



Quality and Safety Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	177/22	26.07.2022	Patient Story: A Good Death Consultant Specialist for palliative care to attend a future meeting to present a detailed report around the end of life care priority.	Consultant Specialist for palliative care/ Deputy Director of Nursing/ Medical Director	October	Sue Morgan to attend Quality and Safety Committee scheduled 25 th October 2022 to present a detailed report around the end of life care priority.
2.	178/22	26.07.2022	NPTSSG Highlight Report In-depth detail to be provided to Reena Owen surrounding succession planning in light of no General Paediatrics Consultants supporting cardiology.	Medical Director - NPTSSG	September	MB/DR – Please can you confirm that additional detail has been provided to Reena Owen in order to mark this action as complete? Chased Medical Directors for NPTSSG on 16/09/2022.
3.	198/22	23.08.2022	Patient Story: Virtual Wards A visit of virtual ward clusters to be arranged for Independent Members.	Medical Director, PCTS	October	Work is ongoing to organise a date for IMs to attend a face-to-face session.

4.	202/22	23.08.2022	Performance Report A general waiting list management report be taken through October's meeting from a quality and safety perspective, to include how SBUHB was supporting its patients and offering prehabilitation.	Chief Operating Officer	October 2022	To be added to October's agenda.
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Closed Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
5.	200/22	23.08.2022	Self-Assessment against the Ockenden Maternity Recommendations Update report to be received in November 2022, to include the outcome of the external review of maternity services in August 2022.	Director of Nursing and Patient Experience & Nurse Director for NPTSSG	November	Added to work programme for November's agenda.
6.	182/22	26.07.2022	Allocation of funds to support long waiters Statistics of the amount of people on the waiting list with the ability to access prehabilitation assistance to be confirmed to Reena Owen outside of the committee meeting	Head of Strategic Planning	September	Data was provided to Reena Owen on 05/09/2022.
7.	207/22	23.08.2022	Quality and Safety Risk Register Gareth Howells to query whether the installation of the cardiotocograph monitoring equipment could be expedited.	Director of Nursing and Patient Experience	September 2022	Service Delivery Group have confirmed that the original timeline still fits and the contractual obligations mean this is unable to be moved. It's important to note that Mums to be will still be monitored throughout this transition using the tradition and current approach.

8.	202/22	23.08.2022	Performance Report Gareth Howells to obtain feedback to Steve Spill around discharge summaries compliance rates to provide assurances that GP's are aware their patients have been discharged accordingly.	Executive Medical Director	September 2022	Executive Medical Director has discussed with Service Group Medical Directors to set expectation of improvement in discharge summary completion. Executive Medical Director has also met with Clinical Directors in areas where completion rates have been lower than expected.
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