

Actions Taken in Direct Response to Supporting the first wave of the Covid-19 Pandemic Report 2/2

Unless stated otherwise, all activity within this section was executed within the constraints of Public Procurement Policy Note – Responding to Covid-19 (Information Note PPN 01/20) March 2020, as issued by the Cabinet Office. Please refer to report cover for further information. **This is underpinned by the Public Contract Regulations (2015) Reg.32 covering provisions for procuring under extreme urgency.**

| Division/ Department/DU | SFI Competition Threshold | Capital/ Revenue | Contract Ref: | Period of Agreement/ Delivery Date | Agreement Title/Description | Supplier | £ (ex VAT) | Reason/Circumstance | Compliance Comment |
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| Cardiac Perfusion | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 20 th March 2020 | Purchase of Crescent Ecmo Cannulae – various sizes Order Number: 92032243 | Medtronic Ltd | £22,000 | Urgent specialist Cannulae for COVID patients. | Purchased from the All Wales contractor, but not presently a contract line. |
| Morrison ENT OPD | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 26 th March 2020 | Purchase of Ambu A Scope3 Slim - various sizes Order Number: 92033794 | Ambu (UK) Ltd | £13,160 | Urgent Scopes required for COVID patients. Infection control & PHW advised using disposable scopes for symptomatic and confirmed covid cases, rather than re-usable. | Ambu is the contract supplier of scopes and is now adding these particular scopes to the All Wales contract |
| Central Laundry | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 3 rd April 2020 | Purchase of disposable bedsheets – 4000 white 50/50 Polythene sheets Order No: 920358637 | Med-i-Pant (UK) Ltd | £13,760 | Urgent requirement for use in COVID areas. | Multiple suppliers approached but only Med-i-Pant (UK) Ltd could deliver ex- stock. Other suppliers quoted a lead-time of 4-6 weeks which was outside the timescale required. |
| NPTH R&D | Local Tender Threshold over £25,000.00 | Revenue | N/A | 6 th April 2020 | Purchase of 50ml Hand Sanitiser Order No: 92036187 | Toolshop Direct | £57,600 | Urgent PPE for Clinical/Nursing staff during Pandemic. 20,000 @ £2.88ea | Usual supply route - All Wales contract or PS Framework. Pricing exceeded that under normal market conditions but not the value committed to by NWSSP Procurement Central Sourcing Team. This cost is broadly in line with the average cost throughout the COVID period. |
| NPTH Locality Block | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 20 th March 2020 | Finger Pulse Oximeter Order No: 92032247 | Williams Medical | £10,408.00 | Urgent additional requirement for treatment of COVID patients. | National shortage of compliant Philips Item, unable to source. EBME approved this alternative and was ordered urgently at peak of outbreak. |
| IM&T | OJEU - £122,976.00 | Revenue | N/A | Between the 20 th & 24 th March 2020 | Laptops (LT), Mouse & Keyboards & Headsets Order No's: 92033017 LT x 9 - £1299 ea. 92032552 LT x 50 -£679 ea. 92033123 LT x 100 - £885 ea. 92033124 LT x 275 - £495 ea. 92033272 LT x 4 - £1299 ea. 92036075 – Mouse Keyboards etc 92036967 - Headsets | Comcen | £294,289.00 | Support home working at scale for shielding staff and to comply with social distancing rules across the HB Support in hospital changes e.g. new critical care capacity, Field Hospitals (Llandarcy and the Bay), Covid Testing Units and Track and Trace, Outpatient virtual clinics, virtual ward rounds and patient virtual visiting (Skype) | Usual supply route – Public Sector IM&T Framework. High global demand causing restrictive supply conditions. Framework supplier Dell was unable to meet the demand so alternative sources of supply were sought. Comcen is an established supplier to the HB for IT equipment and consumables and was in a position to meet the requirements. Laptop purchases consisted of a mixture of Dell, Lenova & HP products, price subject to volume and specification. Costs broadly in line with usual pricing from the contract supplier, DELL, between £495 and £1K ea. |

