## Quality and Safety Committee Work Programme 2021/22

| Topic  | Lead  | January | February | March | April | May | June | July | August | September | October | November | December | January | February | March | April |
|--|---|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|
| Patient Story  | Service Directors                             |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Preliminary  |   |         |          |       |       |     | _    |      |        |           |         |          |          |         |          |       |       |
| Minutes of the Previous Meeting  | Director of Corporate Governance              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Action Log   | Director of Corporate Governance              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Work Programme Quali   | Director of Corporate Governance              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
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| Annual Quality Statement Director of Nursing and Patient Experience Benchmarking, Learning and Quality Improvement |   |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Infection Control Report   | Director of Nursing and Patient Experience    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Safeguarding Report (IC)   | Director of Nursing and Patient Experience    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Substance Misuse   | Director of Public Health                     |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Suicide Update   | Director of Public Health                     |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Clinical and Service Quality Compliance and Performance  |   |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Quality and Safety Performance Report  | Director of Nursing and Patient Experience    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Patient Experience   | Director of Nursing and Patient Experience    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Healthcare Inspectorate Wales Annual Report  | Director of Nursing and Patient Experience    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Mortality Review   | Medical Director                              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Ophthalmology  | Deputy Chief Operating Officer                |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Clinical Audit and Effectiveness Update  | Medical Director                              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Controlled Drugs Framework   | Clinical Director Pharmacy                    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Cleft, Lip and Palate Service  | Service Director, Morriston Hospital          |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Progress against the Ombudsmun reccomendations   | Medical Director                              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Cardiac Services (IC)  | Medical Director                              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Approach to Nosocomial Transmissions (IC)  | Medical Director                              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Governance and Ri  | sk Management                                 |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Terms of Reference   | Director of Corporate Governance              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Committee Annual Report  | Director of Corporate Governance              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Committee Self-Assessment  | Director of Corporate Governance              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Board Assurance Framework/ Q&S Risk Register   | Director of Corporate Governance              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Quality and Safety Governance Group key issues report  | Director of Nursing and Patient Experience    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| 100-day plans for five quality priorities  | Director of Nursing and Patient Experience    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Clinical Ethics Group Terms of Reference   | Medical Director                              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Clinical Ethics Group Key Issues Report  | Medical Director                              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Ombudsman's Annual Report  | Director of Nursing and Patient Experience    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Welsh Risk Pool Annual Report  | Director of Nursing and Patient Experience    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| EMRTS Clinical Governance  | Medical Director                              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| External Inspections   | Director of Nursing and Patient Experience    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Ward to Board Dashboard  | Director of Nursing and Patient Experience    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Primary Care Metrics   | Interim Director of Finance                   |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| WHC Quality and Safety Framework Recommendations from external review of the children's                            | Head of Quality and Safety                    | -       |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| community nursing service (monthly)  | Head of Patient Experience                    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Holistic review of CAMHS - inhouse improvements, step  | ·   | -       |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| up/step down, link with community paediatrics  | Assistant Director of Strategy & Partnerships |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Potential next steps for pharmacies in context of pop health health/prevention/wellbeing                           | Primary Care, Service Director                |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Duty of Candor and Quality Bill training   | Director of Corporate Governance              |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| Update on the position of the screening for foetal growth  | Director of Nursing and Patient Experience    |         |          |       |       | 1   | 1    |      |        |           |         | 1        |          | T       |          |       | . 1   |
| assessment in line with gap-grow Update report on the Welsh Health Circular quality and                            | ,   |         |          | -     |       |     |      | -    |        |           |         |          |          |         |          |       |       |
| safety framework Childrens Continuing Care Service final improvement   | Head of Quality and Safety                    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |
| plan (Quarterly)   | Director of Nursing and Patient Experience    |         |          |       |       |     |      |      |        |           |         |          |          |         |          |       |       |