

Meeting Of Quality and Safety Committee

Tuesday, 26th July 2022 at 1.30pm to 4.30pm
via Microsoft Teams

AGENDA

Item No:	Topic	Lead/Attachment	Timings	Purpose
PART 1. PRELIMINARY MATTERS				
1.1	Welcome and Apologies	Chair (verbal)	1.30pm	Noting
1.2	Declarations of Interest	Chair (verbal)		Noting
1.3	To receive and approve the minutes of the previous meetings	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda	Chair (verbal)		Assurance
1.5	To receive the action log	Chair (attached)		Assurance
1.6	To note the work programme	Chair (attached)		Noting
PART 2. PATIENT STORY AND SERVICE GROUP HIGHLIGHT REPORT				
2.1	Patient Story: ‘A Good Death’	Medical Director for NPTSSG	1.40pm	Noting
2.2	Service Group Highlight Report: Neath Port Talbot Hospital/ Singleton Hospital	Medical Director for NPTSSG		
PART 3. BENCHMARKING, LEARNING AND QUALITY IMPROVEMENT				
3.1	To receive the Infection, Prevention and Control Report including the overarching improvement plan	Head of Nursing – Infection, Prevention and Control	2.10pm	Assurance
PART 4. CLINICAL AND SERVICE QUALITY COMPLIANCE AND PERFORMANCE				

4.1	To receive the Quality and Safety Performance Report	Director of Finance and Performance	2.30pm	Assurance
4.2	To receive the Patient Experience Report to include: - Progress and timescales surrounding discussions with service groups around complaints	Acting Director of Corporate Governance	2.45pm	Assurance
4.3	To receive a report on the allocation of funds to support long waiters	Deputy Chief Operating Officer	3pm	Assurance
5 MINUTE COMFORT BREAK (3.15pm to 3.20pm)				
PART 5. GOVERNANCE AND RISK				
5.1	To note a report on the Additional Learning Needs Act	Designated Education and Clinical Lead Officer	3.20pm	Noting
5.2	To discuss the arrangements for implementing the Duty of Candour and Quality Bill including training	Acting Director of Corporate Governance (verbal)	3.35pm	Assurance
5.3	To receive the Hospital Electronic Prescribing and Medicines Administration evaluation report	E-prescribing Pharmacist, Digital Programme Manager & Director of Digital	3.45pm	Assurance
PART 6. ITEMS FOR NOTING				
6.1	To receive the quarterly Major Trauma Network report	Network Manager, SWTN and Network Clinical Director, SWTN	4.20pm	Noting
6.2	To receive the executive summary of the Quality and Safety of Patient Services Group to include an update on the quality priorities	Deputy Director of Nursing and Interim Head of Quality and Safety	4pm	Noting
6.3	To receive the Quality and Safety Priorities Progress Report	Deputy Director of Nursing and Interim Head of Quality and Safety		Noting
PART 7. OTHER MATTERS				
7.1	Items to refer to Other Committees	Chair (Verbal)	4.30pm	Discussion
7.2	Any Other Business	Chair (Verbal)		Discussion
	Next meeting: 23 rd August 2022			