

Performance and Finance Committee Log 2025-26

| Meeting Date | Type of Meeting | Minute Ref | Agenda Item (Number & Title) | Raised by | Narrative | Type of Action | Action Taken | Assigned to (individual) | Supporting (additional staff members) | Due by | Update | Status |
|--------------|------------------|------------|--|---------------------------|--|----------------|---------------|--|---|--------|--|------------------------|
| 26.08.25 | Public Committee | 156/25 | Month Three Escalation report and Integrated Performance report (IPR) | Finance IM (Pat Price) | To relay feedback to the team requesting status indicators e.g. (started, in progress, completed) in digital action summaries to improve clarity and tracking. | Action | Logged Action | Executive Director of Finance and Performance (DG) | Head of Performance; Meghann Protheroe | Nov-25 | To be included in the November 2025 report. | Underway (with update) |
| 26.08.25 | Public Committee | 156/25 | Month Three Escalation report and Integrated Performance report (IPR) | Finance IM (Pat Price) | To include Maternity and Neonatal metrics in the next enhanced monitoring report, pending formal criteria from the Welsh Government. | Action | Logged Action | Chief Operating Officer (DL) | Head of Performance; Meghann Protheroe | Nov-25 | To be included in the November 2025 report. | Underway (with update) |
| 23.09.25 | Public Committee | 176/25 | Month Five Escalation Report | General IM (Jean Church) | Clarification was sought regarding the improved performance figures for CAMHS, specifically whether therapeutic assessments were included. It was confirmed that the figures related solely to Part 1B and did not include therapeutic assessments. A briefing on the dip in performance and the recovery plan for therapeutic interventions was to be presented to the Management Board and subsequently shared with the Committee. Support was | Action | Logged Action | Executive Director of Finance and Performance (DG) | Meghann Protheroe; Head of Performance | Dec-25 | To be included in the December 2025 agenda | Underway (with update) |
| 23.09.25 | Public Committee | 176/25 | Month Five Escalation Report | Community IM (Reena Owen) | Concerns were raised about slow progress in lower GI and gynaecological oncology pathways. A focused review was underway, with immediate attention on urology and targeted efforts in lower GI and gynaecological oncology. Updates on improvement actions and collaboration with CVUHB were to be provided. | Action | Logged Action | Chief Operating Officer (DL) | N/A | Nov-25 | To be included in the November 2025 Escalation report. | Underway (with update) |
| 23.09.25 | Public Committee | 178/25 | Update on plans to improve out-of-hours service provision in Urgent and Emergency Care (UEC) | General IM (Jean Church) | Appendix A outlining costs for the Single Point of Access team was to be forwarded for review following its omission from circulated papers. A detailed paper on pharmacy provision was to be prepared by subject matter experts, with follow-up action confirmed. | Action | Logged Action | Chief Operating Officer (DL) | Neil Cooper; Assistant Director of Operations | Dec-25 | Update to be provided by the Chief Operating Officer in December 2025 Committee. | Underway (with update) |

