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Health Board

LEARNING DISABILITIES HEALTH TEAMS

ACTION PLAN: Care and Treatment Plan Review

Date of Audit: 18/19/20/04/18; Date of Action Plan Review : 01/10/2020

OBJECTIVE	ACTION (S)	PERSON RESPONSIBLE	START DATE	PROJECTED COMPL DATE	COMPL DATE	MONITORING ARRANGEMENTS	PROGRESS
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<p>ELIGIBILITY.</p> <p>The Health Board and Local Authority need to ensure there are clear guidelines on eligibility for Relevant Patient status under the MHM for people with Learning Disabilities that is consistently applied and reviewed.</p>	<ul style="list-style-type: none"> - Previous criteria used in CLDHT was circulated. Dr. Penny Letchford raised this with Consultant Psychiatrists at request of the CSM. No common tool/eligibility document being used across the DU. - Ensure that there is documented evidence on file that the person is a relevant patient, and on what basis. - Ensure that decisions regarding the above are communicated to the Relevant Patient, carers and other appropriate stakeholders. 	<p>Psychiatry/CSM</p> <p>Psychiatry/Care Co-ordinators</p> <p>Psychiatry/Care Co-ordinators</p>	<p>Jan 2019</p> <p>Mar 2019</p> <p>Mar 2019</p>	<p>June 2019</p> <p>Dec 2019</p> <p>Dec 2019</p>	<p>Dec 2019</p> <p>Dec 2019</p> <p>Dec 2019</p>	<p>-Progress updates from CLDHTs and LA.</p> <p>- Audit.</p>	<p>No common eligibility tool is utilised within the DU however there is evidence in medical notes that Consultant Psychiatrists in L.D. have assessed the individual as being Relevant Patient.</p>



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ASSESSMENT. Devise an overarching, holistic assessment of need for individuals with Learning Disabilities.	- Advice was sought from the NHS Delivery Unit regarding assessment tools and they reported that they	Madeleine Collins (MC) MC	January 2019 Jan 2019	June 2019 June 2019	June 2019	Audit. WCCIS Implementation Meetings.	DU WCCIS Implementation Group has been reinstated and includes representation from L.D. to ensure all tools including assessment are fit for purpose for L.D. Delays in this group due to covid19.

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<p>Neath Port Talbot Locality CIP Action Plan 2018</p>	<p>had not come across any L.D.-specific tools across Wales.</p> <ul style="list-style-type: none"> - Liaised with colleagues in PHW to seek advice regarding progress of work being undertaken regarding WCCIS which includes an assessment format. PHW advised work on assessment tool has been delayed due to COVID-19. - Whilst the above is being finalised, Care Co-ordinators must ensure that all relevant professional 	<p>All Care Co-ordinators.</p>	<p>Jan 2019</p>	<p>March 2020</p>	<p>June 2020</p>	<p>Clinical Supervision</p>	<p>Audit evidences professional assessments are being undertaken in the absence of an overarching document.</p>



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<p>RISK ASSESSMENT AND RISK MANAGEMENT PLANS.</p> <p>Ensure risks are identified via the use of recognised risk assessment tools and that robust risk management plans are devised following assessment.</p>	<ul style="list-style-type: none"> - Ensure that all staff are able to access appropriate training regarding risk assessment and risk management. - Increase percentage of staff who have undergone WARRN training to 75%. 	<p>Learning and Development Dept.</p> <p>HTLs/ CSMs.</p>	<p>Jan 2019</p> <p>Jan 2019</p>	<p>March 2019</p> <p>June 2019</p>		<p>Training records.</p>	<p>WARRN training has been delivered to some team members across various professions however it is not available currently and 75% target has not been achieved.</p> <p>Where Care Co-ordinators have been able to access WARRN training, there is audit evidence that it is being used.</p> <p>WARRN training currently suspended</p>



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STANDARDS FOR COMPLETION OF CTPs All staff will be familiar with the required standards for completion of CTPs.	- Review Operational Guidance for the completion of CTPs and circulate to all staff.	MC/JJ	Jan 2019	Jan 2019	March 2019	June 2019.	- Progress updates to Locality Board - Audit - Clinical Supervision Audits completed in September 2020 Audit results have not yet been shared
		HTLs	Jan 2019	Jan 2019	March 2019	Ongoing via audit.	
	- Ensure all CTPs include specific outcomes which are realistic, measurable, and achievable, and are person-centred.	Psychiatry/Care Co-ordinators/HTLs	Jan 2019	Jan 2019	Dec 2019	Dec 2019	
		HTLs	March 2019	March 2019	Dec 2019	Dec 2019	
	- To identify relapse indicators and to strengthen crisis plans so that Relevant Patients, their families and carers are able to access crisis support in timely fashion.				March 2020		
- Establish a quarterly audit cycle of CTPs (to include Improvement Plans) and report to CSMs.							



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<p>REVIEWS</p> <p>Ensure all CTPs will be reviewed within time limits stipulated, utilising a standardised format.</p>	<ul style="list-style-type: none"> - Provide the CLDHTs and LA staff with an agreed, standardised format for review that includes all of the domains from the original CTP. - Ensure evidence is provided of the involvement of the Relevant Patient, the MDT, and other stakeholders as appropriate in the review. 	<p>MC</p> <p>Care Co-ordinators/HTLs.</p>	<p>Jan 2019</p> <p>Feb 2019</p>	<p>Feb 2019</p> <p>March 2019</p>	<p>Sept 2019</p> <p>Ongoing audit. via</p>	<ul style="list-style-type: none"> - Progress updates from HTLs - Audit 	<p>Standardised review document in place and being used.</p> <p>Audit evidences MDT involvement and RP where appropriate/possible.</p> <p>90% target not being met. Work underway with Swansea LA to improve this position as a partnership.</p>



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<p>PERSON-CENTRED CARE</p> <p>Ensure that all CTPs are person-centred, recording the views of the Relevant Patient within the assessment, care and treatment planning and review process, with an emphasis on recognising and promoting the strengths of the individual.</p> <p>Neath Port Talbot Locality CTF Action Plan 2018</p>	<ul style="list-style-type: none"> - Accessible information needs to be provided for people with Learning Disabilities re the MHM. - For people with complex L.D. and significant difficulties with communication there will be evidence on file that an MDT planning meeting has taken place which has made every effort to ascertain the wishes of the person with Learning Disabilities their families and carers. 	<p>SALTs</p> <p>SALTs/HTLs</p>	<p>Jan 2019</p> <p>Jan 2019</p> <p>Jan 2019</p>	<p>June 2019</p> <p>March 2019</p>	<p>Dec 2019</p> <p>Ongoing audit. via</p>	<p>Quarterly progress reporting to Locality Board.</p> <p>Minutes of complex case meetings.</p>	<p>Accessible Information Leaflet has been devised by SALT, and Clinical Lead SALT has been involved in work with the Senedd however Senedd still requires CTP in current format which is not user friendly for People with Learning Disabilities.</p> <p>Every effort is made to include the wishes of people with Learning Disabilities and to involve them in their care utilising a range of tools such as Talking Mats and Social Stories.</p> <p>Work is being undertaken to re-establish systematic gathering of Service User feedback, and reported to monthly Locality QA meeting.</p>



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