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WALES

Bwrdd Iechyd Prifysgol
Abertawe Bro Morgannwg
University Health Board



Meeting Date	2nd August 2018		Agenda Item	7b
Report Title	Amendments to the Quality and Safety Committee terms of reference			
Report Author	Liz Stauber, Committee Services Manager			
Report Sponsor	Pam Wenger, Director of Corporate Governance			
Presented by	Pam Wenger, Director of Corporate Governance			
Freedom of Information	Open			
Purpose of the Report	The purpose of the report is to set out the revised terms of reference for the Quality and Safety Committee for approval.			
Key Issues	There are no significant changes to the terms of reference.			
Specific Action Required <i>(please ✓ one only)</i>	Information	Discussion	Assurance	Approval
				✓
Recommendations	Members are asked to: <ul style="list-style-type: none"> • Note the report and approve the revised terms of reference. 			

Amendments to the Quality and Safety Committee Terms of Reference

1. INTRODUCTION

The purpose of the report is to set out the revised terms of reference for the Quality and Safety Committee for approval.

2. BACKGROUND

In-line with the standing orders, the health board established the committee to provide:

- *evidence based and timely advice to the board to assist it in discharging its functions and meeting its responsibilities with regard to the quality and safety of healthcare; and*
- *assurance to the board in relation to the health board's arrangements for safeguarding and improving the quality and safety of patient centred healthcare in accordance with its stated objectives and the requirements and standards determined for the NHS in Wales.*

As such, terms of reference were developed to set out its role, responsibility and operating arrangements.

3. GOVERNANCE AND RISK ISSUES

The terms of reference are required to be reviewed annually in-line with the health board's governance framework and good governance principles. Failure to do so could result in the committee not discharging its duties appropriately, putting the health board's governance arrangements at risk.

While the content is predominately similar to that of the previous terms of reference, references to Welsh Government and the Director of Corporate Governance/Board Secretary have been updated from their previous titles (Welsh Assembly Government and Board Secretary, respectively). The Chief Operating Officer has also been included within the membership.

In addition, the health and care standards scrutiny panel has been removed as a sub-committee following its dissolution earlier in 2018 but the Quality and Safety Forum added in its place.

4. FINANCIAL IMPLICATIONS

There are no financial implications for the committee to consider.

5. RECOMMENDATION

Members are asked to:

- **Note** the report and **approve** the revised terms of reference.

Governance and Assurance							
Link to corporate objectives (please ✓)	Promoting and enabling healthier communities		Delivering excellent patient outcomes, experience and access		Demonstrating value and sustainability		Embedding effective governance and partnerships
							✓
Link to Health and Care Standards (please ✓)	Staying Healthy	Safe Care	Effective Care	Dignified Care	Timely Care	Individual Care	Staff and Resources
							✓
Quality, Safety and Patient Experience							
Ensuring the committee carries out its business appropriately and aligned with standing orders is a key factor in the quality, safety and experience of patients receiving care.							
Financial Implications							
No financial implications for the committee to be aware of.							
Legal Implications (including equality and diversity assessment)							
It is essential that the committee complies with its standing orders, for which its responsibilities are outlined in its terms of reference.							
Staffing Implications							
No staffing implications for the committee to be aware of.							
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015 - https://futuregenerations.wales/about-us/future-generations-act/)							
The approval of the terms of reference will enable the committee to continue as an assurance committee to the board.							
Report History	The terms of reference are received by the committee annually for review.						
Appendices	The revised terms of reference are attached as appendix one.						