



Quality and Safety Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	138/21, 127/21, 206/21, 245/21 05/22	27.07.2021 28.09.2021 26.10.2021 25/01/2022	Older People's Charter Older People's Charter to be revised along with the principles.	Director of Nursing and Patient Experience	April 2022	On agenda.
2.	252/21	26.10.2021	Welsh Health Circular quality and safety framework Update report on the Welsh Health Circular quality and safety framework be received at April's meeting.	Director of Nursing and Patient Experience	May 2022	SBUHB is undertaking a wide reaching review of quality and safety to ensure processes are in place to accurately report Ward to board assurance on its business and allow easy access and early warnings when things are going wrong but also to celebrate success and the learning from both and how we share as an organisation.

						These processes take time in an organisation of this size and complexity to complete. A report to be received in May 2022.
3.	10/22	20.01.2022	CHC GP Access report – progress of actions and recommendations Progress on GP access following review by CHC be received at a future Quality and Safety Committee, and the Medical Director and Service Director for PCTS attend to present the report.	Service Group Director and Medical Director for Primary, Community and Therapies	April 2022	To be included in service group highlight report in April 2022. On agenda.
4.	33/22	22.02.2022	Clinically Optimised Patients An update be received in June 2022 from all service groups as to the work to reduce the number of clinically optimised patients.	Chief Operating Officer	June 2022	On the work programme
5.	64/22	29.03.2022	Patient Experience Report <ul style="list-style-type: none"> - Community patient feedback trajectory to be included in the next iteration of the patient experience report. - HIW 'Patient Discharge from Hospital to General Practice: Thematic Report 2017-2018' to be included in the next iteration of the patient experience report. 	Acting Director of Corporate Governance	May 2022	To be included in the next iteration of the patient experience report.

Closed Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
6.	71/22	29.03.2022	Additional Learning Needs Act Work programme for 2022/23 be updated to reflect that the Additional Learning Needs Act update report be received three times a year.	Acting Director of Corporate Governance	April 2022	Added to work programme for 2022/23.
7.	08/22	20.01.2022	Allocation of funds to support long waiters A report on the allocation of funds to support long waiters	Deputy Chief Operating Officer	April 2022	On agenda.
8.	60/22	29.03.2022	Pressure Ulcer Performance An update report on pressure ulcer performance be received in June 2022.	Director of Nursing and Patient Experience and Nurse Director, NPTSSG	June 2022	Added to work programme for 2022/23.
9.	32/22	22.02.2022	External Review of Children's Community Nursing Team Progress report be received in April 2022	Service Group Director, Neath Port Talbot and Singleton	April 2022	On agenda.