Performance and Finance Committee Log 2026-27

Meeting Date	Type of Meeting	Minute Ref	Agenda Item (Number & Title)	Raised by	Narrative	Type of Action	Action Taken	Assigned to (individual)	Supporting (additional staff members)	Due by	Update	Status	Outcome of Referral	Referral detail
23.06.26	Public Committee	102/26	Continuing Healthcare (CHC) Quarter Four Report	Finance IM (Pat Price)	Hannah Roan (HR) to provide additional information in future reports regarding review compliance, outstanding reviews, timescales for addressing review backlogs, and associated actions.	Action	Logged Action	Executive Director of Planning and Partnership (MD)	Hannah Roan	Nov-26	To be included in next CHC Quarter report in November 2026 on Work Programme.	Open		
28.07.26	Public Committee	118/26	Recovery and Sustainability Board Update	Finance IM (Pat Price)	Develop and present deep-dive reviews for key high-risk areas including Medical Workforce, Planned Care, Nursing Workforce and Procurement.	Action	Logged Action		Callum Allen-Ridge, Head of Programme Management Office.	Oct-26	Chased on 11/08, 14/09 and 12/10 for update.	Open		
28.07.26	Public Committee	118/26	Recovery and Sustainability Board Update	Finance IM (Pat Price)	Share the findings of the Delivery Unit capacity and capability review with the Committee following Executive Team consideration.	Action	Logged Action		Mary Ridout	Oct-26	Chased JS and Mary Ridout on 11/08, 14/09 and 12/10 for update.	Open		
28.07.26	Public Committee	120/26	Escalation Report and the Integrated Performance Report for month three including: Annual Plan 2025/26 – Q3 and Q4 Progress Update & Stroke	Finance IM (Pat Price)	Incorporate patient outcome measures, including Quality-Adjusted Life Years (QALYs), within future Stroke Performance reporting where appropriate.	Action	Logged Action		Andrew Nelson; Director of Performance and Business Intelligence.	Oct-26	Marie Davies confirmed on 11 August 2026 that Andrew Nelson is on annual leave for three weeks. Action to remain open pending the lead officer's return and further update. Chased on 12/10 for update.	Open		
28.07.26	Public Committee	121/26	Clinically Optimised Patients/Delayed Discharge	Finance IM (Pat Price)	Future Clinically Optimised Patients (COP) and Delayed Discharge reports to include outcomes and measures demonstrating the effectiveness of improvement actions being implemented.	Action	Logged Action		Jon Scott;Delivery Unit Director.	Oct-26	Chased on 11/08, 14/09 and 12/10 for update.	Open		

