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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting Date	30th March 2023	Agenda Item	5.4	
Report Title	Corporate Governance Report			
Report Author	Georgia Pennells, Corporate Governance Officer			
Report Sponsor	Hazel Lloyd, Director of Corporate Governance			
Presented by	Hazel Lloyd, Director of Corporate Governance			
Freedom of Information	Open			
Purpose of the Report	To report on corporate governance matters arising since the previous meeting.			
Key Issues	<p>There are a number of corporate governance matters which have to be reported to the board as a regular item in-line with standing orders. This report encompasses all such issues as one agenda item.</p> <p>The Board is asked to receive the updates in relation to :</p> <ul style="list-style-type: none"> • Matters considered In-Committee; • Welsh Health Circulars; • Business Cycle; • Common Seal Register. 			
Specific Action Required <i>(please choose one only)</i>	Information	Discussion	Assurance	Approval
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommendations	<p>Members are asked to:</p> <ul style="list-style-type: none"> • NOTE the Matters considered In-Committee including Chair's Actions; Welsh Health Circulars, Business Cycle, and the Common Seal Register. 			

CORPORATE GOVERNANCE REPORT

1. INTRODUCTION

To report on corporate governance matters arising since the previous meeting.

2. BACKGROUND

There are a number of corporate governance matters, which have to be reported to the board as a regular item in-line with standing orders. This report encompasses all such issues as one agenda item.

3. GOVERNANCE AND RISK ISSUES

(i) Matters Considered In-Committee

In accordance with standing orders, the health board is required to report any decisions made in private session, to the next available public meeting of the board.

The following items were discussed during the in-committee board session in January 2023:

- **Key Issues Report from In-Committee Board Committee meetings** - a report on key issues discussed at recent committee meetings was received for assurance.
- **Operational Matters** – a verbal update was provided by Mark Hackett, Chief Executive.
- **Industrial Action** – a verbal update was provided by Debbie Eytayo, Director of Workforce and OD.
- **IMTP 2022- 25** – a report outlining the findings of the mid-year review of Recovery and Sustainability (R&S Plan) 2022/2023 delivery and details the revisions to goals, methods and outcomes (GMOs) and associated timelines for delivery was received.
- **Summary of the financial allocation for 2023-24** - a presentation which summarised the financial allocation for 2023-24 was received.
- **Outcome of the procurement exercise for renal dialysis units and equipment** – A report informing the Health Board on the conclusion of the tendering process and bid evaluation for Dialysis Services in South West Wales.
- **Chair's Actions** – the following three separate actions were received for ratification:
 - Clinical Negligence claim – CN1235
 - Clinical Negligence claim - CN368
 - Pontardawe Health Centre

(ii) Welsh Health Circulars (WHCs)

Welsh Government issues WHCs around specific topics. The WHCs set out in **appendix 1** have been received since the last meeting and are available via the [Welsh Government website](#), where further details as to the risks and governance issues are available.

(iii) Board Business Cycle

At each meeting, the board receives copy of its business cycle, which outlines the business planned for each meeting. This is set out in **appendix 2**.

(iv) Common Seal Register

In-line with standing orders, a routine report on documents to which the common seal has been affixed is required. Attached at **appendix 3** are details taken from the seal register.

4. FINANCIAL IMPLICATIONS

There are no financial implications arising within this report.

5. RECOMMENDATIONS

Members are asked to:

- **NOTE** the Matters considered In-Committee including Chair’s Actions; Welsh Health Circulars, Business Cycle, and the Common Seal Register.

