

Request for Change

Project Name:	Signal
Programme Manager:	Helen Thomas
Change Request Raised By:	Michael Carey
Date Change Raised:	18.02.2021
Date Change Approval Required:	23.02.2021

Detail of Change Request:

Scope

The original scope of the V3 project was to replace Signal 'like for like', while opportunistically improving where possible. However, during the reporting period a number of opportunities have presented which need to be considered by the board:

1. Future integrations with the other systems e.g Welsh Nursing Care Record

The overlap between Signal and other local implementations have become increasingly apparent e.g The Welsh Nursing Care Record (WNCR) and WCP. To cater for this overlap the Signal project team have worked closely with the WNCR and WCP project to ensure the design and development of version 3 can cater for this overlap such that information can be shared across systems in due course. This will require a change in approach to the development, including the mechanism for editing in the grid view and therefore timescales will be impacted. Work on the development plan continues and a revised development plan is being drafted to reflect the change in approach.

2. Inclusion of Imprivata to Version 3 rollout

Opportunities arising from available funding has also potentially enabled the project to enable support for Imprivata (card logon) as a feature in version 3. We await WG confirmation of funding, anticipated end of February. Subject to funding being approved and approval by the project board we would look to include Imprivata in scope for version 3 with a focus on priority clinical areas.

3. Reverse stapling with Welsh Clinical Portal

Discussions with NWIS colleagues will also potentially allow reverse stapling to WCP, providing functionality that would allow the user to remain in the patient context and view information in WCP, such as blood results from within Signal. These additional features provide substantial benefit to the user, but involve increased scope for the project and development team. Discussions are underway with NWIS to establish effort required by Swansea Bay development team to inform delivery dates for this feature. It is anticipated the discussions will take place in the coming weeks.

Milestone	Original Date	Previous Change Control Date	New Change Control Date	Actual Date
Approval of changes to grid view				
Project Board – approval in change of approach	n/a		23 rd Feb 2021	



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Milestone	Original Date	Previous Change Control Date	New Change Control Date	Actual Date
User Group approval of proposed changes to grid view			User group meeting scheduled for 25/02/21	
Confirmation of funding to support imprivata			Early March 2021	
Procurement of imprivata cards and card readers			March 2021	
Development plan updated to reflect board decisions with regards to proposed changes referenced above	n/a		w/c 8 th March 2021	



Do any milestone changes affect the overall delivery of the Project?

Outline Project Tolerances: Eg. Cost 10% Time 2 weeks	Project tolerance is ± 4 weeks.
Does Change Exceed Agreed Project Tolerances (or if within tolerances outline the reasons why escalating)	Yes – the revised go-live date of 29.01.21 is likely to exceed the 4 week tolerance.
Impact of Change to Key Milestones:	Completion of v3, testing, training and implementation. Staff resources will be realigned to support the revised date. Positive impact in terms of less development required post implementation to integrate.
List any known impact to other projects (<i>known interdependencies</i>):	No impact
What actions have been taken on dependencies?	NWIS resources to support WCP stapling (limited support required). Approval of funding from WG to procure imprivata cards and readers. Supplier timescales to deliver imprivata cards and readers before end March 21.
Impact of Change to Procurement?	Yes, support required to procure imprivata cards and readers.

Confirmation that discussions regarding the proposed change have taken place with the Steering Team/Project Board/SDUs:

Contact is maintained with the Signal user group on a regular basis in terms of progress with v3. The Signal Project team has consulted heavily with the development team and the Signal Senior User in respect of the proposed changes to scope. Consultation has also taken place with the Head of Clinical Systems, Head of Digital Programmes and the Clinical Chief Information Officer.

Confirmation that discussions regarding the proposed change have taken place with the relevant teams: (please tick the appropriate box and enter any relevant comments)

	Yes	N/A	Discussions held with / Date
Application & Architecture Design <i>Comments:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Wayne Kennedy/Matthew Knott 19.02.21
Business Assurance <i>Comments:</i>	<input type="checkbox"/>	<input type="checkbox"/> N/A	
Clinical Requirements <i>Comments:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	User group engagement
Equality & Diversity Impact Assessment <i>Comments:</i>	<input type="checkbox"/>	<input type="checkbox"/> N/A	
Evaluation <i>Comments:</i>	<input type="checkbox"/>	<input type="checkbox"/> N/A	
Implementation Plan <i>Comments:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Signal v3 Team Meetings (bi-weekly)



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Information Governance <i>Comments:</i>	<input type="checkbox"/>	N/A	
Information Standards <i>Comments:</i>	<input type="checkbox"/>	N/A	
Infrastructure <i>Comments:</i>	<input type="checkbox"/>	N/A	
Patient Safety <i>Comments:</i>	<input type="checkbox"/>	N/A	
Procurement <i>Comments:</i>	<input checked="" type="checkbox"/>		
Security <i>Comments:</i>	<input checked="" type="checkbox"/>	N/A	
Service Management <i>Comments:</i>	<input type="checkbox"/>	N/A	
Service Support <i>Comments:</i>	<input type="checkbox"/>	N/A	
Testing <i>Comments:</i>	<input checked="" type="checkbox"/>		
Training & Change Management <i>Comments:</i>	<input checked="" type="checkbox"/>		
Validation & Verification <i>Comments:</i>	<input type="checkbox"/>	N/A	
Welsh Language Act Requirement <i>Comments:</i>	<input type="checkbox"/>	N/A	

Date RFC Received by Programme Office:	19/02/21
Date confirmation Added to Change Log:	
Change Ref. Number:	SBU-SIGNAL-Project-RFC-02
Change Control Meeting date:	
Document outcome of Change Meeting:	
Programme Note:	