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| 23.09.25 | Public Committee | 176/25 | Month Five Integrated Performance Report (IPR) | General IM (Jean Church) | Concern was raised regarding the timeliness of data within the performance dashboard, specifically in relation to operational productivity and sickness absence reporting. It was agreed that the issue would be escalated to the Director of Workforce to explore options for improving the frequency and currency of sickness absence data. Support was expressed for the continuation of behavioural mapping and measurement work, | Action | Logged Action | Executive Director of Finance and Performance (DG) | Meghann Protheroe; Head of Performance | Nov-25 | The Team are linking closely with workforce colleagues around the sickness data and are able to provide timely performance updates around Sickness which are always reporting the full previous | Closed |
| 26.08.25 | Public Committee | 157/25 | Quarter One Continuing Healthcare (CHC) Performance report | General IM (Jean Church) | To refine CHC dashboard and updates also requested on Ty Nant review, legal challenge on fees and Mental Health & Learning Disabilities savings plan. | Action | Logged Action | Executive Director of Planning and Partnership (MD) | Acting Assistant Director of Planning and Partnerships; Hannah Roan | Oct-25 | An update was provided at the September Committee; Marie Davies reported that Jean Church and Hannah have met to progress the development of the CHC dashboard, with Jean providing specific | Closed |
| 26.08.25 | Public Committee | 165/25 | Business Continuity Limited Assurance Report | Finance IM (Pat Price) | To be referred to DDRI | Referral | Referred to DDRI | Digital IM (Andrew Griffiths) | N/A | Nov-25 | To be included in the DDRI November 2025 Committee | Closed |
| 26.8.25 | Public Committee | 165/25 | Vaccine Equity Plan report | Finance IM (Pat Price) | To be referred to Population Health Committee | Referral | Referred to POPH | Vice Chair (Steve Spill) | Interim Executive Director of Public Health; Gillian Richardson | Sep-25 | To be included in the Population Health September 2025 Committee | Closed |
| 29.04.25 | Public Committee | 68/25 | Update on the underlying issues affecting Ty Olwen, with a particular focus on high sickness absence rates and staff unavailability. | Finance IM (Pat Price) | To provide a detailed update on the underlying issues affecting Ty Olwen, with a particular focus on high sickness absence rates and staff unavailability. A deeper analysis is currently underway and that the recent return of a senior nurse to the area may impact the current figures. | Action | Logged Action | Chief Operating Officer (DL) | Neil Cooper; Assistant Director of Operations | Sep-25 | To be included in the next Service Group Financial position report scheduled in September 2025 | Closed |
| 29.07.25 | Public Committee | 141/25 | UEC | Finance IM (Pat Price) | Provide a future update on plans to improve weekend and night-time service provision in UEC | Action | Logged Action | Chief Operating Officer (DL) | Neil Cooper; Assistant Director of Operations | Sep-25 | To provide an update at the September 2025 Committee | Closed |

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| 28.10.25 | Public Committee | 198/25 | 30-day turnaround for complaints and the escalation of Friends and Family feedback | General IM (Jean Church) | The committee agreed to refer two items to the Quality & Safety Committee: the decline in 30-day complaint turnaround performance and the escalation process for poor Friends and Family feedback. These issues were raised by Patricia, who queried whether they were being picked up by Quality & Safety. Hazel confirmed that the performance report would be submitted to the Quality & Safety Committee, with Liz tasked to address both matters. Hazel also | Referral | Referred to QSC | General IM (Jean Church) | N/A | Feb-26 | Referred to the Quality and Safety Committee | Closed |
| 28.10.25 | Public Committee | 198/25 | The nurse streamlining risk (onboarding 166 nurses) to the Workforce Committee for further discussion and mitigation. Liz to include the item on the December 2025 Workforce agenda. | Community IM (Reena Owen) | proposed that the nurse streamlining risk—specifically the onboarding of 166 new nurses—be referred to the Workforce Committee for further discussion and potential mitigation, due to its significant impact on organisational risk and workforce planning. She recommended a deep dive into the onboarding process and its implications for variable pay, and suggested that Liz include this item on the December Workforce Committee | Referral | Referred to WOD | Community IM (Reena Owen) | N/A | Feb-26 | Referred to the Workforce and OD Committee | Closed |
| 28.10.25 | Public Committee | 189/25 | Consideration of Confidential Section for November Financial Report | Finance IM (Pat Price) | Consideration to include an "in committee" section in the November report on service group financial positions and savings delivery was discussed due to the potential sensitivity of the content. No formal action or decision was agreed during the meeting. | Action | Logged Action | Executive Director of Finance and Performance (DG) | Sam Moss; Deputy Director of Finance. | Nov-25 | Darren to agree that an In-Committee session is required for November 2025. | Closed |
| 28.10.25 | Public Committee | 195/25 | Risk Register | Finance IM (Pat Price) | Neil Thomas and his team to support Ray Selby in refreshing the estates risks for the risk register, ensuring they are clearly articulated and appropriately integrated into the committee's oversight. This was also confirmed in the Teams chat by Hazel Lloyd. | Action | Logged Action | Director of Corporate Governance (HL) | Neil Thomas; Head of Assurance and Risk. | Nov-25 | In progress: Neil Thomas and Ray Selby have met to discuss & refresh the approach to recording of risks. Further meetings are planned." | Closed |