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| Morrison | Local Tender Threshold over £25,000.00 | Capital | N/A | 26 th March 2020 19 th May 2020 | Mobile Showers/Hygiene Facilities Order No's: 92033959 92033806 92043609 *Initial hire cost on orders | City Hire Gorseinon | £19,210.00 £13,500.00 £7,468.14 Total: £40,178.14* | Site visit and urgent delivery and installation of shower/Hygiene facilities on Field Hospital Sites due to the introduction of extra infection control procedures. | Usual supply route – Public Sector Framework or seeking competitive tenders via e-procurement portal. Local supplier commissioned for expediency. Supplier options also limited due to national furlough position. |
| Morrison | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 26 th March 2020 | V-Scan Equipment Order No: 92033963 | GE Healthcare | £20,000.00 | GE VScan has cardiac/vascular dual probe functionality which was identified as necessary for the effective treatment/monitoring of COVID Patients | Usual supply route – Public Sector Framework or seeking competitive tenders via e-procurement portal, or in this case, Single Quotation Action. Dual probe functionality is a unique feature of this equipment and cannot be sourced elsewhere. |
| | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 27 th March 2020 | Vehicle Shelter Order No: 92034208 | T Richard Jones | £6,343.00 | Installation of shelter due to the introduction of extra infection control procedures. | Usual supply route - Normally undertake a formal quotation exercise through the e-procurement solution. Local supplier commissioned for expediency. Supplier options also limited due to national furlough position. |
| Morrison IT Dept | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 2 nd April 2020 | IT Keyboards Order No's: 92035417 92037906 | The Keyboard Company | £7,730.00 £15,360.00 Total: £23,090.00 | Needed to accommodate staff working from home. | Usual supply route – Public Sector IM&T Framework. High global demand causing restrictive supply conditions. Framework supplier Dell was unable to meet the demand so alternative sources of supply were sought. Supplier able to satisfy urgent requirement. |
| Singleton Estates | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 6 th April 2020 | Barrier Ambulance Decontamination Order No: 92036088 | MJW Electrical | £8,430.98 | Installation due to the introduction of extra infection control procedures. | Usual supply route – Public Sector Framework or seeking competitive quotations via e-procurement portal. Local supplier commissioned for expediency. Supplier options also limited due to national furlough position. |
| Morrison Catering | Local Tender Threshold over £25,000.00 | Revenue | N/A | 7 th April 2020 | UltraKart Beverage Trolleys Order No:92036308 | Bridge Valley | £59,660.00 | Required for Field Hospital deployment | Usual supply route – Public Sector Framework or seeking competitive tenders via e-procurement portal. Supplier options limited due to national demand. |
| Singleton Catering | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 7 th April 2020 & 14 th April 2020 | Catering Equipment – various lines including Fridge, Freezer, Trolleys, Pressure Washer, crockery, cutlery etc. Order No's: 92036430 92037500 | Nisbets Catering | £12,810.18 £6,899.70 Total: £19,699.88 | Required for Field Hospital deployment | Usual supply route – Public Sector Framework e.g. ESPO or seeking competitive quotations via e-procurement portal. Supplier options limited due to national demand. |

