



Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board



<b>Meeting Date</b>	<b>26<sup>th</sup> November 2020</b>	<b>Agenda Item</b>	<b>3.3</b>
<b>Report Title</b>	<b>Update On Key External Partnerships</b>		
<b>Report Author</b>	<b>Joanne Abbott-Davies, Assistant Director of Strategy &amp; Partnerships</b>		
<b>Report Sponsor</b>	<b>Siân Harrop-Griffiths, Director of Strategy</b>		
<b>Presented by</b>	<b>Siân Harrop-Griffiths, Director of Strategy</b>		
<b>Freedom of Information</b>	Open		
<b>Purpose of the Report</b>	The purpose of this report is to provide an overview of the recent key external partnerships which the Health Board is a statutory member of.		
<b>Key Issues</b>	The following report sets out some of the key issues discussed at recent key external partnerships meetings and in particular, the implications for the Health Board. It should be noted that due to the timings of meetings some of the minutes discussed are from some time ago.		
<b>Specific Action Required (please choose one only)</b>	<b>Information</b>	<b>Discussion</b>	<b>Assurance</b>
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Recommendations</b>	Members are asked to: <ul style="list-style-type: none"> <li>• <b>NOTE</b> the key external partnerships which Swansea Bay UHB works as a part of;</li> <li>• <b>NOTE</b> the issues discussed in these external partnerships and the implications for the Health Board;</li> <li>• <b>NOTE</b> the minutes of the recent partnership meetings which have taken place.</li> </ul>		

## **UPDATE ON KEY EXTERNAL PARTNERSHIPS**

### **1. INTRODUCTION**

Swansea Bay UHB is a statutory partner in a range of external partnerships, including those listed below:

- West Glamorgan Regional Partnership Board & its supporting Integrated, Adults and Children & Young People's Transformation Boards
- Swansea Public Services Board (now 'Swansea Public Service Board Joint Committee')
- Neath Port Talbot Public Services Board
- Supporting People Regional Collaborative Committee (now 'West Glamorgan Housing Support Group Regional Collaborative Committee')
- West Glamorgan Substance Misuse Area Planning Board
- Neath Port Talbot Youth Justice and Early Intervention Services Management Board
- Swansea Youth Justice Management Board
- Neath Port Talbot Community Safety Partnership
- Swansea Community Safety Partnership

This report provides an overview of the key issues from the most recently approved minutes from each of these external partnerships.

It should be noted that many of external partnership meetings were stood down, due to the COVID-19 pandemic, although many are starting to meet virtually again.

The following partnerships have not met since the last report:

- West Glamorgan Regional Partnership Board and its sub committees Integrated, Adults and Children & Young People's Transformation Boards, which last met on the 13<sup>th</sup> February 2020.
- Swansea Community Safety Partnership Board, which took place on 27<sup>th</sup> August 2020.

It should be noted that no reportable, approved minutes are yet available for the following meetings:

- West Glamorgan Substance Misuse Area Planning Board, which took place on 7<sup>th</sup> September 2020.
- Neath Port Talbot Public Services Board, which took place on 16<sup>th</sup> September 2020.
- Swansea Youth Justice Service Management Board, which took place on 30<sup>th</sup> October 2020.
- Swansea Public Service Board, which took place on 15<sup>th</sup> October 2020.

## **2. KEY ISSUES**

The following sections set out some of the key issues discussed at the external partnership groups which have taken place, and in particular, the implications for the Health Board. It should be noted that due to the timings of meetings some of the minutes will appear to be quite old.

### **2.1 NPT Youth Justice & Early Intervention Board**

The most recent meeting of the NPT Youth Justice & Early Intervention Board took place on 8<sup>th</sup> October 2020. Minutes attached at Appendix 1. The main considerations for the Health Board are summarised as follows:

#### **➤ Speech and Language**

- A contract has been agreed and finalised although there will be a gap in service shortly as the Speech and Language worker will be on maternity leave, and arrangements are being made for interim cover during this time.

#### **➤ YJB monitoring**

- Following the last joint inspection, NPT local authority services were classed as priority services and were put on stage 3 of the YJB escalation process. Neath Port Talbot have gradually made their way down to stage 1 following good progress made on the action and improvement plan. Therefore the excellent news was reported that the NPT YJEIS has been stood down as a concerning service by the YJB and no longer needs a high level of monitoring and support. The YJB will continue to monitor the service with ordinary governance and support in line with other Youth Justice Services who are not in special measures in Wales.

#### **➤ Recovery plan for the YJB**

- The recovery plan sets out the requirements for the NPT YJEIS to move into the recovery phase following the first wave of COVID- 19. It addresses what has been done, what has been done well, and how things could be done better. The document also includes contingency requirements should further waves of COVID become prevalent and further lock down measures need to be implemented.

#### **➤ Safeguarding**

- The YJEIS have taken the lead role in organising two separate mapping exercises to look at groups of young people across NPT, where there are significant concerns about their safety and wellbeing whilst out in the community, to identify areas of concerns across the whole Western Bay area in order to feed back the information to the relevant professionals at contextualised risk panels.

#### **➤ Governance Pathway**

- The Drug and Alcohol Service (WCADA) has been chosen by the YJB to lead in a Governance Pathway programme. This involves pulling together best practice from within their own service but also from other YOTs in Wales specific to good governance. The information gathered will be used as a menu of resources and interventions to be shared with the sector to help any local

authority who may wish to review their governance arrangements. The service will also receive an extra £10,000 in their annual YJB grant for leading on this.

## **2.2 NPT Community Safety Partnership Board**

The most recent meeting of the NPT Community Safety Partnership Board took place on 22<sup>nd</sup> September 2020. Minutes attached at **Appendix 2**. The main considerations for the Health Board are summarised as follows:

### **➤ Covid-19 Update**

- Enforcement action has been taken on businesses in Neath for not complying with the rules. Trading Standards are putting more resources into the Track and Trace teams for enforcement in exposure areas.

### **➤ Violence Against Women, Domestic Abuse and Sexual Violence**

- At an operational level, cases are 40% higher than this time last year. NPT Community Safety are looking to appoint additional staff in the Team to help with increased demand.
- The VAWDASV Communications Group have launched a new campaign #YouAreNotAlone which partners were asked to help promote. The posters have been shared with local Safeguarding Boards.

### **➤ Anti-Social Behaviour**

- There have been significant ASB issues across the NPT area. One of the main areas of concerns is Neath Town Centre and a robust action plan has been put in place and implemented by partners to tackle these issues. The issues have reduced and there is a marked improvement.

### **➤ Scams/Cyber Crime**

- Broad spectrum of scams taking place at the moment (including online dating, HMRC, BT and DVLA). Trading Standards have been trying to promote as much information and advice as possible through social media streams.
- Since the start of lockdown data on scams show reports have significantly decreased.
- There have been no complaints made locally regarding the sales of false COVID-19 testing kits.

### **➤ Substance Misuse**

- The Area Planning Board held a meeting in August to discuss a proposal to develop a fully integrated public health model for substance misuse services in the region. This is a piece of work which builds on earlier work under taken when the review of substance misuse services and learning nationally from the UK summit.
- The Rapid Access Prescription Project continues to engage those who are most at risk, which has had some really positive outcomes.

### **➤ Violence Surveillance System**

- Work is ongoing to re-establish the Violence Surveillance System, bringing together police, emergency department and ambulance data, and other partnership data. It is anticipated that this will be up and running by the end of this year.

### **2.3 Neath Port Talbot Public Services Board**

The most recent meeting of the Neath Port Talbot Public Services Board took place on 16th September, however there are no reportable minutes available. The minutes from the meeting held 30<sup>th</sup> July 2020 are attached at **Appendix 3**. The main considerations for the Health Board are summarised as follows:

#### **➤ Community Safety Update**

- It was highlighted that incidents of crime had decreased during the Covid 19 pandemic but that Anti-social behaviour had increased. The increase was attributed to calls regarding breaches of the Covid 19 guidance.
- This had resulted in a lot of additional calls to the Police - last year 729 calls were received, this year 1,964 calls received.
- The expected increase in scams due to the TTP (Test, Trace and Protect Service) has not arisen in Neath Port Talbot
- Domestic Abuse incidents had decreased initially but calls had increased to partners asking for advice. There is an expectation that these incidents will increase going forward but resources are in place to respond.

#### **➤ Partnership Mapping Exercise**

- Board members were presented with the Community Impact Assessment partnership mapping results as detailed in the circulated report.
- The work was undertaken to understand how people, businesses and organisations experienced the pandemic and what the impact was and to align the key issues with already existing groups.
- As part of the exercise some gaps were identified in respect of the economy, community and housing issues.
- It was explained that the Welsh Government has highlighted the need for the PSB's and RPB's to work together and as part of the exercise groups were identified as already having the role that would focus on this work. Existing groups were matched against issues.

### **2.4 Swansea Youth Justice Service Management Board**

The most recent meeting of the Swansea Youth Justice Service Management Board took place on 30<sup>th</sup> October, however there are no reportable minutes available. The minutes from the meeting held 20<sup>th</sup> August 2020 are attached at **Appendix 4**. The main considerations for the Health Board are summarised as follows:

#### **➤ Performance**

- Has been challenging trying to engage young people given that telephone calls and virtual platforms have been the method of communication. However, the team are now exploring different ways of delivering interventions to meet the needs of the prevention cohort within the community such as face to face contact to build relationships with young people.
- A review of medium and high risk of serious harm (ROSH) to be conducted to ensure those areas are being effectively assessed and appropriately recorded in a clear multi agency risk management plan, which evidences actions the YJS and other services are undertaking to reduce risk. An update to be provided at December board meeting.

➤ **South Wales Improvement Group**

- A South Wales Improvement Group has been set up, which is a forum where neighbouring YOTs (NPT, Bridgend, Cardiff) can discuss challenges and share good practice.

**2.5 West Glamorgan Regional Housing Support Grant Collaborative Group**

The most recent meeting of the West Glamorgan Regional Housing Support Grant Collaborative Group took place on 10<sup>th</sup> September 2020. The minutes from the meeting are attached at **Appendix 5**. The main considerations for the Health Board are summarised as follows:

➤ **Regional Spend Plan 2020-21**

- The group was reminded that the flexibility to diverge from the original spend plan was ending on 30<sup>th</sup> September. During August, it is a WG requirement that LAs review their service delivery in light of COVID and by 18<sup>th</sup> September, submit a revised spend plan for the period 1 Oct – 31 March 2021, including explanation of changes made or submit a confirmation email that a review had taken place but no changes to the spend plan had been made.
- The group was reassured that in both LAs, the spend against the original spend plans had not changed; rather the service delivery had, in line with WG Guidance, e.g. no face-to-face communication.

