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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting Date	24 March 2020	Agenda Item	3.4
Report Title	Quality and Safety Governance Action Plan - Cwm Taf Morgannwg University Health Board Governance review		
Report Author	Hazel Lloyd, Head of Patient Experience, Risk & Legal Services		
Report Sponsor	Pam Wenger, Director of Corporate Governance		
Presented by	Hazel Lloyd, Head of Patient Experience, Risk & Legal Services		
Freedom of Information	Open		
Purpose of the Report	The purpose of this report is to present to the Quality & Safety Committee with an update on the work undertaken to complete to progress the Quality & Safety Governance action plan following a review of the governance arrangements in Cwm Taf Morgannwg University Health Board.		
Key Issues	<p>The Quality & Safety Committee have agreed to oversee and monitor performance against the action plan on behalf of the Board and the action plan was presented to the Committee in February 2020 and this report provides an update on the action taken/being taken.</p> <p>Members are invited to note the progress made against the recommendations and the present position as summarised in the action plans, attached as Appendix 1.</p> <p>The next update will be reported in <u>June 2020</u>.</p>		
Specific Action Required (please choose one only)	Information	Discussion	Assurance
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Recommendations	<p>Members are asked to:</p> <ul style="list-style-type: none"> - NOTE the report; and - RECEIVE assurance on the actions taken to deliver the Quality & Safety Governance action plan. 		

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GOVERNANCE WORK PROGRAMME 2019-2020

1. INTRODUCTION

The purpose of this report is to update the Audit Committee on progress against the Governance Work Programme introduced in 2018, and to provide a progress update on the improvement actions in place for 2019-2020.

2. BACKGROUND

The Quality & Safety Governance action plan was developed following a review of a report on the governance arrangements in place within Cwm Taf Morgannwg University Health Board and the recommendations made within that report. The action plan was presented to the Board in January 2020 and approved for the Quality & Safety Committee to monitor performance against the plan on behalf of the Board. The action plan will be presented to the Committee on a quarterly basis until all actions have been completed.

The action plan has fourteen sections and in total 47 actions. The sections are summarised as:

1. Organisational quality priorities and outcomes
2. Board has a strategic and planned approach to improve risk management
3. Collective responsibility for quality and patient safety across the executive team and clearly defined roles for professional leads
4. The roles and function of the Quality and Safety Committee is fit for purpose
5. Independent/Non-Executive Members are appropriately supported
6. Sufficient focus and resources given to gathering, analysing, monitoring and learning from user/patient experience
7. Visibility and oversight of clinical audit and improvement activities
8. Organisation has clear lines of accountability and responsibility for quality and patient safety within divisions/groups/directorates.
9. Identification and Management of risk.
10. Management of Incidents, Concerns and Complaints.
11. Governance of Risk Management Systems.
12. Organisational Culture and Learning.
13. Values and Behaviours Framework
14. Organisational learning

3. PROGRESS UPDATE

Since the last update to the Quality & Safety Committee in February 2020, 19 actions have been completed marked as green on the action plan. The Committee is asked to review and confirm that they are satisfied with the actions taken. Whilst progress has been made on some of the actions, highlighted as amber, the recommendations will remain open until all the actions are completed.

The Quality & Safety Governance action plan is presented at **Appendix 1** for information.

4. GOVERNANCE AND RISK ISSUES

The action plan provides assurance to the Quality & Safety Committee on the work being undertaken to improve compliance with the plan and represents the present position as at 10th March 2020.

5. FINANCIAL IMPLICATIONS

There are no financial implications directly arising from the action plan.

6. RECOMMENDATION

Members are asked to:

- **NOTE** the report; and
- **RECEIVE** assurance on the actions taken to deliver the Quality & Safety Governance action plan.

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Governance and Assurance		
Link to Enabling Objectives (please choose)	Supporting better health and wellbeing by actively promoting and empowering people to live well in resilient communities	
	Partnerships for Improving Health and Wellbeing	<input type="checkbox"/>
	Co-Production and Health Literacy	<input type="checkbox"/>
	Digitally Enabled Health and Wellbeing	<input type="checkbox"/>
	Deliver better care through excellent health and care services achieving the outcomes that matter most to people	
	Best Value Outcomes and High Quality Care	<input type="checkbox"/>
	Partnerships for Care	<input type="checkbox"/>
	Excellent Staff	<input type="checkbox"/>
	Digitally Enabled Care	<input type="checkbox"/>
	Outstanding Research, Innovation, Education and Learning	<input type="checkbox"/>
Health and Care Standards		
(please choose)	Staying Healthy	<input type="checkbox"/>
	Safe Care	<input type="checkbox"/>
	Effective Care	<input type="checkbox"/>
	Dignified Care	<input type="checkbox"/>
	Timely Care	<input type="checkbox"/>
	Individual Care	<input type="checkbox"/>
	Staff and Resources	<input type="checkbox"/>
Quality, Safety and Patient Experience		
Ensuring the Board and its sub-committee(s) makes fully informed decisions is dependent on the quality and accuracy of the information presented and considered by those making decisions. Informed decisions are more likely to impact favourably on the quality, safety and experience of patients and staff		
Financial Implications		
There are no financial implications.		
Legal Implications (including equality and diversity assessment)		
There are no direct legal implications.		
Staffing Implications		
The delivery of the proposed work programme is set within the context of the existing resources.		
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)		
No impact identified.		
Report History	Reported to the Committee in February 2020.	
Appendices	Appendix 1 – Quality & Safety Governance action plan	

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