



Quality and Safety Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	31/21	23.02.2021	Update on the additional 10 chemotherapy chairs at the day unit be provided at March's Committee.	RM/ J Worthing	September /October 2021	A business case is being worked through by the Service Director for NPT Hospital and Singleton Hospital as part of Systematic Anti-Cancer Therapy (SACT) capacity, which links to the current unit (Singleton Hospital) or options around utilising NPT Hospital. Jan Worthing suggested an update is provided in September/October.
2.	138/21 and 127	27.07.2021	Older People's Charter to be revised along with the principles.	CWilliams	August 2021	CWilliams - Please can you provide a verbal update at the next committee.

3.	156/21	27.07.2021	Director of Finance to report back to committee as to whether there has been material changes to affect the GP referral reduction numbers.	DG	August 2021	DG – Please can you provide a verbal update at the next committee.
4.	156/21	27.07.2021	Director of Finance to discuss children's vaccination figures with the Director of Public Health.	DG/KR	August 2021	DG – Please can you provide a verbal update at the next committee.
5.	135/21	22.06.2021	An update on the progress against the Ombudsman recommendations be received at September's meeting.	RE	September 2021	To be added to September's agenda
6.	155/21	27.07.2021	Friends and family feedback from the MHLN service group to be included in September's iteration of the report.	HL	September 2021	To be included in the next iteration of the patient experience report.
7.	154/21	27.07.2021	Update report on the provision of the Cleft, Lip and Palate Service	DL	April 2022	To be added to April 2022 agenda.



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Closed Actions

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8.	152/21	27.07.2021	Action log to be refreshed to include specific actions detailed within reports received to the committee.	LJ	July 2021	Completed.
9.	158/21	27.07.2021	The Clinical Ethics Group's terms of reference to be circulated to the committee's Independent Members.	RE	July 2021	Completed.
10.	130/21	22.06.2021	The next iteration of the risk register report to include assurance on progress and solutions surrounding the delays in access to systematic anti-cancer therapy (SACT) treatment in the Chemotherapy Day Unit.	HL	August 2021	To be included in the next iteration of the risk register report – on agenda. Completed.
11.	153/21	27.07.2021	The relevant 100-day plan for healthcare associated infection improvement and report to be taken	CW/ND	August 2021	On the agenda. Completed.

			through August's Quality and Safety Committee.			
12.	107/21	25.05.2021	An update report be received at August Quality and Safety Committee on Neurodevelopment Disorder Service position.	MR	August 2021	On the agenda. Completed.



Relevant action's detailed within reports received to Quality and Safety Committee

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1.	153/21	27.07.2021	<p><u>Infection, Prevention and Control (IPC)</u></p> <p><i>Achieve compliance with Infection Prevention-related training (HCAI Quality Priority 2, 100 Day Plan)</i></p> <ul style="list-style-type: none"> Action 2.1: Meet with ESR to explore solutions for staff self-reporting of competency-based training. Target completion date: 30.08.21. Lead: Head of Nursing IP&C Impact: Improve accuracy of training and competency performance data, reporting progress to ICC and QSSG. <p><i>Clostridioides difficile infection</i></p> <ul style="list-style-type: none"> Action: Digital Intelligence are developing an electronic investigation tool to allow MDT input 	DD	-	-

			<p>and improve scrutiny and identification of themes by HB <i>C. difficile</i> Scrutiny Panel. Target completion date: 01/09/21 Lead: Quality Improvement Matron IPC, Public Health Wales Infectious Diseases/Microbiology Consultant. Impact: More robust system to collate themes and shared learning to improve the focus of prevention and management initiatives, leading to a reduction in <i>C. difficile</i> infection.</p>			
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