



**GIG**  
CYMRU  
**NHS**  
WALES

Bwrdd Iechyd Prifysgol  
Abertawe Bro Morgannwg  
University Health Board



<b>Meeting Date</b>	<b>7<sup>th</sup> June 2018</b>		<b>Agenda Item</b>	<b>3a</b>
<b>Report Title</b>	<b>Annual Quality Statement 2017/2018 Draft Document</b>			
<b>Report Author</b>	Alyson Charnock Corporate Matron Quality & Safety			
<b>Report Sponsor</b>	Cathy Dowling, Interim Deputy Director of Nursing and Patient Experience			
<b>Presented by</b>	Angela Hopkins, Interim Director of Nursing and Patient Experience			
<b>Freedom of Information</b>	Open			
<b>Purpose of the Report</b>	This report will present the final draft version of the 2017/2018 Annual Quality Statement.			
<b>Key Issues</b>	<p>The Annual Quality Statement is designed to:</p> <ul style="list-style-type: none"> <li>• Inform and reassure the people of Wales about the healthcare they receive.</li> <li>• Stimulate conversations about what they would like us to do.</li> <li>• Inform ongoing continuous improvement in NHS Wales organisations by helping us see what is working and areas where we could do even better.</li> <li>• Help NHS Wales embed quality as part of our everyday work.</li> </ul>			
<b>Specific Action Required</b> <i>(please ✓ one only)</i>	<b>Information</b>	<b>Discussion</b>	<b>Assurance</b>	<b>Approval</b>
		✓		
<b>Recommendations</b>	<p>Members are asked to:</p> <ul style="list-style-type: none"> <li>• Consider the content of the report</li> <li>• Suggest any essential comments or amendments where appropriate</li> </ul>			

# **Annual Quality Statement 2017/2018 Draft Document**

## **1. INTRODUCTION**

The Health Board Annual Quality Statement is primarily for the public. It is important that it is presented in a way that can immediately be understood by those who use the services, staff and contractors, and any other relevant parties.

According to the national guidance, the Annual Quality Statement should include an open and honest account of progress and priorities for improvement and provide assurance that the organisation is meeting standards, and improving user experience and outcomes. It needs to show how your organisation is making the best use of its resources to provide and deliver safe, effective, person-centred services, dignified and compassionate care.

It should signpost the reader to more detailed reports on service specific areas, including progress against individual service specific delivery plans as well as areas involving partnership work with other organisations. The guidance also says the Annual Quality Statement should be available as a standalone document and be signposted to from your organisations' overall Annual Report. This will prevent the need for duplication within the Annual Report, which should be viewed as the overall umbrella document summarising and signposting to the various components that organisations are required to report on each year.

## **2. BACKGROUND**

Taking the time to produce an Annual Quality Statement provides an opportunity to reflect and create some strategic 'headspace'. The Annual Quality Statement has a clear purpose: to identify where we are going, our pathway to the future. It is a tool to step back from the journey to review and mark our progress. It's also an opportunity to ask ourselves "Are we meeting the people's needs?" and enter into a dialogue with the people who rely on our services.

The document attached as an Appendix is the final draft of the 2017/2018 Annual Quality Statement and is subject to further minor amendments and the inclusion of some outstanding information.

## **3. GOVERNANCE AND RISK ISSUES**

The Annual Quality Statement Guidance requires that the document must be published electronically on the Health Boards website in both English and Welsh. Hard copies should be made available on request. Organisations should also take

into account the needs of their local population and consider making the statement available in other formats or languages where there is a need to do so, considering going beyond meeting the legal requirements in such matters.

The Welsh Health Circular WHC (2017) 016 requires that Annual Quality Statement should be published no later than **31 July 2017** in line with the annual accounting and reporting timetable.

The Board is accountable for the organisation's Quality Statement and must therefore assure itself through its internal assurance mechanisms, including internal audit, that the information published is both an accurate and representative picture of the quality of services it provides and the improvements that it is committing to. The Chair and Chief Executive will need to include a statement confirming this.

The Health Board is producing the Annual Quality Statement and complying with the requirements outlined above for assurance and governance.

The Health Board has also sought endorsements from other stakeholders, such as the Community Health Council and the Stakeholder Reference Group.

The internal reporting and assurance timeline is as follows and also includes input from Internal Audit who undertake fieldwork in order to fit in with Audit Committee reporting deadlines:

1 <sup>st</sup> Draft	Exec Team 3 April 2018 QPS 5 April 2018	This was be an early draft and provided the opportunity to present the outline of the document recognising all the information and data will not be available.
Final Draft	Exec Team 29 May QPS 7 June	This will be the final version subject to any final comments which will then be considered by the Board in July.
Presentation at a Public meeting	31 <sup>st</sup> July	To be presented at the Annual General Meeting on the 26 <sup>th</sup> July.

#### **4. FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **5. RECOMMENDATION**

Members of the Quality and Safety Committee are asked to:

- Consider the content of the Annual Quality Statement.
- Receive assurance that the Annual Quality Statement is being produced within the Guidelines and within a clear reporting and governance structure.
- Suggest any essential comments or amendments where appropriate.

<b>Governance and Assurance</b>							
<b>Link to corporate objectives</b> <i>(please ✓)</i>	Promoting and enabling healthier communities		Delivering excellent patient outcomes, experience and access	Demonstrating value and sustainability	Securing a fully engaged skilled workforce		Embedding effective governance and partnerships
							✓
<b>Link to Health and Care Standards</b> <i>(please ✓)</i>	Staying Healthy	Safe Care	Effective Care	Dignified Care	Timely Care	Individual Care	Staff and Resources
			✓				
<b>Quality, Safety and Patient Experience</b>							
The Health Board Annual Quality Statement is primarily for the public. It is important that it is presented in a way that can immediately be understood by those who use the services, staff and contractors, and any other relevant parties.							
<b>Financial Implications</b>							
There are no financial implications to the report.							
<b>Legal Implications (including equality and diversity assessment)</b>							
The Health Board has a mandatory requirement to comply with the Welsh Government Governance Framework.							
<b>Staffing Implications</b>							
None							
<b>Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)</b>							
None.							
<b>Report History</b>	The Annual Quality Statement is presented in draft format to the Quality and Safety Committee as part of the internal governance process each year.						
<b>Appendices</b>	Attached is the draft 2017/2018 Annual Quality Statement.						