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## ADULT MENTAL HEALTH / SOCIAL CARE SERVICES SWANSEA LOCALITY

### ACTION PLAN: CARE AND TREATMENT PLAN REVIEW

**Date of Audit:**

**Date of Feedback Presentation: 19.10.18**

**Date of Action Plan: 16.01.19**

**Reviewed April 2019**

OBJECTIVE	ACTION(S)	PERSON RESPONSIBLE	START DATE	PROJECTED COMPLETION DATE	COMPLETION DATE	MONITORING ARRANGEMENTS
Ensure that CTPs are embedded into the Care Planning process in the Swansea Locality	1. To deliver joint Health and Local Authority refresher training to give key messages about CTPs being central to care planning and their role as the one overarching plan of care.	L&D Team – Nicola Derrick.	January 2019	07/03/2019	07/03/2019	To be monitored by CTP audit and caseload supervision
	2. Dissemination of good practice examples.	Maria Anderton/ Nicola Derrick	March 2019	23/01/2019	Completed by e mail to CTP action group members and also at training events Clyne Fendrod.	E mail trail
	3. Biannual Locality audit of CTPs using peer reviewers to complete DU audit pro-formas to inform Swansea Locality CTP Action Plan - Agreed team from opposite CMHTs to audit opposite CMHT 1 <sup>st</sup> Audit set Jan 2019 – end of June 2019 .July 2019 – Dec 2019 (2 <sup>nd</sup> Audit set)	Mark Campisi/ George Twigg to lead on this	July 2019 -1 <sup>st</sup> audit to be completed	Dec 2019	Baseline completed CMHTs End of Feb 2019 Others auditing July 2019	Audit results – graph compliance

To improve the quality of risk assessment and management plans and how they are reflected within the CTP	<ol style="list-style-type: none"> <li>1. 73 individuals WARRN trained – identify who these are.</li> <li>2. Plan for WARRN training prioritising all care co-ordinators.</li> <li>3. Dissemination of good practice examples where risk assessment and risk management has been clearly reflected in CTPs.</li> <li>4. Biannual Locality audit of CTPs using peer reviewers to complete DU audit pro-formas to inform annual Locality CTP plan.</li> </ol>	George Twigg / Nicola Derrick	January 2019	23/01/2019	WARRN training is an on-going programme	By CTP audit and clinical supervision, and PADR reviews.
					Completed	
		Nicola Derrick	March 2019	Dec 2019	Completed	
					Completed	
To improve the MDT input into the CTP process.	<ol style="list-style-type: none"> <li>1. Training to be provided for Care Co-ordinators to highlight the need to incorporate MDT processes in CTP construction and review.</li> <li>2. Clinical/Team Leaders to have objectives for the incorporation of CTPs into Care Pathways and operational service models/guidance.</li> </ol>	Nicola Derrick/ Lisa John	March 2019	07/03/2019	1. No specific Care co-ordinator training has been provided but the role was covered in training 07/03/2019	MDT Review process to be used where appropriate
					2. OPMHs care pathway will incorporate CTP. 3. CRHT Team operational guidance under review.	
		Service Managers/Team Leads	Dec 2018			

					4. CMHT/CLDT still require clarity.	
Clinical Pathway Group established for Older People's Service and Unscheduled Care, CTP to be an integral component of Pathway, this to be reviewed and monitored by the relevant Clinical Pathway Group	<ol style="list-style-type: none"> <li>1. To improve the quality of CTPS to ensure they are person centred, have SMART objectives and reflect input and evidence from service users and carers.</li> <li>2. Refresher training to be delivered to give key messages about CTP being central to care planning and the one overarching plan of care.</li> <li>3. Dissemination of good practice and CTP examples.</li> <li>4. Clarity and training for Care Co-ordinators role.</li> <li>5. Biannual Locality audit of CTPs using peer reviewers to complete DU audit pro-formas to inform annual Swansea Locality CTP Action Plan.</li> <li>6. Advice to be delivered via the Team Managers / Clinical Leaders on the requirement to write CTPs in the first person and to ensure that they are outcome and recovery focussed.</li> </ol>	<p>Learning and Development Team (Training) Service Mangers Team leads (Audit and feedback)</p> <p>Maria Anderton</p> <p>Nicola Derrick/Lisa John</p> <p>Service/Team managers</p> <p>Team Managers/Clinical leads</p>	<p>January 2019</p> <p>March 2019</p>	07/03/2019	<p>Completed</p> <p>Baseline in CMHTs completed End of Feb 2019</p> <p>Fendrod /Clyne team training events completed Jan 2019</p>	CTP Audit Group, clinical supervision and case note supervision
To improve the current CTP review process in order to deliver a consistent CTP process.	<ol style="list-style-type: none"> <li>1. Clear guidelines given to all Team Managers, Clinical Leaders that the MDT review process is to be the default position.</li> </ol>	Malcolm Jones Mark Campisi	December 2018	January 2019	Completed.	Via Team Managers Meetings and Team and Clinical Managers' supervision