➤ **LAs additional responsibilities**

- On 24<sup>th</sup> March 2020, WG had issued 'Coronavirus (COVID-19): local authority support for rough sleepers'.
- Swansea and NPT LAs have worked closely together, operating a regional Centralised Co-ordination Cell with representatives from the Police, Probation, WG and other key stakeholders in regular attendance.
- The 'Cell' has met weekly since it was set up.
- Many challenges have been addressed including (but not exclusively) sourcing the increase in demand for temporary accommodation with b&b and hostels being used, anti-social behaviour, drug and alcohol abuse and addressing WG guidance on non-evictions.
- The number of homeless presentations have steadily risen since the start of the pandemic.

**3. RECOMMENDATIONS**

Members are asked to:

- **NOTE** the key external partnerships which Swansea Bay UHB works as a part of;
- **NOTE** the issues discussed in these external partnerships;
- **NOTE** the minutes of the recent partnership meetings which have taken place.

Governance and Assurance		
Link to Enabling Objectives (please choose)	Supporting better health and wellbeing by actively promoting and empowering people to live well in resilient communities	
	Partnerships for Improving Health and Wellbeing	<input checked="" type="checkbox"/>
	Co-Production and Health Literacy	<input checked="" type="checkbox"/>
	Digitally Enabled Health and Wellbeing	<input checked="" type="checkbox"/>
	Deliver better care through excellent health and care services achieving the outcomes that matter most to people	
	Best Value Outcomes and High Quality Care	<input checked="" type="checkbox"/>
	Partnerships for Care	<input checked="" type="checkbox"/>
	Excellent Staff	<input type="checkbox"/>
	Digitally Enabled Care	<input checked="" type="checkbox"/>
	Outstanding Research, Innovation, Education and Learning	<input type="checkbox"/>
Health and Care Standards		
(please choose)	Staying Healthy	<input checked="" type="checkbox"/>
	Safe Care	<input checked="" type="checkbox"/>
	Effective Care	<input checked="" type="checkbox"/>
	Dignified Care	<input checked="" type="checkbox"/>
	Timely Care	<input checked="" type="checkbox"/>
	Individual Care	<input checked="" type="checkbox"/>
	Staff and Resources	<input type="checkbox"/>
Quality, Safety and Patient Experience		
The report highlights the current partnership arrangements with Local Authorities and other partners. These arrangements have been developed to improve outcomes for patients and mitigate any quality and safety risks.		
Financial Implications		
The recommendations made are not associated with any financial implications. Members are not being asked to consider or approve any financial assumptions.		
Legal Implications (including equality and diversity assessment)		
There are no legal implications associated with this report or the plans outlined within it. The Health Board is fulfilling the statutory requirements placed on it to participate in the partnerships outlined in this paper.		
Staffing Implications		
There are no staffing implications associated with this report or the associated plans.		
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)		
The actions outlined in the report support the five ways of working outlined in the Act. Swansea Bay UHB is working collaboratively with partner organisations to improve ways of working to support the longer-term strategies of the organisations involved.		
Report History	This Board considered a previous Partnership Report Update on 24 <sup>th</sup> September 2020.	
Appendices	Appendix 1 - NPT Youth Justice & Early Intervention Board, 8 <sup>TH</sup> October 2020 minutes	

	<p>Appendix 2 - NPT Community Safety Partnership Board, 22<sup>nd</sup> September 2020 minutes</p> <p>Appendix 3 - Neath Port Talbot Public Services Board 30<sup>th</sup> July 2020 minutes</p> <p>Appendix 4 - Swansea Youth Justice Service Management Board 20<sup>th</sup> August 2020 minutes</p> <p>Appendix 5 - West Glamorgan Regional Housing Support Grant Collaborative Group 10<sup>th</sup> September 2020 minutes</p>
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**Neath Port Talbot Youth Justice and Early Intervention Service**  
**Management Board**

**Thursday 8<sup>th</sup> October 2020**  
**Virtual TEAMS meeting**

**Attendees:**

Andrew Jarrett (A.J)	Director of Social Services Health and Housing, NPTCBC (Chair of the Management Board)
SI Trudi Meyrick (S.I)	Superintendent, Western BCU, South Wales Police (Vice Chair of the board)
Ali Davies (A.D)	Principal Officer, NPT Youth Justice and Early Intervention Service (NPT YJEIS)
Carl Matthews (C.M)	Information Officer, NPT YJEIS
Carly Davies (C.D)	Business Manager, NPT YJEIS
Amanda Turner (A.T)	Operational Manager, NPT YJEIS
Fay Oates (F.O)	Senior Substance Misuse Worker, NPT YJEIS/WCADA
Garry Davies (G.D)	Substance Misuse Worker, NPT YJEIS/WCADA
Keri Warren (K.W)	Head of Children and Young Peoples Services, NPTCBC
Joanne Abbott-Davies (J A.D)	Assistant Director of Strategy, Swansea Bay University Health Board
Sharron Wareham (S.W)	CSM, Better Futures Cymru
Wendy Williams (W.W)	Operational/Development Manager, Careers Wales
Mark Cox (M.C)	Youth Justice Effective Practice Adviser, YJB Cymru
Cllr Alan Lockyer (A.L)	Councillor, Children & Social Services Cabinet, NPTCBC
Dave Tiddy (D.T)	Education Manager, Hillside, NPTCBC
Sian Rees (S.R)	Strategic Lead for Criminal Justice, SWPCC
Deanne Martin (D.M)	Assistant Chief Executive, National Probation Service
Jonathan Roberts (J.R)	Education Support Officer, NPTCBC

**Apologies:**

Chris Millis Elinor Wellington	Assistant Director of Education, NPTCBC Principal Officer, Community Safety, NPTCBC
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## 1. Welcome, Introductions and Apologies

As above.

Andrew Jarrett Chair of the Management Board and Director of Social Services Health and Housing welcomed everyone to the board.

The board also welcome Fay Oates and Garry Davies who are the Substance Misuse Workers for the service who are representing the staff group today.

## 2. Previous meeting minutes

Minutes from the board meeting on Thursday 23<sup>rd</sup> July were approved and checked for accuracy.

### Updates/previous actions:

***Previous action - SBUHB Consultation paper to be emailed by Joanne Abbott-Davies to Carly Davies who will then circulate to the board for any comments.***

Update – SBUHB Consultation paper was circulated by Carly Davies. Action completed.

***Previous action - Current CSE cases to be auditing and the report brought back to the next board so that areas of improvement can be evidenced.***

Update – CSE audit is an agenda item.

***Previous action - Amanda Turner to forward the strategic national standards for each area of work to the relevant board member. There is an expectation of a timely response in order that this area of work can be driven forward.***

Update – The strategic National Standards have been emailed to board members for consultation.

***Previous action – Update from the Health and Youth Justice Service task and finish group to be brought to the next management board.***

Update – The task and finish group was re-instated as an action from the last board and a meeting was held on the 27<sup>th</sup> August. No formal update has been

provided as yet by Health; there is another task and finish group arranged for the 11<sup>th</sup> November 2020.

Ali Davies updated the board that the Speech and Language contract has been agreed and finalised although there will be a gap in service shortly as the Speech and Language worker will be on maternity leave, this post is crucial for service delivery. As of yet no update received from SBUHB on the maternity leave period being covered.

**ACTION 1) The Chair has requested a formal written update to be brought to the next board in relation to CAMHS input and emotional and mental health support for our service users. Ali Davies to follow up.**

***Previous action - NPT YJES Training plan to be presented at the next management board.***

Update – Training

***Previous action – Board members to read the Cardiff YJS and other inspection reports and create a gap analysis on any areas which may need improving on and ways in which this can be implemented.***

Update – Following a discussion it was agreed for the action to be carried over to the next board and Ali Davies to lead. A.D also attends a South Wales Improvement Group involving Cardiff, Bridgend and Swansea Youth Justice Services where the aim is to standardise practices across each service especially those who have not had particularly good inspection outcomes.

**ACTION 2) It was agreed that each member that represents the board looks at the Cardiff Inspection Report and creates an organisational gap analysis with any lessons that could be learnt going forward into the new inspection. Board members to email any updates to Carly Davies in readiness for the next board.**

### **3. Board briefing report**

The briefing report circulated to all board members contains an overview on the current papers and a staffing update.



Board Briefing  
Report 08.10.2020.doc

NPT YJEIS has been stood down as a concerning service by the YJB and no longer needs a high level of monitoring and support. This is positive news for board members. However, the YJB will continue to monitor the service with ordinary governance and support in line with other Youth Justice Services who are not in special measures in Wales.

Mark Cox informed that following the last joint inspection all three local authority services were classed as priority services and were put on stage 3 of the YJB escalation process. Neath Port Talbot have gradually made their way down to stage 1 following good progress made on the action and improvement plan. At the last Performance Oversight Group attended by M.C and Senior Leaders at the YJB, the good progress made was accepted and that we no longer needed to be a priority YJS. Although the service will now be monitored as any other, it will be a requirement that M.C attends all management boards for oversight and will be available for any advice or guidance that may be required.

Andrew Jarrett as chair of the board congratulated the service on the position that we are currently in and no longer finding ourselves a priority service. This is testament to the hard work and improvements since the last inspection. However, it was also a reminder to continue to press on and not to peak too soon so that Neath Port Talbot can aim to be the leading service in Wales.

In another good news story, the service is delighted that Carly Richards our Bail/ISS Intervention Worker was successful in gaining a place on the Social Work course and is one of the three officers being supported by the authority. Keri Warren was extremely impressed with the standard of Carly's interview and brought this back to the Principal Officer Meetings. It was noted that the collaborative practice and outcomes focus that Carly brought to her interview as well as her substantial Youth Justice knowledge and experience was really evident, so a formal well done to Carly.

Brief discussion took place in relation to board members attending team meetings as a way of meeting staff in a more informal way and talking through any areas of concerns, good practice and getting a general feel for staff wellbeing. This idea was welcomed by all.

Deanne Martin felt this would be a great opportunity for board members and one she would like to follow up on. Deanne also commented on how

informative and useful she found the inspection and Governance walk through session with Mark Cox in relation to her role as a board member.

**ACTION 3) Carly Davies to contact all board members individually to arrange attendance at team meetings.**

The chair noted the excellent briefing report that provided up to date key information. The chair would also like the number of young people on remand and the number serving a custodial sentence added to the report as separate headings.

