



Quality and Safety Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	138/21, 127/21, 206/21, 245/21 05/22 102/22	27.07.2021 28.09.2021 26.10.2021 25.01.2022 26.04.2022	Dementia and Older People's Charter A report surrounding the implementation of the Dementia Charter be received, and an update on Older People's Charter to be included.	Director of Nursing and Patient Experience	August 2022	To be added to August's agenda.
2.	93/22	26.04.2022	General Medical Service Access report Report on access to General Medical Service to include the impact on access from a quality and safety perspective and outcomes following the task and finish group.	Service Group Director and Medical Director for Primary, Community and Therapies	June 2022	To be added to June's agenda.
3.	33/22	22.02.2022	Clinically Optimised Patients An update be received in June 2022 from all service groups as to the work	Chief Operating Officer	June 2022	On the work programme

			to reduce the number of clinically optimised patients.			
4.	08/22 101/22	20.01.2022 26.04.2022	Allocation of funds to support long waiters An update report on the allocation of funds to support long waiters be received to include communication to patients and initial patient feedback.	Deputy Chief Operating Officer	July 2022	To be added to July's agenda.
5.	96/22	26.04.2022	Children's Continuing Care Service Final Improvement Plan Outcome of the BCAG workforce improvement business case be discussed at the Quality and Safety Committee May agenda planning session.	Chair/ Director of Nursing and Patient Experience	July 2022	Outcome to be included in the Children's Continuing Care Service report in July 2022.

Closed Actions

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6.	93/22	26.04.2022	SBUHB response to CHC dental review Health Board response to the CHC be shared outside of the committee meeting.	Head of Primary, Community and Therapies Service	April 2022	Completed – circulated via email to committee members on 26/04/2022.
7.	100/22	26.04.2022	Risk Management Report <ul style="list-style-type: none"> – Updates around best interest assessor start date be confirmed to the Chair outside of the committee meeting. – Sonography timescales to be confirmed to the Chair outside of the committee meeting. 	Deputy Head of Risk	April 2022	Completed – email's sent to the Chair on 26/04/2022 and 27/04/2022.
8.	252/21	26.10.2021	Welsh Health Circular quality and safety framework Update report on the Welsh Health Circular quality and safety framework be received at April's meeting.	Director of Nursing and Patient Experience	May 2022	SBUHB is undertaking a wide reaching review of quality and safety to ensure processes are in place to accurately report Ward to board assurance on its business and allow easy access and early warnings when things are going wrong but also to celebrate success and the learning from both and how we share as an organisation.

						<p>These processes take time in an organisation of this size and complexity to complete.</p> <p>This item will be absorbed into the refreshed Quality and Safety of Patient Services Group, and reported to committee within the report.</p>
9.	95/22	26.04.2022	<p>Performance Report</p> <p>The position of the neurodevelopment disorder business case be confirmed outside of the committee meeting.</p>	Director of Performance and Finance	May 2022	Business case going through Business Case Scrutiny Group in June 2022 for onwards consideration by Business Case Assurance Group when ready.
10.	99/22	26.04.2022	<p>Dentistry Service Deep Dive</p> <p>Deep dive report surrounding access to NHS Dental treatment to include capacity and demand data and to provide assurance on how data is being captured relating to patients waiting for a place on the NHS waiting list.</p>	Dental Director	May 2022	Chair has agreed that the SBUHB response to CHC following the review of NHS Dental Services be included on May's agenda for noting. On agenda.
11.	64/22	29.03.2022	<p>Patient Experience Report</p> <p>Community patient feedback trajectory to be included in the next iteration of the patient experience report.</p>	Acting Director of Corporate Governance	May 2022	On agenda

12.	95/22	26.04.2022	Performance Report Deteriorating levels in vaccinations among children to be discussed with the Director of Public Health.	Executive Medical Director	May 2022	Information has been circulated to Independent Member's outside of the committee on 16 th May 2022.
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