





Workforce and OD Committee Action Log

Open Actions										
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status				
1.	30/21	13/04/2021	Kathryn Jones to provide further information on the trends for stress related absence in corporate areas.	KJ	August 2021	Kathryn Jones advised that 50% of the numbers were driven by the Health Record's department and suggested that a deep dive takes place in the future. She will discuss this with Singleton Hospital's and Neath Port Talbot Hospital's Service Director.				
2.	57/21	15/06/2021	An update report surrounding statutory and mandatory training compliance be received in December 2021.	KJ/KM	December 2021	To be added to December's agenda.				
Closed Actions										
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status				
3.	13/21	09/02/2021	Kathryn Jones to look into whistleblowing cases related to COVID-19 and feedback to Nuria Zolle.	KJ	June 2021	Kathryn Jones advised that there are no cases related to COVID-19.				

4.	13/21	09/02/2021	Kathryn Jones to look into the data for suspensions and those staff who had been placed into alternative placements and feedback to Jackie Davies;	KJ	June 2021	Kathryn Jones advised that a mechanism is needed to record the staff who have been transferred into alternative work placements. This is being worked through.
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