



Quality and Safety Committee Work Programme 2018-19



| | Lead | April | June | August | October | December | February |
|--|--|-------|------|--------|---------|----------|----------|
| 1. Patient Story | Service Directors | | | | | | |
| 2. Preliminary Matters | | | | | | | |
| Minutes of the Previous Meeting | Director of Corporate Governance | | | | | | |
| Action Log | Director of Corporate Governance | | | | | | |
| Work Programme | Director of Corporate Governance | | | | | | |
| 3. Quality | | | | | | | |
| Annual Quality Statement | Director of Nursing and Patient Experience | | | | | | |
| 4. Benchmarking, Learning and Quality Improvement | | | | | | | |
| Infection Control Report | Director of Nursing and Patient Experience | | | | | | |
| Safeguarding Report | Director of Nursing and Patient Experience | | | | | | |
| Healthcare Quality Division Feedback Report | Director of Nursing and Patient Experience | | | | | | |

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| Winter Plan | | | | | | | |
| Quality Engagement Bill | | | | | | | |
| 5. Clinical and Service Quality Compliance and Performance | | | | | | | |
| Quality and Safety Performance Report | Director of Nursing and Patient Experience | | | | | | |
| Patient Experience (to include complaints and concerns) | Director of Nursing and Patient Experience | | | | | | |
| Primary Care Dashboard | Medical Director, Primary Care | | | | | | |
| Ward to Board Dashboard | Director of Nursing and Patient Experience | | | | | | |
| Health and Care Standards Assessment 2019-20 Report | Director of Nursing and Patient Experience | | | | | | |
| Overview of Unscheduled Care | Chief Operating Officer | | | | | | |
| 6. Governance and Risk Management | | | | | | | |
| Terms of Reference | Director of Corporate Governance | | | | | | |
| Committee Annual Report | Director of Corporate Governance | | | | | | |
| Committee Self-Assessment | Director of Corporate Governance | | | | | | |
| Unit Exception Report | | | | | | | |
| Board Assurance Framework/Corporate Risk Register | Director of Corporate Governance | | | | | | |
| Report from Quality and Safety Forum | Director of Nursing and Patient Experience | | | | | | |
| Internal Audit Update | Head of Internal Audit | | | | | | |
| Ombudsman's Annual Report | Director of Nursing and Patient Experience | | | | | | |
| Welsh Risk Pool Annual Report | Director of Nursing and Patient Experience | | | | | | |

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| EMRTS Clinical Governance | Medical Director | | | | | |
| External Inspections | Director of Nursing and Patient Experience | | | | | |



Quality and Safety Committee In-Committee Work Programme 2019-20

| | Lead | April | June | August | October | December | February |
|------------------------------------|--|-------|------|--------|---------|----------|----------|
| 1. Preliminary Matters | | | | | | | |
| Minutes of the Previous Meeting | Director of Corporate Governance | | | | | | |
| Action Log | Director of Corporate Governance | | | | | | |
| Work Programme | Director of Corporate Governance | | | | | | |
| 2. Exception Reports | | | | | | | |
| Safeguarding | Director of Nursing and Patient Experience | | | | | | |
| Patient Experience | Director of Nursing and Patient Experience | | | | | | |
| Infection Control | Director of Nursing and Patient Experience | | | | | | |
| Serious Incidents and Never Events | Director of Nursing and Patient Experience | | | | | | |
| Sensitive Issues | Executive Directors | | | | | | |

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| Ophthalmology Update | Deputy Director of Therapies and Health Science | | | | | | |
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