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28.07.25	Public Committee	124/26	Risk register	Finance IM (Pat Price)	Ensure alignment between strategic risk management arrangements and financial recovery planning, including consistency between risk criteria, savings plans and recovery assumptions.	Action	Logged Action		Neil Thomas and Callum Allen-Ridge	Oct-26	Mental Health Estates: Stabilisation Business Case submitted to Welsh Government; risk target date to be confirmed following feedback. Cancer: Risk target date to be reviewed and updated during the October cycle. Action remains open.	Open		
28.04.26	Public Committee	66/26	Cycles of Business 2026-27		Continue working with the Procurement team to develop proposals for inclusion of a Procurement or Commercial Pipeline report, to be presented on a quarterly or bi-monthly basis, to support enhanced scrutiny of contract value and performance.	Action	Logged Action	Director of Corporate Governance (HL)		Nov-26	Discussions with Procurement colleagues are ongoing regarding development of a Procurement / Commercial Pipeline Report. Following discussions with Richard Clayfield and Lee Morgan, it has been agreed that a report will be brought to the November 2026 Performance & Finance Committee, as this is considered a more realistic timescale for completion.	Underway (With Update)		
26.05.26	Public Committee	74/26 & 113/26	Recovery and Sustainability (R&S) Update Report	Finance IM (Pat Price)	Set out clear milestones and resource requirements for nursing workforce savings.	Action	Logged Action	Claire-Osmundsen Little, Interim Director of Finance	Jon Scott;Delivery Unit Director.	Nov-26	Further meetings have taken place between the Finance and Nursing teams during August and early September to support the ongoing assessment of savings performance. This work will continue throughout the financial year as the programme is rolled out across the wards, with progress and delivery reflected in the savings tracker.	Underway (With Update)		
26.05.26	Public Committee	75/26 & 113/26	Performance Assurance Framework (PAF)	General IM (Jean Church)	Circulate an accessible summary pack and supporting materials for the Performance Assurance Framework to support organisational rollout.	Action	Logged Action	Executive Director of Planning and Partnership (MD)		Nov-26	A summary of the Performance Assurance Framework (PAF) has been included within the Annual Plan Execution Pack, with supporting summary documents and implementation guidance circulated to Service Group and Programme Leads. Committee Chair confirmation requested regarding closure of the action. Pending Chair approval for closure.	Underway (With Update)		
28.07.26	Public Committee	113/26	Committee Log (Actions & Referrals)	Finance IM (Pat Price)	Provide a further update on escalation processes following consideration of Hywel Dda University Health Board's approach.	Action	Logged Action	Claire-Osmundsen Little, Interim Director of Finance		Oct-26	A draft escalation process has been developed covering budget overspends and accountability letter sign-off. Chair's advice is being sought on circulation to members or consideration at the November In-Committee session. Action remains open pending agreement of the approach.	Underway (With Update)		

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28.07.26	Public Committee	124/26	Risk register	Finance IM (Pat Price)	Finalise target completion dates for Cancer Services and Mental Health Estates risks.	Action	Logged Action		Neil Thomas, Head of Assurance and Risk.	Oct-26	Update: Risk owners have been requested to replace 'TBC' entries with confirmed Risk Target Dates. Responses are outstanding and will be followed up through the September risk register review cycle, with escalation via Executive Board as necessary. Chased on 12/10 for update.	Underway (With Update)		
26.05.26	Public Committee	74/26	Recovery and Sustainability (R&S) Update Report	Finance IM (Pat Price)	Provide weekly updates to Independent Members and the Board on savings plan maturity and progress.	Action	Logged Action		Jon Scott;Delivery Unit Director.	Sep-26	Finance has confirmed that a reporting mechanism is now in place. The Delivery Unit produces a weekly Executive Huddle report which includes week-on-week financial savings changes. This information is shared with Independent Members following the Executive Huddle. Committee Chair and Independent Members contacted to confirm they are content for the action to be closed.	Closed		
26.05.26	Public Committee	75/26	Integrated Performance Report (IPR) - Month One	General IM (Jean Church)	Provide a detailed breakdown of Clinically Optimised Patients (COPs) by area of responsibility.	Action	Logged Action	Chief Operating Officer (DL)	Craige Wilson; Interim Service Group Diretor - Primary, Community and Therapies.	Sep-26	Craige Wilson advised that the requested detailed breakdown of Clinically Optimised Patients (COPs) was provided directly to the Committee Vice Chair several months ago. Clarification is being sought as to whether the information provided satisfies the Committee's request or whether more detailed routine reporting is required. Pending confirmation before closure.	Closed		
23.06.26	Public Committee	97/26	Escalation Report and Integrated Performance Report (Month Two)	Finance IM (Pat Price)	Andrew Nelson (AN) to provide a more detailed workforce sickness absence report to a future Committee meeting following concerns regarding the increase in sickness levels despite ongoing interventions.	Action	Logged Action	Executive Director of Planning and Partnership (MD)	Andrew Nelson; Director of Performance and Business Intelligence.	Sep-26	Responsibility for delivery confirmed with the Workforce Team. Tina Ricketts and Emma Owen identified to progress the detailed workforce sickness absence report for future Committee consideration. It has been agreed to refer the mattter to Workforce and OD Committee for oversight.	Closed		