

### Audit Committee Work Programme 2025-26

Topic	Frequency	Lead	May-25	June (Final Accounts)	Jul-25	Sep-25	Nov-25	Jan-26	Mar-26
<b>Governance, Risk and Internal Controls</b>									
Board Assurance Report	Every Meeting	Director of Corporate Governance							
Strategic risk register	Every Meeting	Director of Corporate Governance							
Organisational annual report	Annual	Director of Corporate Governance	Draft	Final					
Standing Orders	Bi- yearly	Director of Corporate Governance							
Audit tracker and status of recommendations	Every Meeting	Director of Corporate Governance							
Terms of Reference Review		Director of Corporate Governance							
Full Standing Order review	Annual	Director of Corporate Governance							
Review board effectiveness action plan	3xYearly	Director of Corporate Governance							
Review risk management strategy	ANN	Director of Corporate Governance							
Compliance with the governance code	Yearly	Director of Corporate Governance							
Review the committee self-assesment	Bi-Yearly	Director of Corporate Governance							
Receive declarations of interest register, gifts and hospitality register	Annual	Director of Corporate Governance							
Receive a policy update	Bi-Yearly	Director of Corporate Governance							
Receive the Partnership Governance Tracker	Every Meeting	Director of Planning and Partnerships / Deputy Director of Strategy							
Receive update on Guardian Service	Annual	Director of Workforce and OD							
Receive Guardian Service Annual Report	Annual	Director of Workforce and OD							
Crisis Planning and Business Continuity and EPRR		Director of Planning and Partnerships							
To receive the Corporate Policies update report		Head of Corporate Governance							
Remuneration Report	Bi-Annual	Head of Workforce Effectiveness and Analytics							
<b>Financial Focus</b>									
Agree annual accounts timetable and plan	Annual	Director of Finance							
Analytical Review <b>(Extend invite to P&amp;FC Members)</b>	Annual	Director of Finance							
Review annual accounts	Annual	Director of Finance	Draft	Final					
Receive remuneration and staff report	Annual	Director of Finance	Draft	Final					
Annual accounts update	Annual	Director of Finance							
Receive financial control procedure	Annual	Director of Finance							
Receive finance update	Every Meeting	Director of Finance							
Review losses and special payments	Bi-Yearly	Director of Finance							
NWSSP Procurement: single tender actions and quotations	3xYearly	Director of Finance							
Post Payment Verification End of Year Report	Annual	Director of Finance							
Update on Value for Money/Recovery and Sustainability	Quarterly	Director of Recovery and Sustainability							
Debt Write Off Approvals	Ad-Hoc	Director of Finance							
<b>Internal Audit</b>									
Review and approve annual plan (to include the charter)	Annual	Head of Internal Audit							
Receive the head of internal audit opinion and annual report	Annual	Head of Internal Audit			Final				
Review progress reports	Every Meeting	Head of Internal Audit							
Escalation Status Action Report (Limited Assurance)		Head of Internal Audit							
<b>External Audit</b>									
Agree plan and fees	Annual	Wales Audit Office							
Receive annual audit report	Annual	Wales Audit Office							
Receive structured assessment	Annual	Wales Audit Office							
Audit of financial statements	Annual	Wales Audit Office			Final				
Review performance and progress reports	Every Meeting	Wales Audit Office							
Audit Wales Unscheduled Care report		Audit Wales							

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<b>Clinical Audit</b>									
Review mid-year progress report	Annual	Medical Director							
Receive annual report	Annual	Medical Director							
<b>Counter Fraud and Security</b>									
Review and approve annual work plan	Annual	Lead Counter Fraud Specialist							
Receive annual report (to include the self-assessment against NHS protect standards)	Annual	Lead Counter Fraud Specialist							
Counter Fraud Progress report to include National Fraud Initiative and progress on counter fraud actions	Every Meeting	Lead Counter Fraud Specialist							
<b>Assurance Reports for Information</b>									
Receive Hosted Agencies Annual Report - EMRTS	Annual	Executive Medical Director							
Receive Hosted Agencies Annual Report - Lymphoedema	Annual	TBC							
Receive Hosted Agencies Annual Report - South Wales Trauma Network	Annual	Executive Medical Director							
Receive Hosted Agencies Annual Report - Spinal ODN	Annual	Executive Medical Director							
Receive Hosted Agencies Annual Report - Neonatal	Annual	Executive Director of Nursing and Patient Experience							