

This is the Audit Key that will be used in line with the All Wales Audit tool, in order for this to be more of a quality review rather than a tick box exercise

It is anticipated that the quality and standard of information will be considerably varied. Therefore the following key will be used to by the reviewer to indicate the quality of the evidence.

Red

- Red will indicate that there is no recorded evidence within the case file e.g. there is no CTP in place, the document is not complete, or there significant gaps or omissions between stages of the process.

Amber Red

- Amber Red will indicate that there is information recorded however the reviewer is not assured that the quality of information is sufficient e.g. the recorded statement is vague or brief, the statement is out of date or not congruent with current care (such as a risk assessment identifies suicide but the risk management plan does not reference this)

Amber Green

- Amber Green will indicate that there is evidence of information, the information is in date but the information could / should provide further detail to inform care e.g. *'encourage Dave to engage with community activities'*

Green

- Green will indicate that the information is current, informative and provides good detail to inform care and provides specific detail on outcomes and service provision e.g. SMART
- Green may also indicate a first person narrative – although this cannot be exclusive