

Performance and Finance Committee Log 2025-26												
Meeting Date	Type of Meeting	Minute Ref	Agenda Item (Number & Title)	Raised by	Narrative	Type of Action	Action Taken	Assigned to (individual)	Supporting (additional staff members)	Due by	Update	Status
26.08.25	Public Committee	156/25	Month Three Escalation report and Integrated Performance report (IPR)	Finance IM (Pat Price)	To relay feedback to the team requesting status indicators e.g. (started, in progress, completed) in digital action summaries to improve clarity and tracking.	Action	Logged Action	Executive Director of Finance and Performance (DG)	Head of Performance; Meghann Protheroe	Dec-25	To provide an update to the Committee in December 2025.	Underway (With Update)
26.08.25	Public Committee	156/25	Month Three Escalation report and Integrated Performance report (IPR)	Finance IM (Pat Price)	To include Maternity and Neonatal metrics in the next enhanced monitoring report, pending formal criteria from the Welsh Government.	Action	Logged Action	Chief Operating Officer (DL)	Head of Performance; Meghann Protheroe	Dec-25	Deb noted that the report was expected in November and that some information had	Underway (With Update)
25.11.25	Public Committee	205/25	Month Seven Financial Position; Budget Setting Options	Finance IM (Pat Price)	Darren agreed to bring budget-setting options and underlying deficit work to the Committee for discussion.	Action	Logged Action	Executive Director of Finance and Performance (DG)		Jan-26	An initial presentation on this topic for the January 2026 meeting, ideally during the in-committee session, as the	Underway (With Update)
25.11.25	Public Committee	207/25	Escalation Report and the Integrated Performance Report for month seven.	General IM (Jean Church)	Deb to provide an update on stroke improvement plan in December 2025 or January 2026.	Action	Logged Action	Chief Operating Officer (DL)		Dec-25	Added to the December 2025 Committee agenda.	Underway (With Update)
23.09.25	Public Committee	176/25	Month Five Escalation Report	General IM (Jean Church)	Clarification was sought regarding the improved performance figures for CAMHS, specifically whether therapeutic assessments were included. It was confirmed that the figures related solely to Part 1B and did not include therapeutic assessments. A briefing on the dip in performance and the recovery plan for therapeutic interventions was to be presented to the Management Board and subsequently shared with the Committee. Support was	Action	Logged Action	Executive Director of Finance and Performance (DG)	Meghann Protheroe; Head of Performance	Dec-25	To provide an update to the Committee in December 2025.	Underway (With Update)
23.09.25	Public Committee	176/25	Month Five Escalation Report	Community IM (Reena Owen)	Concerns were raised about slow progress in lower GI and gynaecological oncology pathways. A focused review was underway, with immediate attention on	Action	Logged Action	Chief Operating Officer (DL)	N/A	Dec-25	To be included in the December 2025 Escalation report.	Underway (With Update)
23.09.25	Public Committee	178/25	Update on plans to improve out-of-hours service provision in Urgent and	General IM (Jean Church)	Appendix A outlining costs for the Single Point of Access team was to be forwarded for review following its omission from circulated papers. A detailed paper on	Action	Logged Action	Chief Operating Officer (DL)	Neil Cooper; Assistant Director of Operations	Jan-26	Update to be provided by the Chief Operating Officer in January 2026	Underway (With Update)