**ACTION 4) The board briefing report to include the current number of young people on remand and the number on a custodial sentence.**

#### **4. Recovery plan for the YJB**



YJEIS Recovery Plan  
August 2020.docx

This plan sets out the requirements for the NPT YJEIS to move into the recovery phase following the first wave of COVID- 19. It addresses what has been done, what has been done well, and how things could be done better. The plan also includes the news letters produced for both management board and our young people.

The document also includes contingency requirements should further waves of COVID become prevalent and further lock down measures need to be implemented. It provides information regarding the voice of the young person throughout and how those views have been captured.

It has been agreed that the office at Cramic Way could be used for essential visits and young person assessments with a stringent COVID-19 risk assessment in place with certain rules and guidance that staff and the members of the public must follow.

Joanne Abbott-Davies commented on the plan and highlighted that it is well written and very comprehensive. JA-D raised concerns regarding the number of COVID-19 cases across Swansea Bay rising rapidly. As a service we need an additional plan of what would need to be changed again in relation to face to face contacts and visits for when the second wave hits. Staff from various locations provided feedback during the first wave that there was a sense of

uncertainty about what was expected of them and a lack of clarity around carrying out certain job roles. It was felt that the service needs to be ready to stand anything down that has been re-started and that staff need to be clear from the start of the procedures and expectations.

## **5. Safeguarding**

Safeguarding is a standing item on the agenda, we continue to manage the vulnerable children list alongside Children Services and Education since the beginning of COVID-19.

Ali Davies gave a brief update as a full safeguarding report will be due at the next board.

There are no outstanding safeguarding referrals or issues at present that are not being managed under the vulnerable children and young people list across Children's Services. A.D attends the multiagency group chaired by Chris Frey Davies to ensure that all issues around vulnerability and safeguarding are shared in the appropriate arena and resources deployed in the best way to meet the needs of the young people. Further safeguarding referral information is presented in the briefing report.

The YJEIS have taken the lead role in organising two separate mapping exercise to look at groups of young people across NPT, where there are significant concerns about their safety and wellbeing whilst out in the community. The YJEIS have contacted Swansea and Bridgend adults and Children intake teams as well as their youth justice teams and made a request for them to link up any mapping exercises they may have undertaken. It is hoped that we will be in a better position to identify adults and areas of concerns across the whole Western Bay area in order to feed back the information to the relevant professionals at contextualised risk panels.

Holly Sayce, YJEIS Social Worker, completed an excellent piece of work in creating the map. Keri Warren Head of Children's Services recognised the work undertaken by Holly, which will be used as a good practice example.

Keri Warren outlined that we are now starting to see the benefits of a closer alignment with the YJEIS and Children's Services. The standard of work in the service has been really impressive and appears to be consistently high. The staff clearly know the business which comes across whenever there is contact with the team. K.W added how impressed she was with the Social Worker

secondment staff interview who clearly knew her area of work so well which is really important.

K.W stated that the team are a dedicated, committed and very talented group, who have responded to the COVID-19 pandemic by using innovative ways of working and engaging with the already hard to reach young people. The team have also kept going with their can do attitude which has been a pleasure to see.

The chair echoed this and formally congratulated Carly Richards for gaining a secondment onto the Social Work course, with not many places available a person really has to shine to gain a place on the course.

## **6. CSE Strategy audit report – verbal update**

An audit on recent CSE cases is an action from the last board and although is still in progress will be completed and made available at the next meeting. The audit has been an intensive piece of work which has involved managers from the YJS being paired up with team managers from various Children's Services teams in which they have looked at 15 young people that have been identified as CSE cases.

Amanda Turner informed how the audit has encountered some difficulties as Children's Services and the YJEIS systems are not compatible. The information has to be manually extracted which has delayed the progress however it has been a good joint venture between ourselves and Children Services.

Alongside the audit we have also decided to carry out a piece of work involving the 15 cases identified. Helen Sinclair Strategic Lead for Engagement & Participation and Mel Weaver Performance/ Quality & Practice Manager are putting together a survey so we can gain some knowledge in whether the young people had any understanding around the CSE concerns that services had for them. If they are willing to participate Helen will be speaking to the young people individually and asking questions such as whether they know what the word 'exploitation' means, did they understand the different roles of the professionals involved, were they involved in the making of the plans, did they understand the concerns that staff had around the risks etc.

This piece of work alongside the audit will ensure that the young people in question have been consulted and will hopefully give us some rich and useful

information which can be used going forward to improve the way in which we work with CSE cases.

**ACTION 5) CSE audit report and the young person's survey results to be brought to the next management board.**

## **7. Performance report**

### **- Performance Report October 2020**



Performance Report  
08.10.2020.docx

Carl Matthews Information Officer discussed the performance report that compared data from April to September 2019 and April to September of this year. C.M ran through the report and discussed questions from the members.

The scrutiny panels report highlighted ***'A scrutiny panel was in the process of being set up prior to COVID-19 led by the Police and Crime Commissioners Office to review the decisions being made by Bureau panels; this is hopefully something that will be revisiting in the coming months'*** Sian Rees confirmed her team are currently progressing re-instating the scrutiny panels and have carried out a lot of work with Cardiff and the Vale Youth Justice Services in trying to get some of the models and mechanisms in place that would be needed to carry out an exercise like that. This will hopefully be a staggered approach in which we will progress to start work with other local Youth Justice Services.

Due to the geographical area and the proposals on how scrutiny panels should work, the proposal is for NPT authority staff to attend with Health, Police and Probation. There is a requirement for a joined up approach with Swansea YJS who are also keen to progress with the panels.

Sian also raised caretaking requests and whether NPT YJEIS were at a disadvantage with Hillside Secure Unit being within our local authority? As we receive requests from other authorities that have young people placed in the only secure establishment in Wales, does the service receive extra funding for the pressures on staff resource having to take on potentially more out of county cases?



Amanda Turner replied that no additional funding is given as it is an acceptance across YOT's that caretaking cases are picked up by the host YOT. Even though Hillside is in our county borough it doesn't necessarily mean that we receive more caretaking requests. Also as stated in the report a number of caretaking cases within Hillside have recently been declined on the basis that at that point in time, NPT YJEIS could offer no additionality to the plan as we would only be able to undertake phone calls or virtual contact as would the home YJS.

Sian also queried the section in the report on assessments and why do we think we have seen a substantial increase in those assessed as high Risk of Serious Harm and high Risk of Safety and Wellbeing? Is it to do with the improvements in the QA process or is there a concern that workers are over estimating the risk due to the previous inspection outcome which has resulted in being over cautious in the assessment.

Amanda Turner replied as a result of these findings, the YJEIS plans to undertake further analysis to establish if the raise in risk is attributed to a change in the cohort of young people currently under supervision or whether this is a result of a number of other factors including training and effective use of the matrix. The cohort of young people that we currently have appear to be more risk averse and include cases involved in, a robbery, section 18 and various other high level violent offences. These would play a part in producing high levels of risk.

The chair has requested reassurance for members that risk levels have increased due to improvements in training and effective QA and not that staff are over assessing the risks.

**ACTION 6) Audit on current cases and the risk levels to take place and brought to a future board.**

In relation to the demographics section and the increase seen in the female caseload which now make up 24% of the caseload compared with 14% this time last year, S.R informed that she has seen similar trends in other Youth Justice Services in the rise of the number of females coming through the system.

S.R asked whether as a service we have the right interventions and referral pathways to appropriately work with the female caseload and meet their needs which are often very different to the male cohort.

Amanda Turner replied that over the years we have invested in a number of intervention programmes specifically for the females but there is always room for improvements and we are hoping that the recent links we have formed with Darren Bartley the Participation Lead for the authority will help us build on this. Chris Short Social Worker within the team who is leading on Participation has recently set up a girls group which is due to take place over the half term holiday. As part of this group the service will be hoping to gain some feedback from the girls in attendance in relation to what they feel they would like to see as part of their interventions and plans.

Sian Rees informed the board that Jade Theaker a staff member within her team is involved in developing the Women in Justice Services and has been carrying out some work around the Youth Justice and female offending blue print and what services are available for young females. If in the future as a service we need any support in relation to female interventions/projects then the offer to link in with her team is available.

**ACTION 7) Amanda Turner to provide the board with additional information on the services that are specifically tailored for the female cohort and if numbers stay as they are and continue to rise what do we need to change or improve to ensure we meet their needs.**

Assessments completed within the 30 day period was raised by the Chair. Although the improvement in the percentage which has increased from 30% in 2019 to over 80% in 2020 is very good but he would like us to push for a consistent 90% + at all times.

Also, where assessments are not completed within the 30 day period, details of how many days over was the assessment and what is the longest a young person has waited for their assessment to be completed, needs to be included. It was felt that this would be a good comparison for the board.

Ali Davies informed that the assessments completed within 30 days has been consistently in the 90% but we did see a slight drop to 80% due to a number of factors in relation to staff sickness etc. Amanda Turner also informed the board that the stringent QA process can play a part in causing delays as assessments

are bounced back and fore between case manager and the QA manager for improvements to be made before it is signed off.

**ACTION 8) Future performance reports to contain more detailed information on the number of overdue assessments, by how many days and the reasoning behind it.**

**- Substance misuse report**

Fay Oates and Garry Davies the services Drug and Alcohol Intervention Workers who are both employed by WCADA attended today to represent the staff group.

Apologies to F.O and G.D that due to a miss communication the substance misuse report had not been circulated beforehand, it was agreed that it will be brought to the next board as a standalone agenda item as this will give members the time to read the report and ask any questions.

The chair asked both workers to discuss today how working through the pandemic has been for them.

F.O informed she has found it hard on times working from home, being out of the office environment and not being around the team. However she has carried on with 'business as usual' as much as possible by still carrying out face to face contacts, ensuring risk assessments are followed, PPE is worn etc. All contacts are carried out safely which has involved meeting young people in outdoor safe spaces. It's important for the work that they do to meet young people face to face as they are often the most difficult young people to engage with.

G.D joined the team at a very difficult period which was the first day of lockdown so has only meet the time virtually apart from one outdoor meeting. Garry has found that the team could not have been more supportive and have always been available for support and guidance when needed.

Ali Davies formally thanked Fay for her work during the pandemic and for going above and beyond her duties in ensuring contacts were covered for other staff members when necessary. G.D is also very well-liked by our young people and is often a staff member that they turn to.

Jonathan Roberts offered his support to F.O and G.D if they need to reach young people who are in school. With schools now being open, then this can be arranged, with the option for them to be seen there.

The chair thanked F.O and G.D for attending the board today and if any further support is required then all board members are contactable.

