



## Quality and Safety Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	42/20	25.02.2020	Quality and Safety Workshop to be arranged.	CWilliams/ MW/ PW	No current timescale in light of COVID-19	PW confirmed that a workshop would not take place. Await a date for Welsh Government to attend Q&S Committee in respect of the Q&S Bill and Duty of Candour.
2.	42/20	25.02.2020	Quality and Safety Bill and Duty of Candour update to be delivered to the Quality and Safety Committee and Quality and Safety Governance Group.	PW	May 2021	Await a date for a Welsh Government representative to attend Quality and Safety Committee and Quality and Safety Governance Group in respect of the Quality and Safety Bill and Duty of Candour.
3.	31/21	23.02.2021	Update on the additional 10 chemotherapy chairs at the day unit be provided at March's Committee.	C White/ J Worthing	May 2021	Chris White confirmed that the Service Director for NPT Hospital and Singleton Hospital is including this as

						<p>part of Systematic Anti-Cancer Therapy (SACT) capacity, which links to the current unit (Singleton Hospital) or options around utilising NPT Hospital. This was also discussed at Singleton Hospital's quarterly review and at the Cancer Improvement Board. Jan Worthing suggested an update is provided in July 2021.</p>
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### Closed Actions

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
4.	57/21	23.03.2021	A discussion to take place regarding service groups attending the Quality and Safety Committee to account for the outstanding actions.	PW	April 2021	PW/CW met to discuss service group attendance on 20/04/2021. Completed. Template has been developed (appendix one) for service groups to provide a bi-annual update.
5.	80/21	27/04/2021	An updated version of the Health Board Risk Register to be received at May's Quality and Safety Committee	HL	June 2021	To be received at June's meeting as per the work programme.
6.	81/21	27.04.2021	An update be received within the Quality and Safety Governance Group Report surrounding feedback themes in the Oncology service.	ND	May 2021	On agenda.

7.	76/21	27.04.2021	An update on the progress of antimicrobial prescribing be included in May's IPC report.	LH/DD	May 2021	On agenda
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