





Quality and Safety Committee Action Log

	Open Actions							
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status		
1.	96/22	26.04.2022	Children's Continuing Care Service Final Improvement Plan Outcome of the BCAG workforce improvement business case be discussed at the Quality and Safety Committee May agenda planning session.	Chair/ Director of Nursing and Patient Experience	August 2022	Outcome to be included in the Children's Continuing Care Service report in August 2022.		
2.	124/22	24.05.2022	Patient Experience Report - The difference between the amount of returns and the amount of patients treated in April be confirmed to Pat Price outside of the committee.	Patient Experience Manager	July 2022	To be included in July's iteration of the patient experience report.		
			- Progress and timescales surrounding discussions with service groups around	Director of Corporate Governance	July 2022	To be included in July's iteration of the patient experience report.		

			complaints be included within the next iteration of the report.			
3.	-	-	Quality and Safety of Patient Services Group July's report to include an update on the quality priorities.	Deputy Director of Nursing/ Interim Head of Quality and Safety	July 2022	On agenda
4.	156/22	28.06.2022	Position following the self- assessment against the Ockenden maternity recommendations Report was deferred at June's Quality and Safety Committee and to be received at July's meeting.	Head of Nursing – Midwifery / Service Group Director, NPTSSG/ Nurse Group Director, NPTSSG	August 2022	Deferred to August 2022 in light of operational pressures.
5.	157/22	28.06.2022	Performance Report Update surrounding actions to increase the deteriorating position of mobilising patients be confirmed to Nuria Zolle outside of meeting.	Head of Performance	July 2022	Update to be provided.

	Closed Actions						
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6.	124/22	24.05.2022	Patient Experience Report Details surrounding basic protocols for communication management that apply to all staff across the Health Board be	Patient Experience Manager	June 2022	Reena Owen, Sue Ford and Nick Samuels meeting on 04/07/2022.	

7.	152/22	28.06.2022	confirmed outside of the committee meeting. Infection, Prevention and Control Report Discussion to take place at July's agenda planning session on 29th June 2022 around the reporting mechanism for the IPC report to Quality and Safety Committee.	Chair/ Director of Nursing and Patient Experience	July 2022	Reports to be received monthly from July with a view to changing reporting period over next few months. On July's agenda and work programme updated.
8.	159/22	28.06.2022	Service Group attendance at Committee meetings Gareth Howells undertook an action to feedback into the executive team to ensure attendance from Service Groups.	Director of Nursing and Patient Experience	July 2022	Service Group Directors advised of the need to attend and if unable, to have a designated, briefed and empowered deputy who can attend on behalf of the Service Group Directors.
9.	155/22	28.06.2022	Health Board Risk Register – Quality and Safety Risks - Wording surrounding the risks for IPC controls be reviewed as the detail needs to include the Welsh Government target in comparison with other Health Boards - Updates around three open Additional Learning Needs	Deputy Head of Risk	July 2022	An action has been added to the HBRR to reflect the need to reduce key Tier 1 Infections to no more than WG maximum quarterly profile. Update provided to Nuria Zolle on 25/07/2022.

	actions be confirmed to Nuria Zolle outside of the committee.		