**ACTION 9) The substance misuse report to be circulated to the board and placed on the next board agenda for discussion.**

## **8. Youth Justice Board update: Governance Pathway**

Another good news story for the board is that the Service has been chosen by the YJB to lead in a Governance Pathway programme. This involves pulling together best practice from within their own service but also from other YOTs in Wales specific to good governance. The information gathered will be used as a menu of resources and interventions to be shared with the sector to help any local authority who may wish to review their governance arrangements. The service will also receive an extra £10,000 in their annual YJB grant for leading in this.

Mark Cox brief the board that although the service has yet to be re-inspected it is felt that the service has been on quite a journey since the original inspection of Western Bay. Since disaggregation this board was established and a vast amount of work has been done getting it to a place where they can provide effective governance of the service. Whilst we haven't had the seal of approval yet from HMIP, the YJB believe the service has come a long way and would have a very interesting story to tell in terms of learning from moving from previous arrangements to new ones.

As a minimum the YJB will be looking at the following as a menu of resources for management boards and YOTs to review governance arrangements:

- Policies and procedures
- ToR
- Example agendas
- Examples of data reports that go to the board
- Induction
- An induction videos
- Self-assessments/audits
- Escalation processes and solutions

- Methods for improving boards' understanding of YOT practice and the needs of the cohort
- Voice of the child and participation

All board members will have a part to play in this Governance Pathway and Andrew Jarrett as Chair of the board has requested that a presentation is put together by Mark Cox of what is expected of board members and presented at the next board.

Ali Davies confirmed that Amanda Turner will be leading the pathway as the Operational Manager and will be putting a project timeline together.

**ACTION 10) Governance Pathway presentation to be presented at the next board by Mark Cox YJB.**

## 9. YJEIS Resource Centre ICF Bid



Resource Centre ICF  
Bid.docx

Ali Davies provided a brief update on the current progress on the resource centre. The ICF bid has gone in to the Welsh Government and although we are still waiting on confirmation, the bid has been secured and is looking positive. A building has been identified and costings and plans have started to take place. This will be a joint venture with Children's Services, and Governance meetings will be taking place every fortnight. The aim is for the resource centre to be up and running by the end of March 2021.

**ACTION – All progress in relation to the resource centre to be brought to the board along with any relevant plans.**

## 10. YJEIS Newsletters



Young person's  
newsletter October 20

The second of the young person's newsletter was shared with the board and has gone out to all the young people on our current caseload.

Everyone agreed it is an excellent piece of work, Amanda Turner also thanked Carly Richards and Kim Jenkins for developing it.

## **11. A.O.B**

### ***Partnership updates***

SI Trudi Meyrick provided a brief partnership update report. The board saw this as good practice and would like this piece of work to be undertaken by the partner agencies. Each agency could provide a brief update in relation to their areas of work at future meetings. The chair agreed that this is a good idea as not only an audit trail but for purposes of information sharing.

**ACTION 11) Partnership update reports to be a standing agenda item at future boards.**

### **Future dates**

Monday 30<sup>th</sup> November 1.30pm Management Board Development afternoon – to progress the Governance Pathway

**Next full management board date –**

Thursday 14<sup>th</sup> January 2021 at 10.00am

### **List of actions –**

ACTION 1) The Chair has requested for a formal written update to be brought to the next board in relation to CAMHS input and emotional and mental health support for our service users. Ali Davies to follow up.

ACTION 2) It was agreed that each organisation looks at the Cardiff Inspection Report from their organisational point of view and create a gap analysis with any lessons that could be learnt going forward into the new inspection. Board members to email any updates to Carly Davies in readiness for the next board.

ACTION 3) Carly Davies to contact all board members individually to arrange attendance at team meetings.

ACTION 4) The Briefing Report to include the current number of young people on remand and the number on a custodial sentence.

ACTION 5) CSE audit report and the young person's survey results to be brought to the next management board.

ACTION 6) Audit on current cases and the risk levels to take place and brought to a future board.

ACTION 7) Amanda Turner to provide additional information on the services that are specifically tailored for the female cohort and if numbers stay as they are and continue to rise what do we need to change or improve to ensure we meet their needs.

ACTION 8) Future performance reports to contain more detailed information on the number of overdue assessments, by how many days and the reasoning behind it.

ACTION 9) The substance misuse report to be circulated by Carly Davies and placed on the next agenda for discussion.

ACTION 10) Governance Pathway presentation to be presented at the next board by Mark Cox YJB.

ACTION 11) Partnership update reports to be a standing agenda item.



## **WORKING IN PARTNERSHIP**



### **COMMUNITY SAFETY PARTNERSHIP BOARD**

**22<sup>nd</sup> September 2020**

#### **Chair:**

Trudi Meyrick

Superintendent, Partnerships and Safeguarding, South Wales Police

#### **Attendees:**

Karen Jones	Assistant Chief Executive and Chief Digital Officer, NPTCBC
Elinor Wellington	Principal Officer, Community Safety, NPTCBC
Kelly John	Community Safety Team, NPTCBC
Gareth Prosser	Inspector of Community Safety, South Wales Police
Cllr Leanne Jones	Cabinet Member Community Safety & Public Protection
Becky Hancock	WCADA
Ceri Morris	Head of Planning and Public Protection, NPTCBC
Mark Thomas	Environmental Health & Trading Standards Manager, NPTCBC
Rhian Lovell	Deputy Probation Delivery Unit Head, National Probation Service
Spencer Lewis	Road Safety Manager, Mid and West Wales Fire and Rescue Service
Gemma Richards	Neath Port Talbot Council for Voluntary Services
Riaz Hassan	Regional Community Cohesion Coordinator
Nicola Edwards	Head of Nursing – Safeguarding, SBUHB
Nune Aleksanyan	Children and Young Peoples Services, NPTCBC
Chris Hill	Trading Standards, NPTCBC
Mark Brier	Chief Inspector of Community Safety, South Wales Police
Claire Jones	Strategic Manager - Partnerships & Com Cohesion, NPTCBC
Rachel Dixon	Training and Development Officer, NPTCBC
Christopher Millis	Head of Participation, Education & Life Long Learning, NPTCBC
Alison Davies	Principal Officer, Youth Offending Service, NPTCBC
Stephen Carr	Safer Communities Programme Manager; W.L.G.A.
Gemma Woolfe	Violence Prevention Coordinator, Police and Crime Commissioners Team
Vanessa Dale	Public Services Board Coordinator, NPTCBC
Claire Michael	Landlord Services, Tai Tarian

#### **Apologies:**

Sarah Williams	ASB Coordinator, Community Safety, NPTCBC
Chris Frey-Davies	Principal Officer, Safeguarding, NPTCBC
Cllr Alan Lockyer	Cabinet Member for Social Services, NPTCBC
Lucas Williams	Trading Standards Manager, NPTCBC
Tony Potts	Neath Port Talbot Council for Voluntary Services
Joanne Abbot-Davies	Assistant Director of Strategy and Partnerships, SBUHB

#### **1. Welcome**

The Chair welcome all partners to the meeting.

#### **2. Minutes and Actions from the Extraordinary CSP meeting held on 4<sup>th</sup> June 2020**

The minutes and actions from the previous meeting were distributed to the Board. The minutes were approved as an accurate record. All actions except one had been completed. The outstanding action will be discussed within the meeting.

### 3. Covid-19 Update

An update was provided on the current Covid –19 situation across Swansea and Neath Port Talbot. There are a number of local authority areas on the borderline of going into local lockdowns. Although Neath Port Talbot statistics are quite low (14 cases per 100,000 population) Swansea currently has (33.3 cases per 100,000) population which is over the threshold of 25, which triggers a lockdown. Meetings are taking place to discuss if there is going to be a regional approach to how the new restrictions will be applied. Further announcements are expected shortly. Partners maybe asked to prepare for further restrictions within the Neath Port Talbot area soon.

The Test Trace and Protect service is enabling us to pinpoint the main cause of rises within the Neath Port Talbot area;

- Lack of social distancing and sticking to the 4 household rule
- noncompliance within the hospitality sector/licensed premises
- Failure to adhere to quarantine rules (self-isolation advice)
- With the opening up of schools and work places there are more people congregating together in a wider range of settings

Enforcement action has been taken on businesses in Neath for not complying with the rules. Trading Standards are putting more resources into the Track and Trace team for the enforcement in exposure areas. This needs to be done with partners particularly with Police and Licensing. All partners were asked to assist and help where possible and resources are going to need to be used effectively.

Clarity needed on the messages pushed out at the moment. Messages need to be sent out in a clear and consistent manner across the board. NPT are preparing for autumn/winter and for the situation worsening. A lot of partner agencies were involved with the Safe and Well Service which was set up in March and a Phase 2 of this service is being prepared to make sure the vulnerable have access to the help and support they need. The service will be remobilised by next week and information will be sent out to partners.

Higher levels of noncompliance are being seen. Karen and Trudy have met to discuss enforcement capacity. Over the next few weeks months things will be hardening on persistent issues.

From a policing prospective they have the Four E's approach and are really putting the emphasis, where appropriate, on the enforcement activity. Things maybe more complicated this time around as there may be different rules, for different areas across the force. It was confirmed that there will be an all wales approach response when further announcements are made. There is a lack of compliance across all areas at the moment.

### 4. Updates from priority areas:

#### VAWDASV

The minutes of the last VAWDASV Leadership Group meeting held on the 27<sup>th</sup> August 2020 have been circulated to all members of the Board. The NPT Healthy Relationships for Stronger Communities Strategy 2020 has been developed with partners. The strategy was approved by the council in June. The document has just received approval from the Health Board.

At an operational level, cases are 40% higher than this time last year. NPT Community Safety are looking to appoint additional staff in the IDVA Team to help with increased demand.

The VAWDSV Communications Group have launched a new campaign #YouAreNotAlone which partners were asked to help promote. The posters have been shared with local Safeguarding Boards.

**Action 1:** Elinor Wellington to circulate #YouAreNotAlone campaign literature with CSP Board Minutes to be shared with internal/external partners and on social media streams.

Changes to further restrictions does cause concern on what the domestic abuse picture could look like. Support is available and business will operate as normal from a policing prospective.

## **Anti-Social Behaviour**

There have been significant ASB issues across the NPT area. One of the main areas of concerns is the Neath Town Centre and individuals who have been temporarily accommodated in the Ambassador Hotel. Cllr Leanne Jones has been chairing partnership meetings which has been a positive piece of work. A robust action plan has been put in place and implemented by partners to tackle these issues. The issues have reduced and there is a marked improvement. A patrol strategy has been in place with the police which has been really effective. Special thanks were made to partners who are involved in supporting this piece of work. The other areas of concern are Briton Ferry and Port Talbot Town Centre.

