



**GIG**  
CYMRU  
**NHS**  
WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe

Swansea Bay University  
Health Board

## Meeting Of Quality and Safety Committee

Tuesday, 24<sup>th</sup> November 2020 at 1.00pm until 2.20pm  
Millennium Room, Second Floor, HQ and via Microsoft Teams

### AGENDA

Item No:	Topic	Lead/Attachment	Timings	Purpose
<b>PART 1. PRELIMINARY MATTERS</b>				
1.1	Welcome and Apologies	Chair (Verbal)	1.00pm	Noting
1.2	Declarations of Interest	Chair (Verbal)	1.00pm	Noting
1.3	To receive and approve the minutes of the previous meetings	Chair (Attached)	1.00pm	Approval
1.4	To receive and consider any matters arising not otherwise on the agenda	Chair (Verbal)	1.00pm	Assurance
1.5	To receive the action log	Chair (Verbal)	1.00pm	Assurance
1.6	To receive the committee work programme 2020	Chair (Attached)	1.00pm	Assurance
<b>PART 2. EQUIPMENT, MEDICINES, SUPPLIES AND FACILITIES</b>				
2.1	To receive a report on Infection Prevention Control	Assistant Director of Nursing - Infection Prevention & Control	1.05pm	Assurance
2.2	To receive a report on the Mental Health Services response to the COVID-19 pandemic	Head of Operations – MHLD		Assurance
<b>PART 3. SAFETY, QUALITY AND CLINICAL EFFECTIVENESS</b>				
3.1	To receive the Performance Report to include the Primary Care Metrics	Interim Director of Finance	1.15pm	Assurance
3.2	To receive the Q2 Operational Plan - Delivery of Actions	Director of Strategy	1.25pm	Assurance



3.3	To receive the Patient Experience Report which includes: i. Feedback from patients within a prison setting ii. Primary and Community Care complaints iii. Once for Wales Concerns Management System iv. Never Event Deep Dive Position	Head of Patient Experience	1.35pm	Assurance
3.4	To receive the Planned Care update report	Chief Operating Officer	1.45pm	Assurance
3.5	To receive an update report on 'phone first', 111 for non-urgent patients	Chief Operating Officer	1.55pm	Assurance
3.6	To receive an update report Consultant Connect	Medical Officer	2.05pm	Assurance
3.7	To agree the Healthcare Standards Process 2020-21	Head of Quality and Safety	2.10pm	Approval
<b>PART 4. GOVERNANCE</b>				
4.1	To receive the Key Issues: Quality and Safety Governance Group	Head of Quality and Safety	2.15pm	Assurance
4.2	To receive the External Inspections report (including HIW inspections)	Head of Patient Experience		Assurance
<b>PART 5. NOTING</b>				
5.1	To note the minutes from the WHSSC joint committee meeting	Chair	2.20pm	Noting
<b>PART 6. OTHER MATTERS</b>				
6.1	Items to refer to Other Committees	Chair (Verbal)	2.20pm	Discussion
6.2	Any Other Business	Chair (Verbal)		Discussion
Next meeting: 15 <sup>th</sup> December 2020				

