



Audit Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	35/21	09/03/2021	Audit Register Director of Workforce and OD to be invited to committee to discuss outstanding recommendations.	Chair	November 2021	Action was on hold whilst the Interim Director of Workforce and OD is filled. Require timescale for Director of WOD to attend committee.
2.	121/21	14/09/2021	Audit Register An update report on the estates recommendations to be received at November's Audit Committee meeting to highlight the next steps.	PW/DK	November 2021	On November's agenda.
3.	127/21	14/09/2021	WHSSC governance review and management An update to be brought to January's Audit Committee meeting for the	PW	January 2022	To be added to January's agenda

			delivery of recommendations.			
4.	131/21	14/09/2021	<p>Counter Fraud Progress Report</p> <p>The next iteration of the report to include an update on the outcome following meetings with GP's to establish themes and gaps at the point of registration.</p>	ME	January 2022	To be included in the next iteration of the report in January 2022.

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Closed Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
5.	133/21	14/09/2021	<p>Meeting Effectiveness</p> <p>Email correspondence would sent outside of the meeting to committee members requesting feedback on how the meeting was held, and whether there were changes to be made.</p>	LJ	September 2021	Email circulated on 14/09/2021. Feedback was collected and referred to the chair for comments. Completed.
6.	124/21	14/09/2021	<p>Clinical Audit and Effectiveness</p> <p>A discussion to take place outside of the meeting surrounding clinical audit plan and other areas.</p>	RE/PW/MW	September 2021	Completed. Meeting arranged for 18 th October 2021 with Medical Director, Director of Corporate Governance and Chair of Audit.
7.	121/21	14/09/2021	<p>Audit Register</p> <p>A briefing on overdue recommendations relating to the Audit & Assurance review of Primary Care Services to be circulated outside of the committee.</p>	LC	September 2021	To be circulated to committee members on 14/09/2021.
8.	130/21	14/09/2021	<p>NWSSP procurement: single tender actions and quotations report</p>	KW	November 2021	On November's agenda. Update to be included in the

			Lessons learned and themes following procurement training for SBUHB's executives on 20 th October 2021 to be included in the next iteration of the report.			next iteration of the report. Completed.
9.	90/21	13/07/2021	<p>Audit Register</p> <p>Pam Wenger to query whether the Quality and Safety Committee have received an update for assurance surrounding discharge planning recommendations, mitigating risks, and whether the risks could be managed better.</p>	PW	September 2021	A Discharge Planning Report is to be received at the Quality and Safety Governance Group in autumn 2021. The discussion will then be reported to the Quality and Safety Committee in-line with normal processes which will enable any issues to be escalated. Report expected to be received at November's Quality and Safety committee.