



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board

# **SWANSEA BAY UNIVERSITY HEALTH BOARD**

## **MENTAL HEALTH LEGISLATION COMMITTEE**

### **CYCLE OF BUSINESS**

**(1 April 2026 – 31 March 2027)**

On an annual basis as part of the Governance end of year reporting the Mental Health Legislation Committee will receive a Cycle of Business which identifies all routine items for consideration that will be reported throughout the upcoming financial year.

The Cycle of Business has been developed to help plan the management of items of committee business, to ensure adequate reporting and to facilitate forward planning through transparency and collaboration.

Once approved, the Cycle of Business will inform the new Work Programme each year as a starting point for facilitating the management of agendas and Committee business. As the year progresses and the requirement for additional timely business matters to report, these items will be added to the existing routine items already on the Work Programme.

The remit of this committee is to consider and monitor the use of the Mental Health Act 2025 (MHA), as amended, the Mental Capacity Act 2005 (which includes the Deprivation of Liberty Safeguards (DoLS)) (MCA) and the Mental Health (Wales) Measure 2010 (the measure).

Further detail on the principal role of the Committee is set out in the [Standing Orders - Swansea Bay University Health Board](#) documentation.

This Cycle of Business covers the period from 1 April 2026 to 31 March 2027.

Item of Business	Executive Lead	Reporting Frequency	May 2026	Aug 2026	Nov 2026	Feb 2027
<b>PRELIMINARY MATTERS</b>						
Minutes of the Previous Meeting	Director of Corporate Governance	All Regular Meetings	✓	✓	✓	✓
Committee Log	Director of Corporate Governance	All Regular Meetings	✓	✓	✓	✓
Committee Work-Programme	Director of Corporate Governance	All Regular Meetings	✓	✓	✓	✓
<b>GOVERNANCE, RISK AND INTERNAL CONTROLS</b>						
Committee Terms of Reference	Director of Corporate Governance	Annually				✓
Committee Effectiveness Self-Assessment	Director of Corporate Governance	Bi-annually		✓		✓
Referrals from Other Committees	Director of Corporate Governance	All regular meetings	✓	✓	✓	✓
Internal Audit Reports	Director of Corporate Governance/Area Lead	As required	✓	✓	✓	✓
Committee Risk Register	Director of Corporate Governance	Every Meeting	✓	✓	✓	✓
External Audit Reports	Director of Corporate Governance/Area Lead	As required	✓	✓	✓	✓
Powers of Discharge Committee Annual Report	Chief Operating Officer	Annually	✓			
Powers of Discharge Committee Terms of Reference	Chief Operating Officer	Annually	✓			
Additional Learning Needs Act Annual Update	Executive Director of Allied Health Professions and Health Science	Annually				✓
<b>MENTAL HEALTH ACT MONITORING REPORT</b>						
Mental Health Act Monitoring Report	Chief Operating Officer	All regular Meetings	✓	✓	✓	✓
<b>MENTAL CAPACITY ACT 2005</b>						
Mental Capacity Act and Deprivation of Liberty Safeguards Monitoring Report	Executive Director of Nursing and Patient Experience	All regular meetings	✓	✓	✓	✓
Court of Protection Cases Update	Executive Director of Nursing and Patient Experience	All regular meetings	✓	✓	✓	✓
<b>MENTAL HEALTH (WALES) MEASURE 2010</b>						
Mental Health Measure Monitoring Report	Service Director, Mental Health and Learning Disabilities	All regular meetings	✓	✓	✓	✓
<b>IN-COMMITTEE</b>						
Minutes of the previous In-Committee Meeting	Director of Corporate Governance	All regular meetings	✓	✓	✓	✓
Complex Court of Protection Cases	Executive Director of Nursing and Experience	As required	✓	✓	✓	✓