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| Morrison Capital Planning | Local Tender Threshold over £25,000.00 | Capital | N/A | 8 th April 2020 | Upgrading of Dialysis Unit Order No:93036800 | Veolia Water Tech | £101,900.00 | Urgent replacement of RO Plant for Glangwili Renal Unit. Existing Plant close to failure. Required for COVID preparedness for all patients undergoing treatment in South West Wales area | Usual supply route – Public Sector Framework or seeking competitive tenders via e-procurement portal. Supplier options limited due to national demand. |
| IT Baglan HQ | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 8 th April 2020 & 13 th May 2020 | Headsets Order No's: 92036808 92042567 92046225 | Concorde Informatics | £22,000.00 £9,600.00 £9,600.00 Total: £41,200.00 | Needed to accommodate staff working from home. | Usual supply route – Public Sector IM&T Framework. High global demand causing restrictive supply conditions. Framework supplier Dell was unable to meet the demand so alternative sources of supply were sought. Supplier able to satisfy urgent requirement. |
| IT Baglan HQ | Local Tender Threshold over £25,000.00 | Revenue | N/A | 11 th April 2020 | Field Hospital IT Carts Order No:92037373 | Machine | £25,059.00 | Urgent requirement to equip Field Hospital. | Usual supply route – Public Sector IM&T Framework. High global demand causing restrictive supply conditions. Framework supplier Dell was unable to meet the demand so alternative sources of supply were sought. Supplier able to satisfy urgent requirement. |
| Morrison Capital Planning | Local Quotation Threshold over £5,000.00 | Capital | N/A | 15 th April 2020 | Hire of Marquee – Temporary Body Storage Facility & Canopy Order No:92037650 | A2HLive | £9,175.00 | Local supplier used for installation due to extra infection control procedures. | Usual supply route – Public Sector Framework or seeking competitive quotations via e-procurement portal. Supplier options limited due to national demand. |
| Morrison Facilities | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 17 th April & 24 th April 2020 | Comms/Radio Equipment Order No: 92038311 92039629 | Comex IT | £8,898.00 & £23,675.00 Total: £32,573.00 | Urgent requirement to equip Field Hospital. | Usual supply route – Public Sector Framework or seeking competitive quotations via e-procurement portal. Supplier options limited due to national demand. |
| Corporate Baglan HQ | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 21 st April 2020 | Various Items of Furniture Order No:92038844 | Ministry of Furniture | £7,755.00 | Urgent requirement to equip Field Hospital. | Usual supply route – Public Sector Framework or seeking competitive quotations via e-procurement portal. Supplier options limited due to national demand. |
| Morrison Estates | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 23 rd April 2020 | Install, Test & Commission Equipment Order No:92039406 | Medical & Electrical Services | £7,545.00 | Installation required due to the introduction of extra infection control procedures. | Usual supply route – Public Sector Framework or seeking competitive quotations via e-procurement portal. Supplier options limited due to national demand. |
| Morrison Dan Danino | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 13 th May 2020 | Telemetry Equipment Order No:92042620 | GE Medical Systems Ltd | £7,030.52 | Immediate extra telemetry equipment required within Cardiac Services due to an increase in Covid cases | Usual supply route – Public Sector Framework or seeking competitive quotations via e-procurement portal. Supplier options limited due to national demand. |
| Singleton Administration | Local Quotation | Revenue | N/A | 20 th May 2020 | Access Control to Wards Order No:92043889 | MJW Electrical | £7,352.88 | Local supplier used for installation due to extra | Usual supply route – seeking competitive quotations via e-procurement system. |

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| | Threshold over £5,000.00 | | | | | | | infection control procedures. | Supplier options limited due to national furlough position. |
| Morrison Theatres | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 10 th June 2020 | Operating Light Order No: 92047438 | Starkstrom Ltd | £7,518.00 | Required for urgent tracheostomy's in ITU/Theatre due to Covid-19 | Usual supply route – Public Sector Framework or seeking competitive quotations via e-procurement portal. Supplier options limited due to national demand. |
| Baglan Covid Hub | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 12 th June 2020 | Force 8 masks and filters Order No:92047984 | Langstone Supplies | £11,815.08 | Urgent reusable PPE required for Critical Care areas, to also alleviate the pressure on the disposable PPE supply chain. | Usual supply route – Public Sector Framework or seeking competitive quotations via e-procurement portal. Supplier options limited due to national demand. |
| Singleton Administration | Local Quotation Threshold over £5,000.00 | Revenue | N/A | 8 th July 2020 | COVID 19 – Perspex Screens Order No:92053330 | OC Carpentry | £7,150.556 | To be utilised in Reception, Libraries, Childrens area etc as an effective barrier against COVID in areas of high footfall and greater interaction between individuals | Usual supply route – seeking competitive quotations via e-procurement system. Supplier options limited due to national demand and furlough position. |

Actions Taken as a Consequence of Redirecting Procurement and Operational Service Resources to Supporting the first wave of the Covid-19 Pandemic Report 2/2

There are no further actions to report for this category of activity during the reporting period parameters.

