



Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting Date	02 September 2019	Agenda Item	3.1
Report Title	Singleton Delivery Unit Health and safety Committee Meeting		
Report Author	Jan Worthing – Unit Director		
Report Sponsor	Jan Worthing		
Presented by	Jan worthing		
Freedom of Information	Open		
Purpose of the Report	To provide the Health and safety Committee with an overview of Singleton Delivery Units systems for managing health and safety and to provide a summary of key issues, risks and plans to address them.		
Key Issues	<p>Singleton Delivery Unit comprises of a number of both Singleton based and pan Health Board services, therefore the management of Health and Safety poses a series of unique challenges.</p> <p>The Unit has in place, an established Health and Safety Group, working to an annual delivery plan. The group is chaired by the Head of Operational Services and reports directly to the Quality and Safety Committee and then to Singleton Delivery Unit Board.</p>		
Specific Action Required (please choose one only)	Information	Discussion	Assurance
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Recommendations	<p>Members are asked to:</p> <ul style="list-style-type: none"> NOTE the report 		

Singleton Delivery Unit Health and safety Assurance Report

1. INTRODUCTION

This report is to provide the Health and Safety Committee with an overview of Singleton Delivery Units system for managing health and safety and to offer assurance of our compliance with health and safety matters affecting staff, patients and visitors using our services

2. BACKGROUND

Singleton Delivery Unit Health & Safety Group is a sub-group of the Quality & Safety Committee, which in turn is a reporting forum of the Singleton Delivery Unit Management Board. This meeting is chaired by the Head of Operations.

The report will focus on performance against and actions to improve

- Pressure Ulcers (PU)
- Falls
- Sharps Injuries
- Violence and aggression
- RIDDOR
- Safety alert
- Fire and cladding
- Environmental issues
- HSE Improvement Notices

Pressure Ulcers (PUs)

The table below shows the number of hospital acquired pressure ulcers (PU's) per month.

	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Total
No. HB acquired	7	12	10	14	6	7	56

The causal themes identified were; Failure to identify and implement offloading of heels pending pressure relieving mattress provision. Pressure relieving equipment not provided for patients until after changes to skin occurred. Patient's medical conditions and co morbidities.

The main areas of learning are;

- Misclassification of wounds and incorrect grading of Pressure Ulcers.
- Delays in recognising when a patients pressure ulcer that is deteriorating.

- Nurses record keeping, improvements required. Nurses reminded that they must assess the patient and read all information provided by other health care professional.
- Earlier risk assessments and implementation of SKIN Bundle when previously mobile independent of self-care needs patients suddenly decline.

Patient Falls

All healthcare acquired (HCA) pressure ulcers attributed to Singleton Delivery Unit are subject to scrutiny via the Pressure Ulcer Scrutiny Panel. The panel is a sub-group of the Quality & Safety Group and is chaired by the Unit Nurse Director. The panel reviews all HCA pressure ulcer cases on a case by case basis.

The table below shows the number of inpatient falls per month.

	Jul 2018	Aug 2018	Sep 2018	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Total	50	46	52	74	53	51	58	62	51	36	53	43	629

During June 1 fall resulted in-patient sustaining a fractured neck of femur. This fall is currently under serious incident investigation. There has been an increase in the number of patients who have sustained more than 1 falls whilst inpatients. These patients were cognitively impaired and SSDU are exploring the availability of equipment to assist the reduction of frequent falls.

The Practice Development Nurse has been undertaking falls training in preparation for the Falls Policy launch in September.

Sharps Injuries

In the past quarter there have been a total of 9 incidents reporting harm as a consequence of staff contact with medical sharps. The number of incidents reporting appears to be fairly static over the past year.

Violence and Aggression

In Q1 there were 49 incidents of violence and aggression towards staff members within the delivery unit. This equates to a reduction of 13 cases from Q4 reports.

RIDDOR Q1

Area	Ward/Dept	Description	Learning	Learnt learned
Obstetrics	Ward 18(Singleton)	Whilst cleaning large metal radiator cover, the cover fell onto domestic right leg.	No Issues/Failures but some learning points - Grade1 (None)	Staff member was aware she shouldn't have been cleaning it independently according to riddor report
Theatres	Obstetric Theatres	Whilst getting up from a kneeling position on the floor severe pain was experienced in the lower back.	No Issues/Failures - Grade 1 (None)	Staff member aware of need to move from one position to another being mindful of her back. She does not suffer from back pain usually and has reported that it is fine now.

Safety Alert

Singleton Delivery Unit has developed a policy for cascading alerts via the Service Group Managers to their teams. This process includes maintaining an up to date register of staff for inclusion in the alerts cascade.