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25.11.25	Public Committee	204/25	Service Group Financial Position: Morriston Service Group.	Legal IM (Anne-Louise Ferguson)	Deb agreed to check with Director of Digital regarding the timeline for hybrid mail implementation and report back to the Committee.	Action	Logged Action	Chief Operating Officer (DL)	Neil Cooper; Morriston Service Group Director.	Dec-25	Chased Deb Lewis for an update.	Open
29.07.25	Public Committee	141/25	UEC	Finance IM (Pat Price)	Provide a future update on plans to improve weekend and night-time service provision in UEC	Action	Logged Action	Chief Operating Officer (DL)	Neil Cooper; Assistant Director of Operations	Sep-25	To provide an update at the September 2025 Committee	Closed
29.04.25	Public Committee	68/25	Update on the underlying issues affecting Ty Olwen, with a particular focus on high sickness absence rates and staff unavailability.	Finance IM (Pat Price)	To provide a detailed update on the underlying issues affecting Ty Olwen, with a particular focus on high sickness absence rates and staff unavailability. A deeper analysis is currently underway and that the recent return of a senior nurse to the area may impact the current figures.	Action	Logged Action	Chief Operating Officer (DL)	Neil Cooper; Assistant Director of Operations	Sep-25	To be included in the next Service Group Financial position report scheduled in September 2025	Closed
28.10.25	Public Committee	198/25	30-day turnaround for complaints and the escalation of Friends and Family feedback	General IM (Jean Church)	The committee agreed to refer two items to the Quality & Safety Committee: the decline in 30-day complaint turnaround performance and the escalation process for poor Friends and Family feedback. These issues were raised by Patricia, who queried whether they were being picked up by Quality & Safety. Hazel confirmed that the performance report would be submitted to the Quality & Safety Committee, with Liz tasked to address both matters. Hazel also	Referral	Referred to QSC	General IM (Jean Church)	N/A	Feb-26	Referred to the Quality and Safety Committee	Closed
28.10.25	Public Committee	198/25	The nurse streamlining risk (onboarding 166 nurses) to the Workforce Committee for further discussion and mitigation. Liz to include the item on the December 2025 Workforce agenda.	Community IM (Reena Owen)	proposed that the nurse streamlining risk—specifically the onboarding of 166 new nurses—be referred to the Workforce Committee for further discussion and potential mitigation, due to its significant impact on organisational risk and workforce planning. She recommended a deep dive into the onboarding process and its implications for variable pay, and suggested that Liz include this item on the December Workforce Committee	Referral	Referred to WOD	Community IM (Reena Owen)	N/A	Feb-26	Referred to the Workforce and OD Committee	Closed

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28.10.25	Public Committee	189/25	Consideration of Confidential Section for November Financial Report	Finance IM (Pat Price)	Consideration to include an "in committee" section in the November report on service group financial positions and savings delivery was discussed due to the potential sensitivity of the content. No formal action or decision was agreed during the meeting.	Action	Logged Action	Executive Director of Finance and Performance (DG)	Sam Moss; Deputy Director of Finance.	Nov-25	Darren to agree that an In-Committee session is required for November 2025.	Closed
28.10.25	Public Committee	195/25	Risk Register	Finance IM (Pat Price)	Neil Thomas and his team to support Ray Selby in refreshing the estates risks for the risk register, ensuring they are clearly articulated and appropriately integrated into the committee's oversight. This was also confirmed in the Teams chat by Hazel Lloyd.	Action	Logged Action	Director of Corporate Governance (HL)	Neil Thomas; Head of Assurance and Risk.	Nov-25	In progress: Neil Thomas and Ray Selby have met to discuss & refresh the approach to recording of risks. Further meetings are planned."	Closed
26.8.25	Public Committee	165/25	Vaccine Equity Plan report	Finance IM (Pat Price)	To be referred to Population Health Committee	Referral	Referred to POPH	Vice Chair (Steve Spill)	Interim Executive Director of Public Health; Gillian Richardson	Sep-25	To be included in the Population Health September 2025 Committee	Closed
26.08.25	Public Committee	157/25	Quarter One Continuing Healthcare (CHC) Performance report	General IM (Jean Church)	To refine CHC dashboard and updates also requested on Ty Nant review, legal challenge on fees and Mental Health & Learning Disabilities savings plan.	Action	Logged Action	Executive Director of Planning and Partnership (MD)	Acting Assistant Director of Planning and Partnerships; Hannah Roan	Oct-25	An update was provided at the September Committee; Marie Davies reported that Jean Church and Hannah have met to progress the development of the CHC dashboard, with Jean providing specific	Closed
26.08.25	Public Committee	165/25	Business Continuity Limited Assurance Report	Finance IM (Pat Price)	To be referred to DDRI	Referral	Referred to DDRI	Digital IM (Andrew Griffiths)	N/A	Nov-25	To be included in the DDRI November 2025 Committee	Closed

