partnership Working-update Emergency Department- update Financial update Nursing update Workforce Metrics update Workforce policies update	
Highlights from sub-groups reporting into this committee:	
None received.	
Matters referred to other committees	
None identified.	
Date of next meeting	21 January 2020