

Meeting Of Quality and Safety Committee

Tuesday, 25th January 2022 at 1.30pm to 2.30pm
via Microsoft Teams

AGENDA

Item No:	Topic	Lead/Attachment	Timings	Purpose
PART 1. PRELIMINARY MATTERS				
1.1	Welcome and Apologies	Chair (verbal)	1.30pm	Noting
1.2	Declarations of Interest	Chair (verbal)		Noting
1.3	To receive and approve the minutes of the previous meetings	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda	Chair (verbal)		Assurance
1.5	To receive the action log	Chair (attached)		Assurance
1.6	To note the work programme	Chair (attached)		Noting
PART 2. BENCHMARKING, LEARNING AND QUALITY IMPROVEMENT				
2.1	To receive a report on Infection Prevention and Control to include: - Update on recruitment and retention	Head of Nursing - Infection Prevention & Control	1.40pm	Assurance
PART 3. CLINICAL AND SERVICE QUALITY COMPLIANCE AND PERFORMANCE				
3.1	To receive the Quality and Safety Performance Report	Director of Finance	1.50pm	Noting
PART 4. GOVERNANCE AND RISK				
4.1	To receive the Patient Experience Report to include: - Actions surrounding the vaccine booking line issues to be	Acting Director of Corporate Governance	2.00pm	Assurance

	<p>reported in the next iteration of the patient experience report</p> <ul style="list-style-type: none">- A breakdown of what elements of communication are causing patient issues to be included in next iteration of the patient experience report- Details of the SIs, including where, what, themes and actions be included in the next iteration of the report			
PART 5. ITEMS FROM SUB-GROUPS				
5.1	To receive the Quality and Safety Governance Group key issues report	Assistant Director of Nursing	2.15pm	Assurance
PART 6. OTHER MATTERS				
6.1	Items to refer to Other Committees	Chair (Verbal)	2.25pm	Discussion
6.2	Any Other Business	Chair (Verbal)		Discussion
	Next meeting: 22 nd February 2022			