Cllr Leanne Jones raised concerns that we are advising members of the public to ring 101 and report any concerns. After contacting them herself to report concerns she did not have a very good response. It is critical that they get the right level of service and response during the call.

Biggest issues is under reporting of ASB. Without evidence of issues, it is difficult to take appropriate action. For the Communications plan, we want to share positive messages of the town but encourage reports if issues arise. The former hastga will be reused #NeathTogether.

ASB issues have now been raised in the Station Road area of Port Talbot. These issues are being investigated and partners are encouraging people to report concerns to get a clear picture of what is happening. There is a lot of good work ongoing across NPT by all partners but ideas need to be pulled together on how we publicise this.

## **Scams/Cyber Crime**

Broad spectrum of scams taking place at the moment (including; online dating, HMRC, BT and DVLA). Trading Standards have been trying to promote as much information and advice as possible through social media streams.

Since the start of lockdown data on scams show reports have significantly decreased. Scams seem to be getting more sophisticated and thoughtful. Real issues with charter applications and the tracing of the telephone numbers in other parts of the world. The main focus needs to be on educating members of the public about scams and how this is done as some of the potential victims may not be on social media. On a national level the figures don't replicate on what they do locally.

There have been no complaints made locally regarding the sales of false Covid testing kits. There have been reports of this in North England but is not prevalent in South Wales at the moment.

## **Substance Misuse**

The Area Planning Board held a meeting in August to discuss a proposal to develop a fully integrated public health model for substance misuse services in the region. This is a piece of work which builds on earlier work under taken when the review of substance misuse services and learning nationally from the UK summit. An agreement was made in the APB meeting to take the work forward. The APB minutes which describe the model will be circulated in due course to the Board. The partnership will be updated as work progresses and it was suggested that the Board could receive a presentation as things move forward.

From an operational prospective the Rapid Access Prescription Project continues to engage those who are most at risk, which has had some really positive outcomes. The APB Team and providers are setting up an action group to tackle the ongoing issues with illicit benzo diazepam and spice. It is concerning to see that needle exchange activity is down, which could result in a spike in hepatitis and HIV.

The previous objectives relating to APB are still being delivered, whilst the work towards the new model is carried out. Clear priorities around reducing drug related deaths.

Main concern for WCADA at the moment is regarding the fake benzo substances. Engagement outreach is still continuing with people who are temporarily housed during the pandemic. This has been problematic and some have had to be moved because of ASB issues. Floating support services are

working closely with Housing and providing engagement outreach and tenancy support. Partners were asked to share and circulate harm reduction messages as and when received.

Harm reduction lead Matthew Rafferty is working well with partners and will be a good contact for partners to link in with.

## 5. Partner Updates

### SWP Performance Report

Chief Inspector Mark Brier presented the performance report to Board members.

Points to note were;

- During the last three months there were 337 offences where victims of violence were female. 12.41% (37) of female victims were under the age of 18 years. Demand is increasing in this area.
- There are at least 23 County Lines operating in Swansea Neath Port Talbot, all supplying Heroin and Crack Cocaine. During Covid-19 pandemic there has not been much change to the how county lines are operating and are not having any problems meeting demand.
- During the last three months there were 92 Drug Trafficking offences across Swansea and Neath Port Talbot. Looking at the data concerns mainly are around cannabis use and offences for this area.
- Operation Colorado took place looking at class a drugs targeting properties at Mary Street and Neath Road in Neath, along with Briton Ferry Road and Ynysmeardy Road in Briton Ferry.
- Swansea and Neath Port Talbot have the second and third highest rate of drug misuse deaths across England and Wales.
- Slight decrease in knife crime during lockdown period with 56 knife related crime incidents across Neath Port Talbot during April – June 2020.
- There were 76 vehicle offences across Neath Port Talbot over the last 3 months. Early on organised crime in high value vehicles. As a region this was tackled and statistics on this crime have greatly decreased since this time last year.
- There have been 58 reported Hate Crimes across Neath Port Talbot over the last 3 months. Additionally, there has been an increase of 19 during the same quarter last year with regards to the Neath Port Talbot area. The biggest increase can be seen in the Racial Hate Crime category with an increase of 12 reported offences compared to the previous year. Partners will be working together to try to tackle these issues and promote messages relating to hate crime.

CSP Tasking Group will be discussing Hate Crime Awareness Week and making sure we have a clear plan to educate and get key messages out there

**Action 2:** Elinor Wellington to meet with Mark Brier to involve the partnership in pushing hate crime messages during Hate Crime Week. Wider conversations need to take place regarding tackling this with education.

**Action 3:** Elinor Wellington / Mark Brier to update the CSP Board in relation to Hate Crime Week re what additional work is going to be done.

Partners were reminded that Bethan Dennedy (Community Cohesion Officer is now in post in the Community Safety Team) and will be working on the events and campaigns relating to Hate Crime.

Overall, the recording of crime has reduced by 21% during the lockdown period. Covid-19 breaches and the demand for the police dealing with these related calls has increased. There have been 4,109 occurrences reported across Swansea Neath Port Talbot relating to Covid-19 Breaches. 756 Neath and Pontardawe Sector 632 Port Talbot Sector. Work needs to be done to strengthen the relationship with engagement and enforcement will be strengthened and messages need to get across.

### Probation

Probation are currently in phase 2 of recovery and at present have been seeing our high and very high risk of harm service users in the office environment. Should we go into further lockdown they will reverse to phase 1, where they will up their doorstep visits and reduce the office appointments

to those very high risk cases and those with specific vulnerabilities. They have begun planning for a further lockdown in Swansea Neath Port Talbot, learning from our colleagues in RCT and Caerphilly. Their EDP is being revised in line with the anticipated changes.

### **Youth Justice Board**

Following a poor inspection 12 months ago NPT YJB were put on an action plan and monitoring. They are now functioning well and been taken off all monitoring. A further inspection will take place but is delayed due to current circumstances. Wrexham were a good practice partner due to their outstanding inspection. They were going to take forward the governance pathways protocols and policies written shared to have some consistency across the region. Wrexham are unable to do this now due to other pressures and NPT YJB have been asked to take on this work. A 10k grant has been awarded to support this work. An action plan will be updated and taken to the Management Board on October 8<sup>th</sup> 2020. They are reverting to contingency plan phase 1 if further restrictions come in to place.

The Chair thanked Alison and the Team for the exceptional good work that has been done to get them to the situation they are now in.

### **Swansea Bay Health Board**

The NPT Healthy Relationships for Stronger Communities Strategy 2020 strategy has been presented and approved by the Equalities and Safety Committee. It will now be going to Executive Board very shortly for approval.

The Health Board are preparing for possible Covid changes. Following concerns raised by partner agencies regarding health visitors not carrying out visits at family homes. These have gone back and from a safeguarding perspective all home visits are now being done mainly with the younger age group. 27 month contacts are being done virtually as much as they possibly can.

### **Mid & West Wales Fire and Rescue Service**

Since March, home safety checks with exception of some extremely high risk requests were all stopped. The service reverted to posting out smoke alarm packs from HQ. As of this week the Fire Service have recommenced the programme but the majority of the checks will be carried out via telephone, following up with an appointment to deliver any fire safety related safety equipment.

There has been a lot of water related incidents in the Trebanos area over the summer period. The Fire Service are happy to provide assistance to partners delivering water safety education from next March/April.

Grass fires over all for 2020 had a slight decrease as 2019. There is a very good Arson Reduction Team in post at the moment who are working well with partners.

Fire Service are preparing for Operation BANG. With the likelihood of local authorities not having public displays there is potentially going to be an increase in private bonfires and displays. From a policing prospective an operation BANG order will be in place but with Covid-19 restrictions/measures changing things are going to be complex moving forward managing the different demands.

### **Social Services**

Throughout the lockdown there has been an increase in referral rates, particularly around emotional health and wellbeing and domestic abuse. The impact of lockdown has significantly affected those with underlying vulnerabilities. Staff are starting to try to find new safe ways to make visits and engaging with service users and their families, staying in line with new regulations. This is under review on a weekly basis to adapt to changes that are made.

There has been a lot of safeguarding issues that have needed responding to. The child protection registrations have increased. The team are making sure they are staffed appropriately to meet the workload demands, moving forward with expected further restrictions in place.

In the past six months partners have really pulled together and showed fantastic partnership working throughout Neath Port Talbot. Lessons have been learnt which will be used going forward. They are seeing an increase in business across the whole of social services directorate and can see the impact this situation is having on families. A special thanks to all partners was made. It was highlighted that it has been a privilege to part of this work during the pandemic.

### **Tai Tarian**

Tai Tarian are busy with neighbour disputes which initially started with breaches of Covid-19 regulations, but have now caused neighbour relationships to further break down. This is a concern going forward with people being encouraged to report their neighbours, there are concerns about the impact it will have on neighbour relations and communities. Also powers and taking action have been restricted during this time due to the legal restrictions.

There are noted significant differences in Mental Health with tenants which has caused a lot of issues.

Tai Tarian have been linking in with NPT Safe and Well Scheme. All 9k tenants were contacted and discovered there are a lot more vulnerable than they thought. Going forward they will know who to contact and valuable information moving forward. They are working in partnership more than ever before which is working very well.

*The Chair thanked all partners for their informative updates.*

## **6. Domestic Homicide Reviews**

There are currently three DHR's ongoing within Neath Port Talbot. Two have been completed and have now been approved to be published. Meetings will be taking place with the Corporate Communications Team regarding a press release and publication of the reviews. Excellent partnership effort in terms of the panel. Recommendations and outcomes of the DHR's will be brought to CSP Board members in the near future.

The third DHR is currently in draft format and has been sent to panel members for amendments. The draft will be finalised on 6<sup>th</sup> October prior to being sent to the Home Office.

**Action 4:** Elinor Wellington to link in with SWP and Health regarding the press release and circulate DHR's to partners when published.

## **7. Violence Prevention Unit – Progress Update**

### **Covid Monitoring Report**

Wales Violence Prevention Unit continues to produce a monthly monitoring report on violence during the Coronavirus (COVID-19) pandemic. The report is designed to share intelligence on the on-going impact of COVID-19 response measures on violence across Wales, covering the following thematic areas:

- Violence against women and girls, domestic abuse and sexual violence
- Children and young people
- Serious violence, organised crime and knife crime
- Self-directed injury/violence
- Night-time economy related violence
- Other forms of violence
- Violence, inequality and the pandemic

### **Night-time Economy Report**

The VPU has recently published a summary of its research on re-opening the night-time economy whilst containing Covid -19 and preventing violence. The report's executive summary includes key examples of how nightlife has re-opened across the world, how measures to reduce risks of Covid-19 may impact on risks of violence and provides key considerations for opening up nightlife in Wales. It can be accessed at <https://www.violencepreventionwales.co.uk/latest-news/executive-summary-launch-re-opening-nightlife-whilest-containing-coronavirus-and-preventing-violence>.

