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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



		Agenda Item	3.7 (i)
Health Board Meeting –24 th September 2020			
Freedom of Information Status		Open	
Reporting Committee	Local Partnership Forum		
Author	Kim Clee, HR Manager		
Lead Executive Director (s)	Kathryn Jones, Interim Director of Workforce and OD		
Date of meeting	6 th and 20 th August 2020		
Summary of key matters considered by the Health Board Partnership Forum at its meetings on 6 th and 20 th August 2020.			
<p>Meetings of the Health Board Partnership Forum have been held on a weekly basis from 17th March – 7th May and on a fortnightly basis to 20th August 2020. Meetings are now monthly. Covid related matters remain standing items on the agenda but with other business included.</p> <p><u>1.General Covid 19 update</u></p> <p>Updates were received on the status of the outbreak within the Health Board and across Wales and the UK.</p> <p>Other matters reported were as follows:</p> <ul style="list-style-type: none">• The status of Test Track and Protect including staffing arrangements.• The development of a prevention and containment plan for submission to Welsh Government.• The work underway to develop a roll out plan for the Covid vaccination as soon as it becomes available.• The importance of ensuring the normal flu vaccination programme goes ahead in good time to ensure our staff are protected. To date 200 peer vaccinators had been appointed to deliver vaccinations in their teams and departments and this number was expected to increase. <p><u>2. Personal Protective Equipment</u></p> <p>Updates were received on the on availability and distribution of PPE and the robustness of the supply chain. The use of PPE in low risk areas was under review as it was acknowledged that the use of PPE has an impact on both staff and service users and it is important to use the right level of PPE as required by the current level of risk.</p> <p><u>3. Acute Medical Services Redesign</u></p>			

A presentation was received on the Acute Medical Services Redesign programme and the two new services being established to support it i.e. the Ambulatory Emergency Care Unit based at Singleton Hospital, and the Acute Medical Unit based at Morriston Hospital.

A number of workstreams have been established with both operational and clinical input, addressing capacity / modelling, workforce, pathways and communication / engagement. Ambulatory Emergency Care services were due to start in October and it was expected that the single acute take would begin April-June 2021.

4. Laundry Update

An update was received on the changes to the Laundry Service provision. It had been confirmed that the laundry in Swansea will remain, providing laundry services to southwest Wales but the unit in Hywel Dda will be closed. Staff within Swansea Bay UHB would transfer their employment to Shared Services Partnership under TUPE regulations.

A business case would be submitted to Welsh Government for ministerial approval and it was expected that the transfer would take place in November/December 2020. The NHS Wales Shared Services Partnership Committee had agreed that the transfer of staff would not become effective before 1st April 2021.

Within Swansea Bay, the current laundry building would be decommissioned and a new purpose built facility built nearby.

5. Workforce Matters

The following workforce matters were addressed: information on self-isolation, the application of the risk assessment process, quarantine on return from abroad and the end of shielding. The application of the Rostering policy was discussed.

6. Just Culture

It was agreed that the Just Culture workshops would be postponed until it was possible to undertake them in person.

7. Workforce Policy

The Home Working Policy was approved on behalf of the Health Board, for immediate implementation.

8. Finance Update

A finance update was received.

Key risks and issues/matters of concern of which the board needs to be made aware:

None

Delegated action by the committee:

None.

Main sources of information received:

Verbal updates received from:

Keith Reid- Director of Public Health
Joanne Jones- Head of Support Services
Hazel Robinson-Director of Workforce
Mark Parsons- Assistant Director- Health and Safety
Julian Quirk-Assistant Director of WF
Kathryn Jones- Assistant Director of Workforce

Presentations received from:
Darren Griffiths- Interim Director of Finance
Jan Worthing- Service Director

Highlights from sub-groups reporting into this committee:

None received.

Matters referred to other committees

None identified.

Date of next meeting

17 September 2020