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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



		Agenda Item	3.10
Health Board Meeting –26 th November 2020			
Freedom of Information Status		Open	
Reporting Committee	Local Partnership Forum		
Author	Kim Clee, HR Manager		
Lead Executive Director (s)	Kathryn Jones, Director of Workforce and OD (Interim)		
Date of meetings	22 nd September ,22 nd October and 10 th November 2020		
Summary of key matters considered by the Health Board Partnership Forum at its meetings on 22 nd September , 22 nd October and 10 th November 2020.			
Meetings are currently held monthly. Covid related matters remain standing items on the agenda but with other business included.			
<u>1.General Covid 19 update</u>			
Updates were received on the status of the outbreak within the community and in Swansea Bay UHB hospitals and more widely across Wales and the UK. Other matters reported were as follows:			
<ul style="list-style-type: none">• The development of winter plans and vaccination planning.• The setting up of an incident management process as required by the triggers set by Welsh Government.• The continuing implementation of physical distancing measures.• The implementation of the local restrictions and subsequent firebreak as directed by Welsh Government.• The outbreak control measures in place in response to the outbreaks in Maternity and Cardiac services.• The live testing of the Field Hospitals to ensure readiness when required.			
<u>2. Personal Protective Equipment</u>			
Updates were received on the on availability and distribution of PPE and the robustness of the supply chain.			
<u>3. Senior Leadership and Structures Update</u>			
An update was received paper on the changes and appointments made to the executive and senior management structure and the plans to populate the management structure beneath the Service Directors, to ensure that there is resilience. There was a discussion about the best way to undertake this process in a timely manner to minimise anxiety for staff.			

It was reported that work was underway to move Therapies to the Primary Care Service Group by 1st January 2021 and Neath Port Talbot and Singleton Theatres to Morriston by 1st October 2020.

4. Q3/Q4 update

A report was received on the Quarter 3/4 plan which sets out how the Health Board plans to respond effectively to:

- COVID – emergency admissions, critical care, TTP, testing, vaccination programme
- Other emergency admissions – medical and surgical
- All other essential services

It was reported that the Health Board planned to continue, and if possible increase, the level of essential services delivered throughout Q3&4, especially in relation to cancer, diagnostics, planned surgery and outpatient activity.

In terms of Workforce, staff well-being was identified as a top priority for Q3&4, to ensure staff are well supported during the COVID and winter pressures.

4. Guardian Service

It was reported that a decision had been taken by the senior leadership team to extend the contract for a period of 12 months with a review undertaken in partnership at 9 months.

5. Workforce Matters

Updates were received on workforce matters including the pause to the shielding arrangements and working from home provisions.

6. Health and wellbeing survey

An update was received on the results of the Health and wellbeing survey. These results were being used to inform work in a number of areas in particular the development of an agile/flexible working.

7. National Survey

Information was shared in relation to the national survey being led by HEIW and staff were encouraged to participate.

8. Smoke Free Hospitals

An update was received on the Smoke Free Premises and Vehicles (Wales) Regulations 2020 which set out the requirement for all health board premises and grounds to be smoke free. These regulations come into effect from 1st March 2021.

9. Transforming Access to Medicines(TrAMs)

An update was received on the business case that has been submitted to Welsh Government on the restructuring of Pharmacy Technical services across Wales as a result of a review of Pharmacy services on an all Wales basis. It is proposed to introduce a centralised model managed by Shared Services Partnership and based on 3 hubs across Wales. Engagement work with staff would now commence in relation to this change.

10. Finance

A finance update was received.

Key risks and issues/matters of concern of which the board needs to be made aware:

None

Delegated action by the committee:

None.

Main sources of information received:

Oral updates were received from:

Dorothy Edwards-Deputy Director of Transformation.

Mark Parsons- Assistant Director- Health and Safety

Julian Quirk- Assistant Director of WF

Kathryn Jones- Interim Director of Workforce and OD

Keith Reid- Director of Public Health

Reports/Presentations received from:

Julie Lloyd- Staff Experience and OD Manager

Hannah Evans – Director of Transformation

Karen Stapleton- Assistant Director Strategy

Marie- Andree LaChapelle- Organisational Development Lead Facilitator

Darren Griffiths – Interim Director of Finance

Highlights from sub-groups reporting into this committee:

None received.

Matters referred to other committees

None identified.

Date of next meeting

03 December 2020