## **Violence and Vulnerability Unit (VPU) Review**



The Violence and Vulnerability Unit, on behalf of the VPU, will be undertaking a review of current partnership arrangements across South Wales, considering the need to bring together the Serious Violence and Serious Organised Crime strands in the form of SVOC meetings that will cover the 3 BCU, Probation and Health Board areas of South Wales. These meetings will need to ensure that they are linked strategically to other partnership meetings (such as safeguarding boards, CSPs, health meetings), have strong senior partner buy in and also drive tactical work. As a first step, the VVU will be undertaking interviews with all key leaders and individuals with strategic responsibility across South Wales to inform this review.

### **Violence Surveillance System**

Work is ongoing to re-establish the Violence Surveillance System, bringing together police, emergency department and ambulance data, and other partnership data. It is anticipated that this will be up and running by the end of this year.

**Action 5:** Partners to see if they can identify any children's charities within Neath Port Talbot that have an annual income of less than 100k that are responding to Covid -19 in some way that would be suitable for to apply for a big for the 10k grant.

**Action 6:** Partners who are not receiving the monthly VPU report can be added to the list.

**Action 7:** Gemma Woolfe to send details of 10k grant available to Gemma in CVS.

### **8. Item's raised for referral to other Board or regional arrangements**

**Action 8:** Partnership structure to be circulated

### **9. A.O.B**

#### **Operation Amethyst**

Insp Gareth Prosser provided information on Operation Amethyst which is a new national safe guarding campaign highlighting hidden harm within the vulnerable and elderly in the community. Partners to look at how they can distribute information on the operation throughout the communities. The campaign will initially link with neighbourhood policing teams across Neath Port Talbot and then move progressively throughout the BCU. It was suggested that information on Operation Amethyst can link in with Safe and Well scheme and third sector organisations such as Tai Tarian who are doing a lot of work in the communities at the moment. NPT Councillors could also help with the promoting of the scheme. Trading Standards would be able to promote the operation whilst proving group talks in the community.

**Action 9:** Gareth Prosser to share information on Operation Amethyst

### **Community Impact Assessment**

The Public Service Board as part of the Covid -19 pandemic had commissioned a community impact assessment to liaise with the community to understand some of the tensions and concerns in light of the circumstances. The feedback has been looked at and pieces of work have been commissioned work to be done in different forums. Set of actions will be coming to the CSP Board to take forward these are very much in line with the Boards priorities and work that's already being done. The CSP Board will then be accountable to report back to the APB. Mechanism that it's being logged and joined up with the PSB and it's captured for a full audit trail.

### **Riaz Hassan**

BME Helpline 0300 222 5720 has recently been set up. The purpose of this helpline is to help those with Language barrier/needs to receive help and support with various different issues and services.

**Action 10:** BME Helpline number / posters to be circulated

A number of events are being prepared for Hate Crime Awareness Week. These will be shared with all partners when populated into a calendar. Partners to inform Riaz of any events taking place for Black History Month.

Issues have been raised and tensions are high with regards to the MOD Training Centre in Penally. The name has been changed to 'Voices of Wales'. They have been very active and arranging protests. People from the Neath Port Talbot and Swansea have been supporting this group who are protesting.

Hate Crime Training will be delivered online by small steps Riaz encouraged partners to book onto this when it is arranged. A webinar will be arranged soon for partners working with people from EU Communities.

**Action 11:** Mark Brier to link in with Riaz relating to events being carried out by the Community Safety Partnership during Hate Crime Awareness week.

**Action 12:** Partners to link with Riaz in relation to issues at MOD to see what they can do to help and with these issues.

Partners thanked for their attendance to the meeting.

#### **10. Date of Next Meeting**

**Action 13:** Extraordinary meeting to be arranged for 4/6 weeks' time.

#### **Future Meeting Dates:**

Extraordinary CSP – Friday 13<sup>th</sup> November @ 10am

2pm Wednesday 3<sup>rd</sup> December 2020

2pm Tuesday 9<sup>th</sup> March 2021



# **PUBLIC SERVICES BOARD**

**(Via Teams)**

**Members Present:**

**30 July 2020**

**Neath Port Talbot County Borough Council:**

Councillor R.G.Jones, S.Phillips, K.Jones, A.Evans, A.Jarrett, C.Jones, V.Dale and J.Woodman-Ralph

**Abertawe Bro Morgannwg University Health Board:**

S.Harrop-Griffiths and M.Berry

**South Wales Police:**

T.Meyrick

**Department of Work and Pensions:**

H. Powell

**NPT CVS:**

G.Richards

**Natural Resources Wales:**

G.Bown

**Mid and West Wales Fire and Rescue Service:**

M.Harris and A.Richmond-Jones

**Town and Community Councils:**

T. John

**NPT Group of Colleges:**

M.Brace

**National Probation Service (South Wales):**

A.Davies

Tai Tarian:

C.Maimone

**Pobl:**

R.Lovell

**Coastal**

D.Green

## **Federation of Small Businesses**

R.Basini

## **Apologies:**

L.Whittaker

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### **1. WELCOME AND INTRODUCTIONS**

Cllr. R.G.Jones, Leader of Neath Port Talbot County Borough Council and Chair of NPT PSB welcomed all to the meeting via Microsoft Teams.

### **2. YOUTH HUB UPDATE**

Helen Powell, Department of Works and Pensions gave a presentation on the UK Governments programme of support to the unemployed. It was noted that a start date and guidance is awaited. The programme includes:

- Kickstart Job Creation Scheme
- Expanded Youth Offer
- Expansion of the Work and Health Programme
- Increased Flexible Support Fund
- Job Finding Support Service.

In addition, the government has announced specific support for young people. Details will be circulated when received. Neath Port Talbot DWP has already started developing support for young people. Youth Teams being based in both offices in NPT. These have dedicated work coaches to support care leavers. Community hubs are being developed. Work is taking place with the Princes Trust to deliver sessions in Wellbeing, Education, Employment, Self Employment and Community Work. Work is continuing with schools and colleges to talk about employment and careers events. Dedicated partnership managers have been developed to ensure a partnership approach is taken.

Director of Education, Leisure and Lifelong Learning, welcomed the development of Youth Hubs which had been raised in the Children, Young People and Management Group but identified the need for a joined up approach with schools to ensure that young people do not

become NEET and suggested a triage approach be taken. It was suggested that the DWP attend the Children, Young People Management Group to give regular updates on progress.

Assistant Chief Executive of Neath Port Talbot explained that within the council modern apprenticeships had been developed and that the council was now in a position to discuss with the DWP what was available within the council.

WLGA had also given support to create 1,000 apprenticeships across Wales, details should be available shortly.

In addition, DWP had already discussed with South Wales Police the career options available and housing partners also were supportive of the initiative and would welcome a meeting with the DWP to see what support they could give.

### 3. **COMMUNITY SAFETY UPDATE**

Board members received an update on Community Safety. It was highlighted that incidents of crime had decreased during the Covid 19 pandemic but that Anti-social behaviour had increased. The increase was attributed to calls regarding breaches of the Covid 19 guidance. This had resulted in a lot of additional calls to the Police last year 729 calls were received, this year 1,964 calls received.

An update was also given on the recent issues arising from some residents in temporary homeless accommodation in Neath. Welsh Government issued instructions that all homeless people had to be found temporary accommodation during the Covid 19 pandemic. As a result some previously accommodated residents have returned to the street and are causing concern to traders and shoppers by displaying anti-social behaviour. It was reported that a meeting has been arranged to look at the issues and to put measures in place to resolve.

The expected increase in scams due to the TTP (Test, Trace and Protect Service) has not arisen in Neath Port Talbot but this could be due to the increased communications issued from all partners alerting people to the potential issue.

Domestic Abuse incidents had decreased initially but calls had increased to partners asking for advice. There is an expectation that these incidents will increase going forward but resources are in place to respond.

It was highlighted that the Area Planning Board were concerned initially about the impact of Covid 19 on substance abuse users but due to the expansion of outreach services the level of impact was reduced. Currently, a lessons learn't exercise is taking place that will feed into the recovery planning going forward.

Also, discussions have taken place with Public Health Wales and partners and as a result a proposal developed in regard to Substance Misuse. This will be considered at the next Joint Swansea and Neath Port Talbot PSB in September 20.

#### 4. **IMPACT ON SMALL BUSINESSES**

Rob Basini from the Federation of Small Businesses attended the meeting to discuss the impact Covid 19 has had on small businesses.

During the pandemic some businesses had been able to adapt to the needs of the emergency by supplying essential equipment and had benefitted from those changes but many had suffered a negative impact.

Neath Port Talbot County Borough Council and Business Wales had helped businesses by ensuring that the Business Relief Grant monies released by Welsh Government was issued as quickly as possible and businesses were very appreciative this. It was identified that businesses were concerned about what happens when the support for furloughed staff ends.

Businesses are continuing to be concerned about the impact on employees mental health and wellbeing. Some are continuing to need support in adhering to the changes in guidance, also the confusion around the different advice issued in England and Wales. Hospitality and Tourism was continuing to be affected by the restrictions. Businesses were encouraged to provide on-line services but cyber security had been identified as an issue.

The outcome of a recent survey undertaken with businesses was that there were signs of improvements but there were still many areas of concern for businesses.

Discussion took place on the variety of work that had been put in place to support the local economy. As part of the Trace, Test and Protect work a single index of businesses had been created to enable

Public Health Messages to be cascaded to businesses. Buy Local was continuing to be a campaign promoted by Neath Port Talbot County Borough Council.

Lots of evidence had been gathered that people were not engaging with the Digital Inclusion agenda and further work was needed to progress this. KJ and RB to discuss.

The Chair thanked Rob Basini for attending today's meeting.

## 5. **PARTNERSHIP MAPPING EXERCISE AND NEXT STEPS**

Board members were presented with the Community Impact Assessment partnership mapping results as detailed in the circulated report.. The work was undertaken to understand how people, businesses and organisations experienced the pandemic and what the impact was. Also, to align the key issues with already existing groups. As part of the exercise some gaps were identified in respect of the economy, community and housing issues. It was noted that the exercise only focussed on the areas of work that needed focus as a result of the emergency.