Exceptional Activity in Accordance with Standing Financial Instructions e.g. Single Quotation or Tender Actions, Contract Change Notes, Execution of an Extension, Award of Further Business etc.

| Division/Department/ DU | SFI Competition Threshold | Capital/ Revenue | Contract Ref: | Period of Agreement/Delivery Date | Agreement Title/Description | Supplier | £ (ex VAT) | Reason/Circumstance | Compliance Comment | First or Repeat Submission |
|-------------------------|--|------------------|-------------------------|-----------------------------------|---|------------------------|-------------|---|--|----------------------------|
| NPT MRI | Local Tender Threshold over £25,000.00 | Revenue | SBU-SQA-28804-022-CT-20 | 16 th October 2020 | Specialist Legal Advice | GunnerCooke Solicitors | £15,000.00 | HB is in a contractual dispute with Baglan Moor Healthcare concerning the unavailability of the MRI Unit at NPTH PFI Hospital. External Legal Team appointed due to specialist commercial area – services of a Barrister commissioned with experience/skill set in relation to PFI's in the Health Sector, particularly around unavailability issues. | Continuity of using same Legal Team essential. Legal Team has existing relationship with recommended Barrister. Continuity of advice essential to prevent undermining value for money. | First |
| HR, Glanrhyd | Local Tender Threshold over £25,000.00 | Revenue | SBU-STA-28892-022-NC-20 | 16 th September 2020 | Provision of Medical Locum Management System. | Allocate Software. | £ 62,561.00 | Addition of Medical Locum function on the current Nurse Bank System required to improve the control mechanisms on medical variable spend. A 5% reduction of the internal spend equates to a return of £30,000.00 | This is proprietary software owned by the supplier. No other supplier in the market can provide this additional solution to the current Nurse Bank System without incurring significant additional expense to interface with current system. | Repeat |
| Estates | Local Tender Threshold over £25,000.00 | Revenue | SBU-STA-28892-023-SP-20 | 18 th September 2020 | Additional Oxygen Capacity for HB sites | BOC | £26,750.00 | Additional Oxygen Capacity for HB sites as part of the WG's COVID 19 response | WG initiative being taken forward on an AW basis following an assessment of Oxygen capacity by the Military. | Repeat |

NB 1: All SQA/STA's are now incorporated into the Procurement Work Plan for review.

NB 2: Where practicable, where competition cannot be sought, longer terms arrangements are sought for SQA/STA, to take advantage of preferential terms through longer term commitment and to negate the necessity for the submission of annual SQA/STA applications.

Further Matters to be Brought to the Attention of the Audit Committee

| Division/Department/ DU | SFI Competition Threshold | Capital/ Revenue | Contract Ref: | Period of Agreement/Deli very Date | Agreement Title/Description | Supplier | £ (ex VAT) | Reason/Circumstance | Compliance Comment | First or Repeat Submission |
|----------------------------|--|---------------------|------------------|--|---|-------------|------------|--|---|----------------------------------|
| Morrison | Local Quotation Threshold over £5,000.00 | Revenue | RA-001-SP- 20 | 8 th October 2020 | Biotronics Imaging System and Software Mechanical Thrombectomy Service | Biotronics | £5,800.00 | Urgent need to acquire the software in the interest of patient safety, following the commissioning of a new Thrombectomy Service with North Bristol NHS Trust by WHSSC | Procurement to be contacted in advance of commitment being made. Ordinarily a SQA would have been appropriate due to service being commissioned by WHSSC | First |
| Neath | Local Quotation Threshold over £5,000.00 | Revenue | RA-002-SP- 20 | 25 th September 2020 | Legal Advice re. MRI at NPTH sought in April 2020 | GunnerCooke | £8,192.90 | Due to dispute with PFI provider on a major defect on the MRI extension at NPTH, urgent legal advice was sought from GunnerCooke as a specialist in PFI litigation. Initial estimate of expenditure was <£5k | Endorsed - engagement of another legal team at this stage would undermine the delivery of VFM and GunnerCooke is aware of the issue and the context. | First |