Fire

The Delivery Unit has been working on its fire plans for the site for at least a year and the plans clearly worked during the unfortunate fire on ward 12 in March 2019. A robust fire action plan is in place for the site and a desk top exercise has been completed to test.

Fire training for staff has been a priority with Fire Marshalls on our wards/departments.

Following the ward 12 fire a site multi agency debrief was held and lessons learnt shared.

Cladding

Phase 1 – Remove flank Walls

- Asbestos sampling – 14th July 2019
- Scaffolding being installed W/C 19th August 2019
- Removal of tiles W/C 9th September
- 18 week programme – Expected completion 25th November 2019

Phase 2 – Remove and replace front elevation

- Project ongoing by architect and then FBC to be submitted

Risk ref.	Description of Risk Identified	Initial Score	Current Score	Trend	Controls	Target	Progress at September 2019
	<p>Cladding at Singleton Hospital</p> <ul style="list-style-type: none"> Current cladding does not meet fire safety standards Potential risk of spread of fire across south face of building 	15	15	→	→	Dec 2019	<ul style="list-style-type: none"> Regular review by HSE working group Cladding Side panels being removed currently Awaiting funding for full removal of south facing cladding Ward specific fire safety procedures implemented Significant fire in Ward 12 in April 2019 tested procedures and generally satisfactory but lessons learnt. Reduction in number of active Fire Wardens in wards identified and new training programme being instigated

Environmental issues

Review to be undertaken by Estates to ensure all management surveys are up to date

Areas of interest:-

- Ward 5 – TCU ongoing works – Under construction
- Ward 11 – Removal in all areas of asbestos above ceiling following fire on ward 12
- Ward 12 – Removal of asbestos in reception and Swansea end of ward following fire and survey.

HSE improvement Notice

- **SAU V&A**

Training needs analysis (TNA) completed by department with assistance from H+S

Identified V+A Module B required and ongoing programme with 6 staff trained to date.

TNA to be rolled out to all patient areas to identify V+A requirements with the assistance of H+S department.

- **Theatres – Manual Handling**

New Manual Handling Coaches trained to deliver required training.

Sessions already undertaken with 5 members of theatre staff recently trained.

Programme ongoing

Bariatric/pregnant patients requiring Theatre staff have techniques to include

- Bariatric sitting for epidural to supine (new technique requires training as attached)

- Supine or lateral transfer from bed to table (standard technique and equipment requires refreshing)

Approximately 40-45 staff require training. This training will be supported by Martin Thomas – Health Board Manual Handling Advisor

3. GOVERNANCE AND RISK ISSUES

The ongoing risks for the Delivery Unit include:-

- Lack of security on the site
- Ongoing issues with asbestos
- The amount of building work happening across the site

4. FINANCIAL IMPLICATIONS

No direct financial implications for the Delivery Unit but financial implications for 'estate' issues being met through capital planning and Welsh Government

5. RECOMMENDATION

Members are asked to:

- **NOTE** the report

Governance and Assurance		
Link to Enabling Objectives <i>(please choose)</i>	Supporting better health and wellbeing by actively promoting and empowering people to live well in resilient communities	
	Partnerships for Improving Health and Wellbeing	<input checked="" type="checkbox"/>
	Co-Production and Health Literacy	<input type="checkbox"/>
	Digitally Enabled Health and Wellbeing	<input checked="" type="checkbox"/>
	Deliver better care through excellent health and care services achieving the outcomes that matter most to people	
	Best Value Outcomes and High Quality Care	<input checked="" type="checkbox"/>
	Partnerships for Care	<input type="checkbox"/>
	Excellent Staff	<input checked="" type="checkbox"/>
	Digitally Enabled Care	<input type="checkbox"/>
	Outstanding Research, Innovation, Education and Learning	<input type="checkbox"/>
Health and Care Standards		
<i>(please choose)</i>	Staying Healthy	<input checked="" type="checkbox"/>
	Safe Care	<input checked="" type="checkbox"/>
	Effective Care	<input type="checkbox"/>
	Dignified Care	<input checked="" type="checkbox"/>
	Timely Care	<input checked="" type="checkbox"/>
	Individual Care	<input checked="" type="checkbox"/>
	Staff and Resources	<input checked="" type="checkbox"/>
Quality, Safety and Patient Experience		
Financial Implications		
Nil – funding requirements for fire, cladding, asbestos via capital programme and WG		
Legal Implications (including equality and diversity assessment)		
Staffing Implications		
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)		
Report History	Nil	
Appendices	Nil	