

## Health and Safety Committee Work Programme 2021/22

Topic	Lead	April	July	October	January	April
<b>Preliminary Matters</b>						
Minutes of the Previous Meeting	Director of Corporate Governance					
Action Log	Director of Corporate Governance					
Work Programme	Director of Corporate Governance					
<b>Review of Service Group and Non-service Group Units</b>						
Primary and Community Services	Service Director					
Mental Health and Learning Disabilities	Service Director					
Corporate/HQ	Director of Corporate Governance					
Singleton Hospital/ NPT Hospital	Service Director					
Morrison Hospital	Service Director					
Facilities and Hotel Services	Chief Operating Officer					
Estates	Chief Operating Officer					
<b>Risk, Governance and Assurance</b>						
COVID-19 Health and Safety Issues	Director of Nursing and Patient Experience					
Committee Terms of Reference	Director of Corporate Governance					
Health and Safety Plan Updates	Director of Nursing and Patient Experience					
Health and Safety Committee Risk Register	Director of Nursing and Patient Experience					
Health and Safety Annual Report	Director of Nursing and Patient Experience					
Recent Inspections and Audits (ad-hoc)	Director of Nursing and Patient Experience					
<b>Noting</b>						

Operational Group Key Issues Report	Director of Nursing and Patient Experience					
Items to Refer to Other Committees	Director of Nursing and Patient Experience					