Governance and Assurance		
Link to Enabling Objectives (please choose)	Supporting better health and wellbeing by actively promoting and empowering people to live well in resilient communities	
	Partnerships for Improving Health and Wellbeing	<input checked="" type="checkbox"/>
	Co-Production and Health Literacy	<input type="checkbox"/>
	Digitally Enabled Health and Wellbeing	<input type="checkbox"/>
	Deliver better care through excellent health and care services achieving the outcomes that matter most to people	
	Best Value Outcomes and High Quality Care	<input type="checkbox"/>
	Partnerships for Care	<input checked="" type="checkbox"/>
	Excellent Staff	<input type="checkbox"/>
	Digitally Enabled Care	<input type="checkbox"/>
	Outstanding Research, Innovation, Education and Learning	<input type="checkbox"/>
Health and Care Standards		
(please choose)	Staying Healthy	<input type="checkbox"/>
	Safe Care	<input type="checkbox"/>
	Effective Care	<input type="checkbox"/>
	Dignified Care	<input type="checkbox"/>
	Timely Care	<input type="checkbox"/>
	Individual Care	<input type="checkbox"/>
	Staff and Resources	<input checked="" type="checkbox"/>
Quality, Safety and Patient Experience		
Welsh health circulars provide advice, guidance and information relating to changes in process or services which work to enhance services.		
Financial Implications		
There are no financial implications associated with this report.		

Legal Implications (including equality and diversity assessment)	
Any legal implications relating to Welsh health circulars would be identified in the individual documents.	
Staffing Implications	
There are no staffing implications contained within this report.	
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)	
Welsh health circulars provide advice, guidance and information relating to changes in process or services which work to enhance the way in which NHS Wales organisations function and would therefore potentially have individual long-term impacts.	
Report History	This report is a standard item on the board's business cycle.
Appendices	Appendix 1 - Welsh Health Circulars; Appendix 2 - Board business cycle; Appendix 3 – Common seal register

Appendix 1

WELSH HEALTH CIRCULARS LOG

WHC Number and Title	Date Received by Email	Recipients Taking Action
WHC/2023/001 Eliminating hepatitis (B and C) as a public threat in Wales - Actions for 2022-23 and 2023 - 2024	12/01/23	Health Board Chief Executives Health Board Medical Directors Health Board Nurse Directors Health Board Chief Operating Officers Health Board Finance Directors Health Board Directors of Planning/Strategy Health Board Directors of Primary, Community and Mental Health Health Board Directors of Public Health Health Board Directors of Therapies and Health Science Health Board Directors of Workforce Hospital Principals and Chief Pharmacists Health Board Chairs Substance Misuse Area Planning Board Chairs Public Health Wales Chief Executive
WHC (2023) 02 New Lower Gastrointestinal "FIT" National Optimal Pathway	13/02/23	Health Board Chief Executives and Directors of Primary Care Health Board Medical Directors and Assistant Medical Directors for Primary Care Directorate Managers for colorectal surgery and gastroenterology Health Board Cancer Managers and lead cancer clinicians Health Board Leads for Laboratory Services
Letter ref: MA/EM/3653/22 2023-24 Allocation for Health Boards	15/02/23	Health Board Chairs

Appendix 3

COMMON SEAL REGISTER

Document Number	Date Signed	Document Details
01/23	23.01.23	Burns ITU North Morriston Hospital
02/23	23.01.23	Burns Theatre 7 Morriston Hospital
03/23	23.01.23	Regional Pathology Centre at Morriston Hospital - construction
04/23	23.01.23	Regional Pathology Centre Development Morriston Hospital - Call off Contract
05/23	23.01.23	PET CT at Singleton Hospital
06/23	23.01.23	CT Replacement Neath Port Talbot Hospital
07/23	23.01.23	Proposed Elective Orthopaedics Theatres Neath Port Talbot Hospital
08/23	23.01.23	Gamma Camera Morriston Hospital
09/23	23.01.23	MRI Replacement Morriston Hospital
10/23	23.01.23	Morriston Environmental Modernisation Ph2 Confirmation Notice No 1 for Commencement of Stage 4,5 and 6 Services
11/23	23.01.23	NECA Engineering and Construction Contract Option A in relation to CT Scanner Scheme in Singleton Hospital
12/23	23.01.23	NECA Engineering and Construction Contract Option A in relation to MRI Suite Morriston Hospital
13/23	23.01.23	NECA Engineering and Construction Short Contract in relation to Nurse Training Facility at Baglan Headquarters
14/23	08.02.23	NECA Engineering and Construction Short Contract in relation to Mammography Room Singleton Hospital
15/23	14.02.23	Environmental Modernisations Phase 2 Stage 2 4 5 and 6 at Morriston Hospital