Discussion took place on whether the PSB could advise for example the Regional Partnership Board on work they should focus on. It was explained that the Welsh Government has highlighted the need for the PSB's and RPB's to work together and as part of the exercise groups were identified as already having the role that would focus on this work. Existing groups were matched against issues.

<b>RESOLVED:</b>	<ol style="list-style-type: none"><li>1. That the content of the mapping document in aligning groups, key issues and arising work be approved.</li><li>2. That the identified groups be asked/tasked to take forward work to address the key issues and provide regular updates to the PSB, having regard to the most recent iteration of CIA and emerging issues.</li><li>3. That new forums be established to scope the work to address the key issues and provide regular updates to the PSB, having regard to the most</li></ol>
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	<p>recent iteration of CIA and emerging issues.</p> <p>4. That the data and Research group continue to meet and develop, and report high level indicators.</p> <p>5. That the CIA be updated as new evidence and issues emerge, and review its format to ensure it is manageable.</p>
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## 6. **TEST, TRACE AND PROTECT**

Board members received a presentation on the Swansea Bay, Test, Trace and Protect Programme which was based on the Welsh Government National Plan as part of the Covid 19 Pandemic. The programme started the 1<sup>st</sup> June 2020 and is based on the Swansea Bay footprint and includes two local authorities, Swansea and Neath Port Talbot.

The programme was set up to prevent the spread of the disease in the Swansea Bay area. To prevent onward transmission by early intervention and to ensure that essential services continue in Swansea Bay.

Details of the Governance arrangements were received and how its based on a multi-agency approach. As part of the structure a Communications Cell TTP was established which would ensure that the regional messages amplify national messages. Initial focus was on the awareness raising and dealing with local outbreaks. The group has developed effective channels of communication to enable quick and effective messaging. Digitally excluded people are also an area that the group is focussing on.

Currently, the expected high numbers of referrals had not materialized as a result only 50% of staff numbers to work in the service have been recruited. Welsh Government gave a commitment to provide financial resource to cover these costs but no monies have been received to date.

7. **RE-ELECTION OF CHAIRPERSON AND VICE**

**RESOLVED:** That Cllr.R.G.Jones, Leader of Neath Port Talbot County Borough Council be elected Chair of the NPT Public Services Board for the next twelve months.

That R.Thomas, Deputy Chief Fire Officer and Director of Service Delivery, Mid and West Wales Fire and Rescue Service be elected Vice Chair of the NPT Public Services Board for the next twelve months.

8. **WG REVIEW OF STRATEGIC PARTNERSHIPS**

Information Item

9. **PSB ANNUAL REPORT 2019/20 FINAL VERSION**

Information item.

10. **JOINT MEETING OF THE SWANSEA AND NEATH PORT TALBOT PSB MEETING**

This item was discussed at a previous item. A date would be circulated shortly for the next Joint meeting of the Swansea and Neath Port Talbot Public Services Board.

11. **ANY OTHER BUSINESS**

No items received.

**CHAIRPERSON**

## **SWANSEA YOUTH JUSTICE SERVICE MANAGEMENT BOARD**

**Meeting Held on 20th August 2020  
Via Skype**

### **MINUTES**

#### **Present:**

Dave Howes, Director of Social Services (Chair)  
Jay McCabe, Bays+ & YJS  
Helen Williams, YJS  
Cllr Sam Pritchard, SCC  
Sian Rees, SWPCC  
Declan Cahill, SWP  
Mark Cox, YJB  
Joanne Abbott-Davies, Swansea Bay UBH  
Sarah James, Barod  
Kelly Ahern, Barnardos  
Richard Henderson, YJS  
Caroline Williams, YJS  
Phillipa Elliott, YJS  
Caroline Ford  
Heather Black, YJS (Minutes)

#### **Apologies:**

Julie Thomas, Swansea Magistrates Court  
Helen Morgan-Rees, Achievement & Partnerships  
Gavin Evans, Child & Family  
Supt Trudi Meyrick, Police  
Jamie Harris, Barod  
Deanne Martin, Probation

#### **1. Previous Actions and Minutes**

- All agreed the previous minutes are a true and accurate record of the last meeting.
- Deep dive not conducted as yet – cohort has been identified, results of the deep dive to be presented to board in December 2020.
- All other actions completed.



## 2. Staff Feedback

- Caroline Ford briefly explained her role as a Project Worker and Court Officer. She presented feedback from the team to the board; a key theme appears to be some members of the team feel disjointed from the rest of the group, due to not working in the office environment. This may be addressed by the availability of floor space at the Guildhall for YJS on specific days where the team will be able to meet up. However, positive feedback regarding home working, better use of time, good IT links etc and the move towards more face to face contact with the client group.
- **JM** informed that the recovery plan has been developed, however it will be cross referenced to ensure staff feedback has been considered within the plan.
- All agreed that meetings convened via Skype/Teams have provided better multi-agency working and improved levels of participation which was a key recommendation from the Inspectorate. Also acknowledged that this way of working virtually will continue for quite some time.
- **DH** thanked Caroline Ford for her contribution and asked her to convey thanks and appreciation on behalf of the board to her colleagues for the hard work being done at this time.

## 3. Recovery Plan

- **JM** explained the national template was used in line with National Standards, staff have been consulted, as well as obtaining feedback from young people. Due to be submitted to YJB 7.9.20 but is subject to review should the situation change. **JM** welcomed feedback from the board on the plan:
  - **JAD** – Noted that the plan reads as though all partner agencies are at the same point in terms of recovery, however there needs to be a recognition that each agency will be at different phases, particularly if participation is expected.
  - Further point raised by **JAD** – given that a second wave is anticipated and activity would need to be restricted, how would this be done and could it perhaps be reflected in the recovery plan?
  - **DH** agreed that current proposed adaptations and modifications should be detailed within the plan, however suggested it could be submitted in its current format with the explanation that this plan is work in progress and will be reviewed, to ensure resilience in view of potential further spikes in COVID infections. He further advised consideration on anything reliant on partner agencies and their ability to contribute to the whole approach.
  - **DH** drew attention to the RAG rating approach and cautioned that as a service we don't use COVID as a reason not to do continue to provide quality work and support for **all** young people within our remit and not just those based on RAG ratings.
  - **JM/HW** to cross reference the plan to ensure feedback from staff has been considered.
  - Feedback from partners to be submitted by 31st August 2020.

#### 4. Performance Report

**HW** provided a brief overview of the report which had been previously circulated to members. Key points discussed:

- Performance as a team – steady progress in relation to assessments completed within prescribed timeframes, although improvement is still required in terms of the quality of the reports/assessments which has had an impact on completion of the work within deadlines due to the QA process.
- Workshops to take place in October for case managers in relation to report writing, analysis and how assessments are used to write reports.
- Supervision – Data indicates supervision is being scheduled and completed, significant improvement.
- Sickness/absences – work related stress absences has increased over the last quarter which in part has been attributed to the anxieties/stress caused by the COVID situation. Senior management and HR are being supportive and where appropriate Occupation Health referrals have been submitted.
- Experienced Social Worker who has case managed the higher risk cases over a number of years is due to leave post 15.9.20. Whilst there was acknowledgement this presents some challenges, **HW** assured the board that work is being conducted to build up resilience and confidence within the team by upskilling the remaining Social Workers, with support from the senior managers.
- Staff feedback – Has been challenging trying to engage young people given that telephone calls and virtual platforms have been the method of communication. However, the team are now exploring different ways of delivering interventions to meet the needs of the prevention cohort within the community such as face to face contact to build relationships with young people.
- Risk management – A review of medium and high risk of serious harm (ROSH) to be conducted to ensure those areas are being effectively assessed and appropriately recorded in a clear multi agency risk management plan, which evidences actions the YJS and other services are undertaking to reduce risk. An update to be provided at December board meeting.

#### Comments on Performance Report:

- **DH** questioned if the performance data reflected the impact of the COVID situation on young people and their families in terms of interventions the service have been able to deliver. Have we been able to intervene early or has the current situation meant that the

service becomes aware of young people involved in more serious offending behaviour? Are the demands of the service different in light of COVID and does part of the modification planning need to illustrate this evolving situation?

**HW** agreed that the impact will be significant however briefly reported on ways in which the YJS have reacted to concerns presented by both lower level and higher risk young people. It was also highlighted that there have been several cases where young people have been released under investigation by police, however the YJS is not able to intervene unless the young person is charged which will impact future YJS caseloads. **DH** advised that this anticipation and subsequent measures that will be put in place needs to be detailed in the recovery plan.

- All agreed that it would be useful to provide a front sheet highlighting specific issues, which draws attention to critical parts of the report.
- **MC** raised concerns that the board should perhaps focus on, given that it has been almost 2 years since the inspection, it is evident that the same issues are being addressed by the service, such as the improvement in the quality and the impact this has on timescales of assessments.
- **MC** - Custodial estate – suggested that a particular complex case could be highlighted as a case study this to feedback at next board.
- The board would like assurance that plans are in place to mitigate any detrimental impact due to the loss of an experienced social worker. This report to be circulated to the board prior to next board.

## **5. Partner Updates**

Due to time constraints these were not discussed. Request for Partner Updates to be placed earlier on the agenda.

## **6. Policies**

Risk, Safety and Well Being Policy was presented to the board. There are a number yet to be completed, which will be brought to next board for endorsement.

## **7. South Wales Improvement Group**

**JM** briefly explained the purpose of the group, a forum where neighbouring YOTs (NPT, Bridgend, Cardiff) can discuss challenges and share good practice.

