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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board

SWANSEA BAY UNIVERSITY HEALTH BOARD

POPULATION HEALTH COMMITTEE

CYCLE OF BUSINESS

(1 April 2026 – 31 March 2027)

On an annual basis as part of the Governance end of year reporting the Population Health Committee will receive a Cycle of Business which identifies all routine items for consideration that will be reported throughout the upcoming financial year.

The Cycle of Business has been developed to help plan the management of items of committee business, to ensure adequate reporting and to facilitate forward planning through transparency and collaboration.

Once approved, the Cycle of Business will inform the new Work Programme each year as a starting point for facilitating the management of agendas and Committee business. As the year progresses and the requirement for additional timely business matters to report, these items will be added to the existing routine items already on the Work Programme.

The purpose and role of the Committee is to be the Public Health conscience of the organisation", ensuring that the board and the organisation adopt a population health approach.

Further detail on the principal role of the Committee is set out in the [Standing Orders - Swansea Bay University Health Board](#) documentation.

This Cycle of Business covers the period from 1 April 2026 to 31 March 2027.

Item of Business	Executive Lead	Reporting Frequency	June 2026	Sept 2026	Dec 2026	Mar 2027
PRELIMINARY MATTERS						
Minutes of the Previous Meeting	Director of Corporate Governance	All Regular meetings	✓	✓	✓	✓
Committee Log	Director of Corporate Governance	All Regular meetings	✓	✓	✓	✓
Committee Work-Programme	Director of Corporate Governance	All Regular meetings	✓	✓	✓	✓
GOVERNANCE, RISK AND INTERNAL CONTROLS						
Committee Terms of Reference	Director of Corporate Governance	Annually			✓	
Committee Effectiveness Self-Assessment	Director of Corporate Governance	Bi-yearly		✓		✓
Referrals from Other Committees	Director of Corporate Governance	All regular meetings	✓	✓	✓	✓
Internal Audit Reports	Director of Corporate Governance/Area Lead	As required	✓	✓	✓	✓
External Audit Reports	Director of Corporate Governance/Area Lead	As required	✓	✓	✓	✓
Committee Risk Register	Director of Corporate Governance	All regular Meetings		✓		✓
Patient/Staff Story/Third Sector Voice	Director of Public Health	As required	✓	✓	✓	✓
POPULATION HEALTH						
Population Health Priorities; to include epidemiology and deep dives into strategic objectives	Director of Public Health	All regular meetings	✓	✓	✓	✓
Public Health Strategy Update Report	Director of Public Health	All regular meetings	✓	✓	✓	✓
Prevention and Primary Care Priorities	Director of Public Health	All regular meetings	✓		✓	
Horizon Scanning	Director of Public Health	All regular meetings				
Diabetes Progress Report	Director of Public Health	Bi-Annually		✓		✓
PARTNERSHIPS						
Wider Partnership Update (PSBs, RPB, APB)	Executive Director of Planning and Partnerships	Bi-annually		✓		✓
Progress against the Wellbeing of Future Generations Objectives	Executive Director of Planning and Partnerships	All regular Meetings	✓	✓	✓	✓