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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



		Agenda Item	2.3 (iv)
Freedom of Information Status		Open	
Reporting Committee	Health and Safety Committee		
Author	Leah Joseph, Corporate Governance Officer		
Chaired by	Maggie Berry, Independent Member		
Lead Executive Director (s)	Gareth Howells, Director of Nursing and Patient Experience		
Date of last meeting	02 September 2019		
Summary of key matters considered by the committee and any related decisions made.			
<ul style="list-style-type: none">• Health and Safety Newsletter – the committee decided that the first edition of the newsletter will be circulated following comments and feedback from committee members.• External Health and Safety Annual Report – the committee agreed that the SBUHB’s prosecution figures are to be published in the annual report.			
Key risks and issues/matters of concern of which the board needs to be made aware:			
There is a national issue with incinerating clinical waste. A temporary solution may be to store the waste on site, which would affect car parking.			
Delegated action by the committee:			
<ul style="list-style-type: none">• Health and Safety Plan 2019-20 – was approved subject to a review of timescales.• Risk Register – the revised version was approved.• External Health and Safety Annual Report – the annual report is approved, subject to minor changes.			

Main sources of information received:	
<ul style="list-style-type: none"> • Operational Group Key Issues - a report outlining matters from the operational group was received. • Singleton Hospital Review – A report reviewing Singleton Hospital was received. The report was noted and accepted. 	
Highlights from sub-groups reporting into this committee:	
No highlights to note.	
Matters referred to other committees	
No matters were referred to other committees.	
Date of next meeting	2 nd December 2019.