**Performance and Finance Committee**
**Work Programme 2021-22**

| Topic | Lead | April | May | June | July | August | September | October | November | December | January | February | March |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Preliminary Matters** | | | | | | | | | | | | | |
| Minutes of the Previous Meeting | Director of Corporate Governance | | | | | | | | | | | | |
| Action Log | Director of Corporate Governance | | | | | | | | | | | | |
| **IMTP/Annual Plan** | | | | | | | | | | | | | |
| Annual Plan Tracker | Director of Strategy | | | | | | | | | | | | |
| Financial Plan 21-22 | Director of Finance | | | | | | | | | | | Draft | Final |
| **Performance** | | | | | | | | | | | | | |
| Performance Report | Director of Strategy | | | | | | | | | | | | |
| Continuing Healthcare Performance Report | Director of Nursing and Patient Experience | | Q4 | | | | Q1 | | | Q2 | | | Q3 |
| **Finance** | | | | | | | | | | | | | |
| Financial Recovery | Director of Finance | | | | | | | | | | | | |
| Financial Position | Director of Finance | | | | | | | | | | | | |
| **Escalation Areas** | | | | | | | | | | | | | |
| Performance and Finance Risk Register | Head of Risk | | | | | | | | | | | | |
| Unscheduled Care | Chief Operating Officer | | | | | | | | | | | | |
| Clinically Optimised Patients | Chief Operating Officer | | | | | | | | | | | | |
| Cancer Performance Update | Chief Operating Officer | | | | | | | | | | | | |
| Virtual Wards | Chief Operating Officer | | | | | | | | | | | | |
| Planned Care | Chief Operating Officer | | | | | | | | | | | | |
| 100 day Plans; Planned Care and Emergency Care | Chief Operating Officer | | | | | | | | | | | | |
| CAMHS Performance | Assistant Director of Strategy | | | | | | | | | | | | |
| Neurodevelopment Service Performance | Divisional Manager, Children and Young People | | | | | | | | | | | | |
| Virtual Wards | Service Director, Primary Care and Community | | | | | | | | | | | | |
| Primary Care Performance Data | Service Director, Primary Care and Community | | | | | | | | | | | | |
| Theatre Efficency (TBC) | Chief Operating Officer | | | | | | | | | | | | |
| Follow-up Not Booked (TBC) | Chief Operating Officer | | | | | | | | | | | | |
| Deep Dive Diagnostics (TBC) | Chief Operating Officer | | | | | | | | | | | | |
| **Governance** | | | | | | | | | | | | | |
| Terms of Reference | Director of Corporate Governance | | | | | | | | | | | | |
| Committee Annual Report | Director of Corporate Governance | | | | | | | | | | | | |
| **For Noting** | | | | | | | | | | | | | |
| Committee Work Plan | Director of Corporate Governance | | | | | | | | | | | | |
| Financial Monitoring Return | Director of Finance | | | | | | | | | | | | |
| Key Issues: Finance Sub-Groups | Director of Finance | | | | | | | | | | | | |