## ACTIONS

Agenda Item	ACTIONS	ASSIGNED TO	DUE DATE
<b>3. Recovery Plan</b>	Cross reference recovery plan to ensure feedback from staff considered	<b>JM/HW</b>	31.08.20
	Submit feedback on the recovery plan	<b>Board members</b>	31.08.20
<b>4. Performance Report</b>	Risk Management – provide update on the review of medium and high risk cases.	<b>JM/HW</b>	Dec 2020
	Provide a front sheet on Performance Report	<b>JM/HW</b>	30.10.20
	Circulate a report detailing plans in place to mitigate any detrimental impact due to the loss of experienced SW	<b>JM/HW</b>	Sept 2020
<b>5. Partner Updates</b>	Partner updates to be placed further up on agenda	<b>JM/HW</b>	30.10.20
<b>6. Policies</b>	Complete all policy documents and present to next board for endorsement	<b>JM/HW</b>	30.10.20

**Date of next meeting:** 30<sup>th</sup> October 2020, 1pm – 3pm via Skype

## West Glamorgan Regional Housing Support Grant Collaborative Group (RCG for short)

### Teams

Thursday 10<sup>th</sup> September 2020, 10am to 11.30pm



### MINUTES

Times	Agenda Item	Details	Action	Deadline
10.00 – 10.05	1. Welcome, Introductions & Apologies	Welcome and Introduce New Members		
10.05 – 10.10	2. Membership Update	<p>Cllr. Mark Child no longer RCC Chair</p> <ul style="list-style-type: none"> <li>- The HSG now falls under the portfolios of both Cllr. Andrea Lewis Cabinet Member – Homes, Energy &amp; Service Transformation Swansea and Cllr. Clive Lloyd Cabinet Member – Adult Social Care &amp; Community Health Services Swansea. Neither were able to attend today's meeting.</li> </ul>		
10.10 – 10.15	3. Housekeeping & any Declaration of Interests	<p>Members to identify any Declaration of Interests</p> <ul style="list-style-type: none"> <li>- None</li> </ul>		
10.15 – 10.30	4. Current position	<p>a) Spend Plan 2020-21 (RDC)</p> <ul style="list-style-type: none"> <li>o Regional Analysis</li> <li>- The RDC gave a presentation on the regional spend plan 2020-21</li> <li>- It was noted that the reason Housing First was not identified on the spend plan is because it is not HSG funded.</li> <li>- The group was reminded that the flexibility to diverge from the original spend plan was ending on 30<sup>th</sup> September. During August, it is a WG requirement that LAs review their service delivery in light of Covid and by 18<sup>th</sup> September, submit a revised spend plan for the period 1 Oct – 31 Mar 2021, including explanation of changes made or submit a confirmation email that a review had taken place but no changes to the spend plan had been made. Concern had been expressed about the tight deadlines. However, the group was reassured that in both LAs, the spend against the original spend plans had not changed; rather the service delivery had, in line with WG Guidance, e.g. no face-to-face communication.</li> </ul>	1) Send out Regional Spend Plan 2020-21 presentation with minutes	

		<ul style="list-style-type: none"> <li>- WG had confirmed that: <i>LAs are required to submit a six monthly progress update of their delivery against their spend plan by the 14th October. A template had already been circulated. Their update will be against their spend plan for 2020/21 and not their HSG Delivery Plan. The Delivery Plan will not be in place until December and should cover the 2021-22 financial year.</i></li> </ul>		
		<p>b) Where we were pre Covid-19 (RDC)</p> <ul style="list-style-type: none"> <li>o Minutes of last RCC 02.03.20</li> <li>o Progress made</li> <li>o The role of the RHSGCG (RCG)</li> <li>o HSG Programme 'To Do'</li> </ul> <ul style="list-style-type: none"> <li>- RDC gave a brief update and referred to the papers sent out with the agenda.</li> <li>- The last meeting of the RCC took place on 2nd March, 2020.</li> <li>- It was noted that the Regional Housing Support Collaborative Group is called RCG for short. They are two of the same groups.</li> <li>- It had previously been agreed that a new group be set up combining the responsibilities of both the SCH&amp;H Group and the RCG as per the HSG Guidance and would sit under the ITB in the RPB structure.</li> <li>- The RCC had accepted this proposal on the understanding that it would be reviewed in 12 months (or sooner).</li> <li>- It was made clear that one group was not taking over the other but rather a new group is being established taking the health, social care and housing agendas forward and collaboratively.</li> <li>- It was agreed that the membership of the new group should continue as per the current RCC (RCG updated) membership and in accordance with WG HSG Guidance – including elected members at least until such time as the group is established &amp; embedded.</li> <li>- It had been acknowledged that the new group's remit was wider than ICF funding and that the priorities and focus of the Housing Support Programme could not and should not be lost.</li> <li>- The ToR would be drawn up when the new group first meets and would need to show clearly all the priorities of the 2 groups</li> <li>- The first meeting of the new group was planned for 6th May but due to the pandemic, the new group has yet to meet.</li> </ul>		
		<p>c) Where we are now – RPB/New Group (LC)</p> <ul style="list-style-type: none"> <li>o The plan going forward (including the draft ToR)</li> </ul>		

		<ul style="list-style-type: none"> <li>- LC gave update with reference to the West Glamorgan, COVID-19 Community Silver Situation Report, sent to members with the agenda.</li> <li>- The Community Silver Command Group was supportive of the proposal and was encouraged that the Homelessness &amp; Housing Agendas will be high on the list of priorities for the new group going forward.</li> <li>- Concern had been expressed that any proposals in relation to the current RPB/WGH&amp;SCP governance arrangements, should have the implicit approval of all interested Directors, Cabinet and RCG Members.</li> <li>- It was confirmed that this would be the case and that current arrangements were temporary/interim, e.g. the ToR, until such time as all stakeholder collaboration and approval.</li> <li>- Regarding the Chair of the new group: WG had previously advised that the Chair should be the RPB Housing Rep. LC confirmed that the proposal escalated to the Community Gold Command was for the new group to be co-chaired by Mark Wade, Community Housing Services Manager, Swansea and Angela Thomas, Head of Business Strategy and Public Protection, NPT and that Jo Abbot-Davies, Assistant Director of Strategy &amp; Partnerships, Health Board and current interim SCH&amp;H Group Chair, would meet them to discuss further. Confirmation of these arrangements was still pending.</li> <li>- The RDC was working closely with LC on future governance arrangements including the membership of the new group ensuring that WG Guidance and requirements are met.</li> <li>- The RCG would be kept up-to-date with development going forward.</li> </ul>		
10.30 – 10.45	5. Covid-19	<p>Repurposing and LAs additional responsibilities (SP/AE and EO/RD)</p> <ul style="list-style-type: none"> <li>o Centralised Co-ordination Cell</li> </ul> <p><a href="https://gov.wales/coronavirus-covid-19-local-authority-support-for-rough-sleepers-html">https://gov.wales/coronavirus-covid-19-local-authority-support-for-rough-sleepers-html</a></p> <ul style="list-style-type: none"> <li>- It was noted that the wording of this agenda item was misleading in that the LAs role had not been 'repurposed'. Rather, on 24<sup>th</sup> March 2020, WG had issued a 'Coronavirus (COVID-19): local authority support for rough sleepers' statement (link above), requesting LAs to '<i>operate a strategy of Centralised Coordination, Cohort and Appropriate Care for homeless populations in hostels, temporary emergency accommodation, and rough sleepers to prevent high mortality and minimise impact on the NHS.</i>'</li> <li>- Swansea and NPT LAs have worked closely together, operating a regional Centralised Co-ordination Cell with representatives from the Police, Probation, WG and other key stakeholders in regular attendance.</li> </ul>		

		<ul style="list-style-type: none"> <li>- Invitations were extended to include providers and APB representatives and other key stakeholders when the need arose.</li> <li>- The 'Cell' has met weekly since it was set up.</li> <li>- A 'Cell' has now been set up in NPT and will also meet weekly.</li> <li>- WG's attendance has been welcomed who have reacted to issues raised quickly.</li> <li>- Providers have welcomed their attendance, reporting that it's been a 'lifeline' as the meeting have remained focussed on addressing front line service delivery during the pandemic.</li> <li>- Many challenges have been addressed including (but not exclusively) sourcing the increase in demand for temporary accommodation with b&amp;b and hostels being used, anti-social behaviour, drug and alcohol abuse and addressing WG guidance on non-evictions.</li> <li>- The number of homeless presentations have steadily risen since the start of the pandemic which has resulted in increased pressures on LA staff across the board, especially Housing Options staff. Both LAs are now reporting that they are currently facing a critical time in relation to staff's wellbeing and mental health.</li> <li>- Cllr. Richards reported that he had met with Ministers and requested people's views on the innovative practices employed during the pandemic. Both rapid rehousing and wraparound support were mentioned, both of which required adequate funding to be fully successful.</li> </ul>		
10.45 – 11.00	6. Phase 1 & 2 Update	<p>LAs to provide update on Phase 1 and Phase 2 Award of Funding (SP/AE and EO/RD)</p> <ul style="list-style-type: none"> <li>- Detailed updates were given.</li> <li>- It was noted that Phase 2 award of funding included both capital and revenue funding.</li> <li>- Real concerns have been expressed in relation to Phase 2 funding, namely (but not exclusively); <ul style="list-style-type: none"> <li>o Tight timeline as Phase 2 planning has to be implemented by 31<sup>st</sup> March 2021</li> <li>o The funding is only until 31<sup>st</sup> March 2021</li> <li>o Cost implications for LAs post March 2021 for, e.g. staff</li> </ul> </li> <li>- The group was reminded that the deadline for submission of the 4 year Housing Support Programme Strategy had been extended to December 2021.</li> </ul>		



11.00 – 11.10	7. Schedule of Documents Required by WG 2020-21	<p><b>PRIORITY: HSG Regional Annual Statement 2020-21 – sign-off (RDC)</b></p> <ul style="list-style-type: none"> <li>- The Draft document had been sent to the group with agenda.</li> <li>- Potential areas for regional collaboration had been identified.</li> <li>- Swansea noted that their list was not exhaustive and provided the group with a detailed summary of the information provided for the Statement.</li> <li>- The Group was reminded that the deadline to WG of the finalised document is by the end of October 2020</li> <li>- The Group has been given the opportunity to submit any comments / feedback to the RDC with a deadline of 5<sup>th</sup> October.</li> </ul>	2) RCG Members to feedback with comments/amendments, etc. by Monday 5th October.	
11.10 – 11.30	8. AOB / Stakeholder Feedback	<p>a) NPT Provider Forum</p> <ul style="list-style-type: none"> <li>- The Chair reported that a productive forum had taken place on 8th Sep.</li> <li>- Members had been impressed at the work and efforts of the LAs during this pandemic, especially the Housing Option and Homelessness Teams</li> <li>- Concerns had been expressed about the future.</li> <li>- Providers have felt that engagement with Housing Options and the LA in general had been really good and positive.</li> </ul>		

## Papers/Links sent

1. RCC Agenda 10.09.20
2. Agenda Item 2: Membership Update – RCC Membership as at July 2020
3. Agenda Item 4a – West Glamorgan HSG Spend Plan 2020-21
4. Agenda Item 4b – Last RCC Meeting 02.03.20
5. Agenda Item 4b – Progress Made Paper
6. Agenda Item 4b – The Role of the Regional Housing Support Collaborative Group (aka. RCG)
7. Agenda Item 4b – HSG 'To Do'
8. Agenda Item 4c – COVID-19 Community Silver Command Group Report
9. **Agenda Item 7 – Draft Regional Annual Statement 2020-21**