



Quality and Safety Committee Action Log

Open Actions as at 2nd August 2018

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	83/18	07.06.2018	Martyn Waygood and Maggie Berry to discuss work programmes for the Quality and Safety and Health and Safety committees.	MW/MB	September 2018	Work ongoing to identify suitable date.
2.	81/18	07.06.2018	Martyn Waygood to meet with head of support services to discuss blue plate scheme	MW	August 2018	In progress
3.	48/18	05.04.2018	Feedback be provided to the Welsh Risk Pool in relation to its annual report and letter to its chair be circulated to the committee.	PW	April 2018	Meeting held with Head of Legal and Risk and confirmed the feedback. This will be reviewed as part of the process next year by NWSSP.
4.	07/18 (ii)	01.02.2018	Performance measures to be reviewed for mental health and learning disabilities	DR	2018	Next update due in 2019
5.	185/17	07.12.2017	Chronic pain review report be circulated	CM	February 2018	Due to have been received at April 2018 meeting.

						Update to be provided at the meeting
Closed Actions as at 2nd August 2018						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
6.	52/18	05.04.2018	Discussion to be undertaken as to whether the board should receive a full report on obesity or whether this could be received by the committee	PW	April 2018	Discussion planned for board development in August 2018.
7.	58/18	05.04.2018	Assessment of committee's effectiveness be deferred for six months.	PW	October 2018	On the work programme
8.	84/18	07.06.2018	The annual quality statement 2017-18 be amended as per the discussion.	AH	June 2018	Completed
9.	85/18	07.06.2018	A verbal update be received with regard to the ward to board dashboard be received at the next meeting and a more formal report be received at the October 2018 meeting.	PM/GH	August 2018	On the agenda
10.	90/18	07.06.2018	Further CAMHS report be received by the Performance and Finance Committee.	JAD	June 2018	Completed
11.	92/18	07.06.2018	Staying healthy report be deferred to the August 2018 meeting.	SH	August 2018	On the agenda
12.	102/18	07.06.2018	Committee terms of reference be amended as per the discussion	PW	August 2018	On the agenda

13.	102/18	07.06.2018	Committee annual report be amended as discussed.	AH	June 2018	Completed
14.	102/18	07.06.2018	Auditors to meet with members following the August 2018 meeting.	PW	August 2018	Meeting to take place after committee meeting
15.	104/18	07.06.2018	Assurance be included in the board report that the committee had considered the report in depth, as well as to reflect the challenge faced by the health board's lead going to Welsh Government as well as the positive aspect of being asked to share the PoVA flowcharts and guidance on an all-Wales basis.	LS/MB	July 2018	Completed