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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting Date	10 December 2020	Agenda Item	3.4
Report Title	Workforce and OD Committee annual report 2019-20		
Report Author	Claire Mulcahy, Corporate Governance Manager		
Report Sponsor	Pam Wenger, Director of Corporate Governance		
Presented by	Pam Wenger, Director of Corporate Governance		
Freedom of Information	Open		
Purpose of the Report	The purpose of the report is to set out the committee's annual report for approval.		
Key Issues	Standing orders require all board committees to produce for the board an annual report setting out compliance to its terms of reference and how the role of the committee has been discharged throughout the year.		
Specific Action Required <i>(please choose one only)</i>	Information	Discussion	Assurance
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input checked="" type="checkbox"/>
Recommendations	Members are asked to: <ul style="list-style-type: none"> • NOTE and APPROVE the committee's annual report. 		

Workforce and OD Committee Annual Report 2019-20

1. INTRODUCTION

The purpose of the report is to set out the committee's annual report for approval.

2. BACKGROUND

In line with standing orders (and the health board's scheme of delegation), the board nominated a committee to be known as the Workforce and OD Committee. As such, terms of reference were developed to set out its role, responsibility and operating arrangements.

3. GOVERNANCE AND RISK ISSUES

Standing orders require all board committees to produce for the board an annual report setting out compliance to the terms of reference and how the role of the committee has been discharged throughout the year. This is attached as appendix one.

4. FINANCIAL IMPLICATIONS

There are no financial implications to note.

5. RECOMMENDATION

Members are asked to:

- **NOTE** and **APPROVE** the committee's annual report.

Governance and Assurance		
Link to Enabling Objectives (please choose)	Supporting better health and wellbeing by actively promoting and empowering people to live well in resilient communities	
	Partnerships for Improving Health and Wellbeing	<input checked="" type="checkbox"/>
	Co-Production and Health Literacy	<input type="checkbox"/>
	Digitally Enabled Health and Wellbeing	<input type="checkbox"/>
	Deliver better care through excellent health and care services achieving the outcomes that matter most to people	
	Best Value Outcomes and High Quality Care	<input type="checkbox"/>
	Partnerships for Care	<input type="checkbox"/>
	Excellent Staff	<input type="checkbox"/>
	Digitally Enabled Care	<input type="checkbox"/>
	Outstanding Research, Innovation, Education and Learning	<input checked="" type="checkbox"/>
Health and Care Standards		
(please choose)	Staying Healthy	<input type="checkbox"/>
	Safe Care	<input type="checkbox"/>
	Effective Care	<input type="checkbox"/>
	Dignified Care	<input type="checkbox"/>
	Timely Care	<input type="checkbox"/>
	Individual Care	<input type="checkbox"/>
	Staff and Resources	<input checked="" type="checkbox"/>
Quality, Safety and Patient Experience		
Ensuring the committee carries out its business appropriately and aligned with standing orders is a key factor in the quality, safety and experience of patients receiving care.		
Financial Implications		
No financial implications for the committee to be aware of.		
Legal Implications (including equality and diversity assessment)		
It is essential that the committee complies with its standing orders.		
Staffing Implications		
No staffing implications for the committee to be aware of.		
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)		
The approval of the terms of reference will enable the committee to continue as the main assurance committee to the board.		
Report History	Annual submission to the committee.	
Appendices	The annual report is attached at appendix one.	