



## Performance and Finance Committee Work Programme 2019-20

	Executive Lead	April	May	June	July	August	September	October	November	December	January	February	March
<b>Preliminary Matters</b>													
Minutes of the Previous Meeting	Director of Corporate Governance												
Action Log	Director of Corporate Governance												
<b>IMTP</b>													
Performance and Financial Plan	Directors of Strategy/Finance												
<b>Performance</b>													
Performance Report	Director of Strategy												
IMTP Progress Tracker	Director of Strategy		Q4			Q1			Q2			Q3	
Continuing Healthcare	Director of Nursing and Patient Exp	Q1		Q4			Q1			Q2			Q3
Theatre efficiency site and specialty analysis	Associate Director of Performance												
<b>Finance</b>													

Financial Position (monitoring report)	Director of Finance													
Key Issues: Finance Sub-groups														
	<b>Executive Lead</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	
<b>Escalation Areas</b>														
Winter Plan	Chief Operating Officer													
Theatre Efficiency	Chief Operating Officer													
Single Cancer Pathway	Chief Operating Officer													
Delayed Transfer of Care	Chief Operating Officer													
Delayed Follow-Ups	Director of Public Health													
Unscheduled care	Chief Operating Officer													
CHC Deep Dive	Service Director, Primary Care													
<b>Governance</b>														
Terms of Reference	Director of Corporate Governance													
Committee Annual Report	Director of Corporate Governance													
<b>For Noting</b>														

Committee Work Plan	Director of Corporate Governance												
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