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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting Date	11 May 2023	Agenda Item	6.1
Report Title	Recruitment of Associate Hospital Managers (Mental Health Act)		
Report Author	Janet Williams Service Director		
Report Sponsor	Jackie Davies Chair, Power of Discharge Committee		
Presented by	Janet Williams Service Director		
Freedom of Information	Open		
Purpose of the Report	The purpose of this report is to inform members of the approval for the appointment of replacement Associate Hospital Managers to allow the Health Board to discharge its responsibilities under the Mental Health Act in a timely basis.		
Key Issues	Due to a number of retirements from the Associate Hospital Managers Group there is a need to recruit additional people to take on this role to ensure that Hearings can be convened on a timely basis.		
Specific Action Required (please choose one only)	Information	Discussion	Assurance
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommendations	Members are asked to: <ul style="list-style-type: none"> Note the approval of the recruitment of replacement Associate Hospital Managers. 		

RECRUITMENT OF ASSOCIATE HOSPITAL MANAGERS (MENTAL HEALTH ACT)

1. INTRODUCTION

The purpose of this report is to seek approval for the appointment of replacement Associate Hospital Managers to allow the Health Board to discharge its responsibilities under the Mental Health Act in a timely basis.

2. BACKGROUND

Associate Mental Health Act Managers are lay people who participate in the review process of detentions and Community Treatment Orders under the Mental Health Act by sitting as a panel of three or more. They have the power to discharge detention orders and Community Treatment Orders. Associate Hospital Managers are also Lay Members of the Power of Discharge Committee which is a sub-committee of the Health Board's Legislation Committee.

Associate Hospital Managers cannot be employees of the Health Board and are appointed on a voluntary basis for this specific purpose. They are paid a set fee and expenses for undertaking this work.

As lay people, they are directly accountable to the UHB and as such are bound by a duty of confidentiality.

It is proposed that the recruitment of Associate Hospital Managers is delegated by the Health Board Chair to the Chair of the Power of Discharge (POD) Committee who is an Independent Member of the Board. The Chair of POD Committee will be supported by the Mental Health Act Team Manager who will undertake all administrative work associated with the recruitment.

An advert & Job Description have been prepared, Appendices 1&2. It is proposed that the advert is placed on the Health Board's website and through the Regional Partnership and third sector networks that are in place. Candidates will be required to submit a CV.

Interviews will then be undertaken by the Chair of POD and MHA Team Manager.

Two references will be required to support applications and successful candidates will be required to undertake a DBS check.

3. GOVERNANCE AND RISK ISSUES

The progression of these appointments will mitigate the risk of delay in scheduling Hospital Managers Hearings on a timely basis.

4. FINANCIAL IMPLICATIONS

This proposal is in line with the Service Group's financial plan and will not require any additional resources.

5. RECOMMENDATION

It is recommended that the Committee approve the appointment of new Associate Hospital Managers in accordance with the process set out above.

Governance and Assurance		
Link to Enabling Objectives (please choose)	Supporting better health and wellbeing by actively promoting and empowering people to live well in resilient communities	
	Partnerships for Improving Health and Wellbeing	<input type="checkbox"/>
	Co-Production and Health Literacy	<input type="checkbox"/>
	Digitally Enabled Health and Wellbeing	<input type="checkbox"/>
	Deliver better care through excellent health and care services achieving the outcomes that matter most to people	
	Best Value Outcomes and High Quality Care	<input type="checkbox"/>
	Partnerships for Care	<input type="checkbox"/>
	Excellent Staff	<input type="checkbox"/>
	Digitally Enabled Care	<input type="checkbox"/>
	Outstanding Research, Innovation, Education and Learning	<input type="checkbox"/>
Health and Care Standards		
(please choose)	Staying Healthy	<input type="checkbox"/>
	Safe Care	<input type="checkbox"/>
	Effective Care	<input type="checkbox"/>
	Dignified Care	<input type="checkbox"/>
	Timely Care	<input type="checkbox"/>
	Individual Care	<input type="checkbox"/>
	Staff and Resources	<input type="checkbox"/>
Quality, Safety and Patient Experience		
N/A		
Financial Implications		
None		
Legal Implications (including equality and diversity assessment)		
Mental Health Act		
Staffing Implications		
Associate Hospital Managers are not employees of the Health Board.		
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)		
N/A		
Report History		
Appendices	Appendix 1 – Proposed Advert Appendix 2- Job/Role Description	